

#### **GOVERNING BOARD**

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### **CAYUCOS SANITARY DISTRICT**

200 Ash Avenue PO Box 333 Cayucos, CA 93430-0333 (805) 995-3290

BOARD OF DIRECTORS
BUDGET COMMITTEE MEETING AGENDA
TUESDAY, APRIL 25, 2023 AT 10:00AM
200 ASH AVENUE, CAYUCOS, CALIFORNIA 93430

#### **COMMITTEE MEMBERS**

S. Lyon, Vice-President H. Miller, Director

#### **STAFF MEMBERS**

R. Koon, District Manager G. Good, Admin. Accounting Manager

- 1. CALL MEETING TO ORDER
- 2. PUBLIC COMMENT

As this is a special meeting, members of the public may speak before consideration of the item that appears on this agenda, however, there is no opportunity afforded under the Brown Act to speak on a non-agendized items.

- 3. DISCUSSION AND REVIEW OF THE PROPOSED DRAFT BUDGETS FOR FY 2023-2024
  - A. OPERATING BUDGET Pg. 3
  - B. CAPITAL IMPROVEMENT BUDGET Pg. 12
- 4. ADJOURNMENT

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# CAYUCOS SANITARY DISTRICT STAFF REPORT



TO: BUDGET COMMITTEE

FROM: RICK KOON, DISTRICT MANAGER

GAYLE GOOD, ADMINSITRATIVE ACCOUNTING MANAGER

DATE: APRIL 20, 2023

SUBJECT: PROPOSED FY 23/24 ANNUAL OPERATING AND CIP BUDGETS

#### **DISCUSSION**

Attached for review is the proposed FY23/24 Annual Budget for both Operations and Capital Improvement Projects. Based upon projected revenues and anticipated expenditures, adequate resources are available for the continuing operations, proposed expenditures and loan obligations of the District. Inflationary effects and staffing needs have been carefully considered in order to carry out the District's budgetary goals and objectives.

### **Revenue Projections**

**Sewer Income**: Sewer income remains steady and sufficient.

Will-Serve Income: Anticipated construction projects remain at current rates.

**Rental Income**: Rental income remains the same.

**Solid Waste Income**: Franchise income is projected to increase significantly as Mission Country Disposal's new rates went into effect last fall.

**Property Tax**: The County has anticipated the District's share of property tax to increase to \$1,145,000 next fiscal year.

**Interest Income:** FY22/23 interest income was significantly increased due to better rates, a strong bond market, and conversion in bank accounts. We don't anticipate FY23/24 to be quite as strong and have adjusted projections accordingly.

### **Expense Projections**

**Payroll**: Due to the Consumer Price Indices reflecting increases up to 6.0% from March of 2022 through March of 2023, staff is recommending the Board approve a Cost-of-Living Adjustment to staff wages. This proposed budget includes a COLA of 5%. Please see attachment for fiscal impact of 3%, 4%, 5% and 6% for your consideration.

**Staffing:** The proposed budget continues to anticipate the need to hire a Collections Trainee.

#### **Operating Expenses:**

**Administration**: Expenses are anticipated to decrease slightly, mainly due to reduction in scheduled loan interest payments.

**Collections:** Overall expenses are anticipated to increase around 14% with aging vehicles requiring more than routine maintenance and the rising cost of utilities.

**WRRF:** The treatment plant has the greatest rise in expenses reflecting jumps in insurance and regulatory permitting costs, and the now out-of-warranty costs of repairs, proactive maintenance, and chemicals. Additionally, the solar offset for electrical utilities was not as great as anticipated.

#### **Debt Service/Loan Interest**

**Western Alliance Series B Loan**: The FY23/24 P&I payments on the 10-year, 4.64% loan expiring in 2030 will total \$742,315. The total principal remaining on the loan is \$4,351,913.

**USDA Loan**: Payments on the USDA loan (40 yrs. @ 1.75%) began February 1, 2022. P&I for FY23/24 will be \$846,058. In addition, pursuant to the terms of their Letter of Conditions, we will continue to save \$85,052.64 annually until we have accumulated a balance equal to one annual loan payment (approximately 10 years).

#### RECOMMENDATION

Staff recommends that the Committee review and discuss the proposed Operating and Capital Improvement budgets for FY23/24.

