



## CAYUCOS SANITARY DISTRICT

200 Ash Avenue / PO Box 333  
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[www.cayucossd.org](http://www.cayucossd.org)

AGENDA ITEM:

3.A.1

### GOVERNING BOARD

R. Enns, President  
S. Lyon, Vice-President  
H. Miller, Director  
R. Frank, Director  
J. Curti, Director

### BOARD OF DIRECTORS REGULAR MEETING MINUTES THURSDAY, JULY 20, 2023 AT 5:00 P.M. 200 ASH AVENUE, CAYUCOS, CALIFORNIA 93430

#### 1. ESTABLISH QUORUM AND CALL TO ORDER

President Enns called the meeting to order at 5:00 p.m.

**Directors present:** President Robert Enns, Vice-President Shirley Lyon, Director Robert Frank and Director John Curti

**Directors absent:** Director Hannah Miller

**Staff present:** District Manager Rick Koon and Administrative Services Manager Amy Lessi

#### 2. PUBLIC COMMENT

President Enns opened the meeting to Public Comment.  
Hearing no comment, President Enns closed Public Comment.

#### 3. CONSENT CALENDAR: Recommended to Approve

##### A. Meeting Minutes

1. Approval of minutes for the June 15, 2023 Board of Directors Regular Meeting

##### B. Financial Reports: June 2023

1. Check Register – Wells Fargo (General Checking Account)
2. Check Register – Wells Fargo (CIP Checking Account)
3. Cash, Savings, and Investment Report
4. Budget vs. Actual Status Report FY
5. Capital Improvement Projects Report
6. Annual Disclosure and Employee Reimbursement Report

Director Frank requested to pull items 3.B.1 and 3.B.2 for separate consideration.

President Enns opened the meeting to Public Comment.  
Hearing no comment, President Enns closed Public Comment.

**MOTION:** 1st by Frank, to approve items 3.A and 3.B.3-3.B.6 on the Consent Calendar as prepared. Motion was seconded by Curti.

**VOTE:** 4-0 Motion passed

Director Frank noticed that the same check #11563 to Souza Construction, Inc. is listed on the Check Registers for both the General Checking and the CIP Checking Accounts. Manager Koon commented that the error is associated with an ongoing memorized reports issue with Quickbooks, and that staff would correct the financials to remove the check from the General Checking Check Register.

President Enns opened the meeting to Public Comment.  
Hearing no comment, President Enns closed Public Comment.

**MOTION:** 1st by Frank, to approve items 3.B.1 and 3.B.2 on the Consent Calendar as amended. Motion was seconded by Lyon.

**VOTE: 4-0** Motion passed

**4. STAFF COMMUNICATIONS AND INFORMATION ITEMS: No Action Required**

**A. District Manager's Report: June 2023**

**B. New Will-Serves:**

- 20 8<sup>th</sup> St. / Carstairs / 064-152-013 / SFR Demo/Rebuild
- 1301 Pacific Ave. / Smith & Lease / 064-223-003 / SFR Demo/Rebuild
- 000 H St. / Williams / 064-126-016 / SFR New
- 1859 Cass Ave. / Goodman / 064-172-042 / SFR Remodel

**Extended Will-Serves:**

- 000 Studio Dr. / Riesner / 064-254-024 / SFR New

**Finalized Will-Serves:**

- 162 G St. / Petrucci / 064-126-005 / ADU New
- 164 F St. / Petrucci / 064-118-013 / SFR New
- 71 8<sup>th</sup> St. / Mainwaring / 064-146-036 / MFR Remodel

**Grants of License:**

None

Manager Koon gave a summary of the previous month's activities. Vice-President Lyon asked for a cost estimate on the upcoming UV bulb changeout, and Manager Koon responded \$50,000. Director Curti wondered what will happen to the old bulbs, and Manager Koon replied that they get shipped back to the manufacturer, who properly disposes of them. Director Curti next asked if we should expect the SDRMA premiums to steadily rise, and Manager Koon said he's not sure what to expect; this is the first time they've issued an adjustment to their estimates this late in the fiscal year.

President Enns opened the meeting to Public Comment.

Hearing no comment, President Enns closed Public Comment.

**Items 4.A – B were received and accepted.**

**5. DISCUSSION AND CONSIDERATION TO AWARD THE CAYUCOS SANITARY DISTRICT OUTFALL INSPECTION AND SPAR BUOY REPLACEMENT CONTRACT TO LONGITUDE 123, INC. IN THE AMOUNT OF \$48,898**

Manager Koon explained the proposed contract in detail. Director Curti expressed appreciation that Longitude 123 will schedule the District's inspection concurrently with San Simeon's outfall survey to reduce overall project costs.

President Enns opened the meeting to Public Comment.

Hearing no comment, President Enns closed Public Comment.

**MOTION:** 1st by Lyon, to award the Cayucos Sanitary District Outfall Inspection and Spar Buoy Replacement Contract to Longitude 123, inc. in the amount of \$48,898. Motion was seconded by Curti.

**VOTE: 4-0** Motion passed

**6. DISCUSSION AND CONSIDERATION TO REJECT CLAIM FOR DAMAGES**

Manager Koon explained that the District has received advice from its Legal Counsel and its insurance carrier to reject the claim.

President Enns opened the meeting to Public Comment.

Hearing no comment, President Enns closed Public Comment.

**MOTION:** 1st by Frank, to reject the Claim for Damages. Motion was seconded by Curti.

**VOTE: 4-0** Motion passed

**7. DISCUSSION AND CONSIDERATION TO NOMINATE CANDIDATES FOR THE ELECTION OF DIRECTORS TO THE SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY (SDRMA) BOARD**

The Board reviewed and discussed the candidate’s statements and qualifications, ultimately deciding to vote for Robert Swan, Jesse Claypool, and Sandy Seifert-Raffelson.

President Enns opened the meeting to Public Comment.  
Hearing no comment, President Enns closed Public Comment.

**MOTION:** 1st by Curti, to nominate Robert Swan, Jesse Claypool, and Sandy Seifert-Raffelson to the SDRMA Board of Directors. Motion was seconded by Frank.

**VOTE: 4-0** Motion passed

**8. BOARD MEMBER COMMENTS**

The Board briefly discussed community feedback on the proposed Consolidation of Services in Cayucos.

President Enns opened the meeting to Public Comment.  
Hearing no comment, President Enns closed Public Comment.

**9. FUTURE SCHEDULED MEETINGS**

- August 17, 2023 – Regular Board Meeting
- September 21, 2023 – Regular Board Meeting
- October 19, 2023 – Regular Board Meeting

**10. ADJOURNMENT**

The meeting adjourned at 5:45 p.m.

**Minutes Respectfully Submitted By:**

X Amy Lessi

Amy Lessi  
Administrative Services Manager