



# CAYUCOS SANITARY DISTRICT STAFF REPORT

**TO:** BOARD OF DIRECTORS  
**FROM:** GAYLE GOOD, ADMINISTRATIVE ACCOUNTING MANAGER  
**DATE:** JULY 9, 2024  
**SUBJECT:** ANNUAL REIMBURSEMENT DISCLOSURE REPORT, FY 23/24

## DISCUSSION

In accordance with Government Code 53065.5:

*"Each special district, as defined by subdivision (a) of Section 56036, shall, at least annually, disclose any reimbursement paid by the district within the immediately preceding fiscal year of at least one hundred dollars (\$100) for each individual charge for services or product received. "Individual charge" includes, but is not limited to, one meal, lodging for one day, transportation, or a registration fee paid to any employee or member of the governing body of the district. The disclosure requirement shall be fulfilled by including the reimbursement information in a document published or printed at least annually by a date determined by that district and shall be made available for public inspection."*

I have reviewed the Accounts Payable records for the fiscal year ended 6/30/2024, and found the following charges are subject to disclosure:

Date	Check No.	Individual	Description	Amount
11/14/2024	24024	M. Arias	Work Boots	\$217.49
01/10/2024	24122	J. Collins	Coursework, Testing & Mileage	\$1,034.88
03/04/2024	24212	J. Collins	Work Boots	\$231.87
10/14/2022	23369	G. Good	Supplies	\$144.76
10/05/2023	23957	S. Hooper	Coursework, Testing & Mileage	\$313.26
03/07/2024	24218	S. Hooper	Work Boots	\$117.98
02/27/2024	24199	T. Hunt	Work Boots	\$222.93
08/10/2023	23867	N. Lakey	Test Fee	\$215.00
02/20/2024	24190	J. Owens	Work Boots	\$195.70

## RECOMMENDATION

No action necessary.