Attachments:

Budget Summary
Detailed Comparison Budget
COLA Projection
CIP Budget Recommendations



AGENDA ITEM: 3.A

## Proposed Budget Summary FY 23/24

Income:			
Sewer Income		\$	3,176,150
Will Serve Income		\$	88,200
Rental Income		\$	42,600
Solid Waste Income		\$	127,600
SLOCO Tax Assessments		\$	1,178,400
Savings Interest Income		\$	3,500
Investment Interest Income		\$	20,000
Other Misc. Income		\$	4,600
	Category Total	\$	4,641,050
Payroll:			
Admin. Gross Wages		\$	413,300
Collections Gross Wages		\$	186,750
Treatment Gross Wages			316,350
Director Payroll		\$ \$	8,000
Vested Payroll Benefits		\$	3,800
Admin. Payroll Taxes/Benefits		\$	137,600
Collections Payroll Taxes/Bene	fits	\$	115,900
Treatment Payroll Taxes/Benef	fits	\$ \$ \$ \$	147,200
Director Payroll Taxes			600
	Category Total	\$	1,329,500
Operating Expenses:			
Special Projects		\$	13,000
Admin Operating Expenses		\$	292,475
Collections Operating Expense	S	\$	252,350
Treatment Operating Expenses	5	\$	546,200
Debt Service - Interest		\$	616,000
Debt Service - Principal		_ \$	1,057,500
	Category Total	\$	2,777,525
Total Income		\$	4,641,050
Less Total Expenses		_ \$	4,107,025
	Net Income	\$	534,025
Less Capital Improvemen	nt Projects Budget	_\$	256,000
	Final Net Income	\$	278,025



# Cayucos Sanitary District Proposed Budget FY 23/24



	Expenses to Date	FY 22/23	Target 80%	FY 23/24	
	April 15, 2023	Budget	of Budget	Proposed	Notes
rdinary Income / Evnense	April 13, 2023	Duuget	or budget	TTOPOSEU	
rdinary Income/Expense INCOME					
4000 · SEWER INCOME					
4010 · Sewer Use Fees	2 525 204	2 142 000	80.35%	2 144 400	
	2,525,284	3,143,000		3,144,400	
4020 · Sewer Late Fees 4030 · Sewer Bank Fees	10,807 285	13,500	80.05%	13,500 500	
		500	57.0%		
4050 · Lot Fees	13,263	17,000	78.02%	17,000	
4060 · Lot Late Fees	89	150	59.42%	150	
4090 · Interrupted Service Fees	728	2,000	36.4%	600	
Total 4000 · SEWER INCOME	2,550,457	3,176,150	80.3%	3,176,150	
4100 · WILL SERVE INCOME	1 225	6.000	70.400/	6.000	
4110 · Will Serve Fee	4,225	6,000	70.42%	6,000	15/ 0.16.100
4120 · Connection Fee	64,400	80,500	80.0%	80,500	est 5/year @ 16,100
4130 · Inspection Fee	1,000	1,300	76.92%	1,300	est 5/year @ 250
4140 · Grant of License Fee	0	400	0.0%	400	
Total 4100 · WILL SERVE INCOME	69,625	88,200	78.94%	88,200	
4200 · RENTAL INCOME					
4210 · Morro Dunes Rent	15,498	30,000	51.66%	30,000	
4220 · Hanson Rent	0	6,000	0.0%	6,000	
4230 · CMB Corp. Yard Lease	0	3,000	0.0%	3,000	
4250 - Rental Income From Prior Years	51,318				
4260 · Duke Energy Solar Lease		3,600		3,600	Annual lease 2022 - 2047. Beginning in 2033, 1% annual increase
Total 4200 · RENTAL INCOME	66,816	42,600	156.84%	42,600	
43 <u>00 · SOLID WASTE INCOME</u>					
4310 · Solid Waste Franchise Fee	45,325	82,000	55.27%	120,000	22/23 reduced due to 218. Will increase 47% next fy plus 9.1% CPI increase.
4320 · AB939 Recycle Program Fee	6,807	7,600	89.57%	7,600	
Total 4300 · SOLID WASTE INCOME	52,132	89,600	58.18%	127,600	
4400 · SLOCO TAX ASSESSMENTS					
4410 · Current Year Secured/Unsecured	834,223	1,047,500	79.64%	1,145,000	County estimate
4420 · Delinquent Sewer Prior Year	18,034	24,700	73.01%	33,400	based on last year's tax liens
Total 4400 · SLOCO TAX ASSESSMENTS	852,257	1,072,200	79.49%	1,178,400	
4500 · SAVINGS INTEREST INCOME					
4520 · Savings Interest	3,940	50	7,879.5%	3,500	began receiving interest on WC acct.
Total 4500 · SAVINGS INTEREST INCOME	3,940	50	7,879.5%	3,500	
4600 · INVESTMENT INTEREST					
4600 · INVESTMENT INTEREST - Other	37,278	8,500	438.56%	20,000	CalTrust & Cetera - it was a good year for bonds
Total 4600 · INVESTMENT INTEREST	37,278	8,500	438.56%	20,000	
4700 · OTHER INCOME					
4750 · COUNTY OF SLO ESMF / EDF funds	4,534	4,600	98.56%	4,600	\$4,533.79 annually expires in 2025
Total 4700 · OTHER INCOME	4,534	4,600	98.56%	4,600	

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## **Proposed Budget FY 23/24**

	Expenses to Date	FY 22/23	Target 80%	FY 23/24
	April 15, 2023	Budget	of Budget	Proposed
Total Income	3,637,037	4,481,900	81.15%	4,641,050
EXPENSE				
5000 · PAYROLL EXPENSES				
5100 · ADMINISTRATIVE PAYROLL				
5110 · Admin. Gross Wages Regular	260,921	333,600	78.21%	351,200
5120 · Admin Gross Wages Overtime		0	0.0%	
5130 · Admin Gross Wages Vacation	20,853	21,100	98.83%	23,900
5150 · Admin Gross Wages Sick Payout	11,348	18,000	63.04%	19,100
5180 · Admin Personal Holiday	2,490	3,000	82.99%	3,200
5185 · Admin Holiday Pay	13,333	15,100	88.3%	15,900
Total 5100 · ADMINISTRATIVE PAYROLL	308,944	390,800	79.05%	413,300
5200 · COLLECTIONS PAYROLL				
5210 · Coll Gross Wages Regular	76,230	134,000	56.89%	142,800
5220 · Coll Gross Wages Overtime	442	1,400	31.6%	1,000
5230 · Coll Gross Wages Vacation	6,721	7,200	93.34%	9,000
5250 · Coll Gross Wages Sick Payout	2,871	7,200	39.88%	7,700
5260 · Coll Gross Wages Standby Pay	14,740	18,500	79.68%	17,750
5265 - Coll Gross Wages Standby Holiday Pay	140			700
5280 · Coll Personal Holiday	602	1,200	50.19%	1,300
5285 · Coll Holiday Pay	4,164	6,000	69.4%	6,500
Total 5200 · COLLECTIONS PAYROLL	105,910	175,500	60.35%	186,750
5300 · TREATMENT PAYROLL				
5310 · Treat Gross Wages Regular	187,265	238,500	78.52%	240,600
5320 · Treat Gross Wages Overtime	12,736	9,500	134.06%	17,000
5330 · Treat Gross Wages Vacation	13,029	14,000	93.07%	14,300
5350 · Treat Gross Wages Sick Payout	11,805	13,000	90.81%	13,000
5360 · Treat Gross Wages Standby Pay	14,740	18,500	79.68%	17,750
5365 - Treat Gross Wages Standby Holiday Pay	140			700
5380 · Treat Personal Holiday	1,388	2,100	66.12%	2,200
5385 · Treat Holiday Pay	9,318	10,700	87.08%	10,800
Total 5300 · TREATMENT PAYROLL	250,421	306,300	81.76%	316,350
5400 · DIRECTOR PAYROLL				
5410 · Director Gross Wages	5,100	8,000	63.75%	8,000
Total 5400 · DIRECTOR PAYROLL	5,100	8,000	63.75%	8,000
5500 · VESTED PAYROLL BENEFITS				
5550 · Vested PERS Health	2,996	5,700	52.56%	3,800
Total 5500 · VESTED PAYROLL BENEFITS	2,996	5,700	52.56%	3,800
5600 · ADMIN PAYROLL TAXES & BENEFITS				
5610 · Admin FICA	14,090	18,500	76.16%	20,200

Notes
calculations include hiring a trainee
calculations include hiring a trainee est 12 hrs/employee/yr based on 2022/23 actual hours
355 days @ 50
10 days at 70
est 125 hrs/employee/yr based on 22/23 actual hours
355 days @ 50
10 days @ 70
One watings ented out of health governge
One retiree opted out of health coverage

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## **Proposed Budget FY 23/24**

	Expenses to Date	FY 22/23	Target 80%	FY 23/24
	April 15, 2023	Budget	of Budget	Proposed
5620 · Admin Medicare	4,480	5,700	78.59%	6,000
5650 · Admin PERS Health	52,631	68,100	77.28%	64,000
5660 · Admin PERS Retirement	35,693	40,700	87.7%	42,700
5670 · Admin Dental	2,717	3,800	71.5%	3,800
5680 · Admin Vision	620	900	68.93%	900
Total 5600 · ADMIN PAYROLL TAXES & BENEFITS	110,230	137,700	80.05%	137,600
5700 · COLL PAYROLL TAXES & BENEFITS				
5710 · Coll FICA	6,409	10,900	58.8%	11,600
5720 · Coll Medicare	1,499	2,500	59.96%	2,700
5750 · Coll PERS Health	32,566	68,100	47.82%	64,000
5760 · Coll PERS Retirement	28,287	32,000	88.4%	32,900
5770 · Coll Dental	1,811	3,800	47.66%	3,800
5780 · Coll Vision	434	900	48.25%	900
Total 5700 · COLL PAYROLL TAXES & BENEFITS	71,007	118,200	60.07%	115,900
5800 · TREAT PAYROLL TAXES & BENEFITS				
5810 · Treat FICA	15,183	19,000	79.91%	19,600
5820 · Treat Medicare	3,551	4,500	78.91%	4,600
5850 · Treat PERS Health	39,300	47,600	82.56%	64,000
5860 · Treat PERS Retirement	41,858	50,000	83.72%	54,300
5870 · Treat Dental	2,490	2,500	99.61%	3,800
5880 · Treat Vision	565	800	70.63%	900
Total 5800 · TREAT PAYROLL TAXES & BENEFITS	102,948	124,400	82.76%	147,200
5900 · DIRECTOR PAYROLL TAXES & BENEFITS				
5910 · Directors FICA	316	500	63.24%	500
5920 · Directors Medicare	74	100	73.95%	100
Total 5900 · DIRECTOR PAYROLL TAXES & BENEFITS	390	600	65.03%	600
Total 5000 · PAYROLL EXPENSES	957,946	1,267,200	75.6%	1,329,500
6000 · OPERATING EXPENSES				
6050 · SPECIAL PROJECTS				
6051 · Manhole Reconditioning	0	12,500	0.0%	12,500
6052 · Sewer Map Replacements	0	500	0.0%	500
Total 6050 · SPECIAL PROJECTS	0	13,000	0.0%	13,000
6100 · ADMIN OPERATING EXPENSES				
6120 · Copy & Dup	368	1,000	36.78%	1,000
6130 · Equipment Lease	1,970	2,700	72.95%	2,700
6150 · Equipment Repair/Maint	951	2,000	47.55%	2,000
6160 · Janitorial/Building Maint.	5,384	5,000	107.67%	6,500
6170 · Postage	8,472	9,000	94.14%	10,000
6180 · Printing/Advertising	1,991	1,500	132.72%	1,500

Notes
Actual less than anticipated. Increase by 5%
Includes \$20K unfunded liability estimate
Rates have remained stable for the last few years
Trainee included in forecast
A
Assume 5% increase - actual was less than budget
Includes \$20K unfunded liability estimate
Accume EV increases actual was less than hudget
Assume 5% increase - actual was less than budget Includes \$20K unfunded liability estimate
includes \$20K unfullded liability estimate

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## **Proposed Budget FY 23/24**

	Expenses to Date	FY 22/23	Target 80%	FY 23/24
	April 15, 2023	Budget	of Budget	Proposed
6190 · Office Supplies	2,382	5,000	47.65%	5,000
6200 · Bank Service Charges	642	500	128.46%	500
6201 · Administrative(Admin) Fees/Chgs	1,160	1,200	96.63%	1,700
6205 · Recycling Expenses	342	750	45.54%	750
6210 · Misc. Business Expense	358	1,000	35.8%	1,000
6211 · Grant of License Expenses	0	400	0.0%	400
6220 · Prof. Services -Accounting	6,650	7,500	88.67%	7,500
6225 · Prof. Services-Engineering	0	1,000	0.0%	2,000
6230 · Prof. Services-Legal	19,802	35,000	56.58%	25,000
6240 · Prof. Services- Tech Supp	12,733	15,000	84.89%	19,000
6255 · Prof. Services -Other	11,821	45,000	26.27%	45,000
6260 · Meeting Supplies	837	2,000	41.84%	2,000
6270 · Bus License & Permits	3,453	3,500	98.66%	3,675
6280 · Admin Dues & Sub.	8,891	8,000	111.14%	9,500
6290 · Taxes & Assessments	126	500	25.11%	100
6291 · LAFCO	11,120	11,000	101.09%	11,800
6292 · Election Fees	0	6,500	0.0%	-
6293 · Fire Tax	127	150	84.91%	150
6300 · Professional Development Admin	268	2,000	13.39%	2,000
6301 · Professional Development Board	0	1,500	0.0%	1,500
6310 · Rent - Venue	0	500	0.0%	1,000
6320 · Utilities - Electrical	1,917	2,500	76.69%	2,500
6340 · Utilities - Gas	465	450	103.34%	500
6360 · Utilities - Water	865	1,200	72.1%	1,200
6380 · Utilities - Internet	1,190	1,600	74.36%	1,600
6390 · Utilities - Telephone	1,978	2,400	82.41%	2,400
6410 · Loan Interest Paid	631,807	635,000	99.5%	616,000
6420 · Insurance-Worker's Comp	85,455	77,500	110.26%	86,000
6430 · Insurance-Commercial Policy	34,862	35,000	99.61%	35,000
Total 6100 · ADMIN OPERATING EXPENSES	858,386	924,850	92.81%	908,475
6500 · COLLECTIONS OPERATING EXPENSES				
6510 · Contract Labor	300	40,000	0.75%	50,000
6520 · Employee Training	0	1,500	0.0%	1,500
6521 · License Renewal	714	1,000	71.4%	1,500
6522 · Dues & Subscriptions	1,237	2,000	61.85%	2,000
6523 · Professional Development - Coll	200	1,000	20.0%	1,000
6530 · Equipment Rental	0	5,000	0.0%	5,000
6535 · Equipment (Critical Parts)	2,124	5,000	42.47%	5,000
6540 · Equipment Repair/Maint	3,288	8,500	38.69%	8,500

Notes
SWRCB Annual WDR Fees - increase 5%
CSDA & added Diamond Maps - increase 5%
No election. Add in again in 24/25 budget.

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## **Proposed Budget FY 23/24**

	Expenses to Date	FY 22/23	Target 80%	FY 23/24
	April 15, 2023	Budget	of Budget	Proposed
6560 · Pump Repair	29,208	25,000	116.83%	25,000
6570 · Generator Fuel	1,321	3,000	44.04%	3,000
6571 · Trucks Gas/Oil	7,713	7,500	102.85%	9,500
6572 · Trucks (Repairs)	8,038	6,000	133.97%	10,000
6573 · Mileage Reimbursement	133	500	26.51%	500
6580 · Hardware & Supplies	352	4,000	8.81%	4,000
6590 · Janitorial Supplies	279	1,000	27.88%	1,000
6600 · Laundry/Boot Allowance	3,329	3,700	89.97%	4,300
6610 · Line Cleaning Water/Jetting	155	1,200	12.93%	1,200
6611 · Line Cleaning - Contracted	0	5,000	0.0%	10,000
6612 · Line Cleaning - Root Control	0	10,000	0.0%	-
6620 · Safety Supplies/Materials	2,041	2,000	102.04%	2,000
6630 · Chemicals	60	1,000	5.98%	1,000
6640 · Small Tools	147	2,000	7.35%	2,000
6650 · USA Alert	534	1,000	53.44%	1,000
6670 · Cell Phones	1,696	2,200	77.07%	2,200
6680 · Operating Contingency Reserve	0	10,000	0.0%	10,000
6700 · Utilities - Lift Station #1				
6710 · Electricity LS#1	5,704	5,400	105.62%	6,300
6720 · Telephone LS#1	481	650	74.04%	650
6730 · Water LS#1	600	750	80.05%	800
6745 · Repairs/Maint./Permits LS#1	5,583	4,000	139.57%	5,000
Total 6700 · Utilities - Lift Station #1	12,368	10,800	114.52%	12,750
6750 · Utilities - Lift Station #2				
6760 · Electricity LS#2	11,557	11,600	99.63%	12,400
6770 · Telephone LS#2	451	600	75.08%	600
6780 · Water LS#2	600	750	80.05%	800
6795 · Repairs/Maint./Permits LS#2	1,024	4,000	25.61%	5,000
Total 6750 · Utilities - Lift Station #2	13,632	16,950	80.43%	18,800
6800 · Utilities - Lift Station #3				
6810 · Electricity LS#3	1,487	1,800	82.61%	1,800
6820 · Telephone LS#3	481	650	74.04%	650
6830 · Water LS#3	1,019	1,200	84.88%	1,200
6845 · Repairs/Maint./Permits LS#3	795	2,300	34.57%	5,000
Total 6800 · Utilities - Lift Station #3	3,782	5,950	63.56%	8,650
6850 · Utilities - Lift Station #4				
6860 · Electricity LS#4	4,651	5,000	93.03%	5,000
6870 · Telephone LS#4	481	650	74.05%	650
6880 · Water LS#4	1,019	1,200	84.88%	1,200
6895 · Repairs/Maint./Permits LS#4	998	4,000	24.94%	5,000

Notes	

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## **Proposed Budget FY 23/24**

	Expenses to Date	FY 22/23	Target 80%	FY 23/24
	April 15, 2023	Budget	of Budget	Proposed
Total 6850 · Utilities - Lift Station #4	7,149	10,850	65.89%	11,850
6900 · Utilities - Lift Station #5	,	·		,
6910 · Electricity LS#5	28,850	25,000	115.4%	33,500
6920 · Telephone LS#5	443	600	73.91%	600
6945 · Repairs/Maint./Permits LS#5	1,971	4,000	49.28%	5,000
Total 6900 · Utilities - Lift Station #5	31,265	29,600	105.62%	39,100
Total 6500 · COLLECTIONS OPERATING EXPENSES	131,064	223,250	58.71%	252,350
	, i	Í		
7000 · TREATMENT OPERATING EXPENSES				
7105 · Bldg & Grounds Rep/Maint	3,798	5,000	75.96%	5,500
7110 · Cell Phones	1,200	1,200	99.99%	2,300
7120 · Chemicals	25,009	30,000	83.36%	45,000
7130 · Contract Labor	0	10,000	0.0%	15,000
7140 · Dues & Subscriptions	0	1,500	0.0%	1,500
7150 · Employee Training	1,115	1,500	74.36%	1,500
7170 · Equipment Lease	1,566	5,000	31.32%	5,000
7180 · Equipment Rental	4,306	5,000	86.13%	5,000
7190 · Equipment (Critical Parts)	3,415	10,000	34.15%	15,000
7200 · Equipment Repair/Maintenance	15,750	17,500	90.0%	30,000
7210 · Generator Fuel	1,853	3,500	52.93%	3,500
7220 · Operational Hardware & Supplies	5,286	6,000	88.09%	8,000
7230 · IT Support	20,861	20,000	104.31%	25,000
7240 · Insurance	59,097	55,000	107.45%	80,000
7250 · Janitorial Supplies	206	1,500	13.76%	1,500
7260 · Laundry/Boot Allowance	2,728	2,800	97.42%	3,400
7270 · License Renewal	492	1,200	41.0%	1,200
7280 · Office Supplies	1,593	2,500	63.73%	2,500
7290 · Operating Contingency Reserve	0	10,000	0.0%	10,000
7300 · Sampling & Testing	50,385	75,000	67.18%	70,000
7310 · Lab Supplies	831	7,500	11.07%	7,500
7320 · Permits	14,451	7,800	185.27%	20,000
7340 · Professional Development - Tmt	444	5,000	8.88%	5,000
7345 · Prof. Services - Engineering	2,963	20,000	14.82%	5,000
7350 · Safety Supplies/Materials	2,410	4,000	60.26%	4,000
7360 · Small Tools	1,270	4,000	31.76%	4,000
7370 · Solar O&M	0	15,000	0.0%	-
7380 · Utilities - Electrical	77,272	80,000	96.59%	115,000
7385 - Utilities - Garbage Headworks	2,067		100.0%	3,200
7390 · Utilities - Internet	7,287	9,800	74.35%	9,800
7400 · Utilities - Sludge Removal	29,245	43,000	68.01%	40,500

Notes
Unanticipated SWRCB Recycled Water permit review @ \$6200
Removing. All maint performed by REC.
last FY was \$160K. Anticipate this FY to end at \$110K after \$81K PGE credit was included in 7400. Rate increase to \$260/mo
mas meladed in 7 1001. Nate increase to \$200/110

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# Cayucos Sanitary District Proposed Budget FY 23/24

	Expenses to Date April 15, 2023	FY 22/23 Budget	Target 80% of Budget	FY 23/24 Proposed
7410 · Utilities - Telephone	1,168	1,200	97.33%	1,300
7997 · Debt Service Reserve	797,114	1,042,500	76.46%	1,057,500

Notes

Total 7000 · TREATMENT OPERATING EXPENSES
Total 6000 · ADMIN/COLL OPERATING EXPENSES

 $\begin{tabular}{ll} Total 5000 \cdot PAYROLL EXPENSES \\ Total 6000 \cdot OPERATING EXPENSES \\ Total 4000 \cdot INCOME \\ \end{tabular}$ 

Net Ordinary Income

1,135,180	1,504,000	75.48%	1,603,700
989,450	1,161,100	85.22%	1,173,825
957,946	1,267,200	75.6%	1,329,500
3,082,576	3,932,300	78.39%	4,107,025
3,637,037	4,481,900	81.15%	4,641,050
554,461	549,600		534,025

 Less CIP Budget
 225,000
 256,000

 Surplus
 324,600
 278,025

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# Proposed Cost of Living Adjustment FY 23/24



		Admin	O&M		WRRF		ER Paid Taxes & PERS		Combined		Overall FY Increase	
23/24 Salaries w/o COLA	\$	393,451	\$	117,997	\$	267,383	\$	116,201	\$	895,032		
3% increase	\$	405,255	\$	121,537	\$	275,404	\$	121,256	\$	923,452	\$	28,420
4% increase	\$	409,189	\$	122,717	\$	278,078	\$	122,418	\$	932,402	\$	37,370
5% increase	\$	413,124	\$	123,897	\$	280,752	\$	123,580	\$	941,352	\$	46,320
6% increase	\$	417,058	\$	125,077	\$	283,426	\$	124,742	\$	950,303	\$	55,271



AGENDA ITEM:

# Capital Improvement Projects FY 23/24

Sewer Main Repairs  These are sewer mains that our camera has identified as in need of repair. These projects consist of multiple point repairs, offsets or other anomalies and are targeted to take advantage of economy of savings. The budgeted amount is intended to allow for three or four replacements.	\$ 75,000.00
Generator & Building Improvements  During times of electric instability, it is important for the main office to maintain connectivity. This project would allow for pouring of a concrete pad, installation of the generator, and landscaping replanting as appropriate.	\$ 35,000.00
IT- Computer/Server Upgrades	\$ 6,000.00
The District's IT provider will upgrade each of the administrative servers and the operating systems of several workstations as necessary for security and optimization.	
CSWP Projects	
Outfall Inspection and Buoy Replacement  As part of our regulatory permitting, the outfall line, diffuser and buoys must be inspected every three years, with an inspection report provided to the permitting agencies. Longitude 123, Inc., would create the report utilizing subcontracted divers to perform the underwater inspection.	\$ 50,000.00
RWQCB/CCC Recycled Water Program  As part of the District's NPDES Permit, we are required to develop and implement this program to address maximizing the use of recycled water.	\$ 20,000.00
Lift Station #5 Pump	\$ 20,000.00
This project will provide another 35 HP pump so that we will have two in operation while the third is being serviced.	
WRRF UV Changeout	\$ 50,000.00
Our operating permit requires that the UV bulbs and wiper assemblies be replaced after 12,000 hours of operation, which will occur this fiscal year.	
Total CIP Budget	\$ 256,000.00