



# CAYUCOS SANITARY DISTRICT

200 Ash Avenue / PO Box 333  
Cayucos, CA 93430  
(805) 995-3290  
[www.cayucossd.org](http://www.cayucossd.org)

**GOVERNING BOARD**  
R. Enns, President  
S. Lyon, Vice-President  
H. Miller, Director  
J. Curti, Director  
M. Shopshear, Director

**BOARD OF DIRECTORS  
REGULAR MEETING AGENDA  
THURSDAY, MARCH 21, 2024 AT 5:00PM  
200 ASH AVENUE, CAYUCOS, CALIFORNIA 93430**

**1. ESTABLISH QUORUM AND CALL TO ORDER**

**2. PUBLIC COMMENT**

At this time the public may address the Board on items other than those scheduled on this agenda (persons wishing to speak on any item scheduled on this agenda will be given the opportunity at the time that agenda item is being considered). When recognized by the Board President, please state your name for the record (though not required). While the Board encourages public comment, in the interest of time and to facilitate orderly conduct of the meeting, the Board reserves the right to limit individual comments to three minutes. By conditions of the Brown Act, the Board is prohibited from discussing issues not posted on this agenda, but may set items for future agendas.

**3. CONSENT CALENDAR: Recommended to Approve**

Consent Calendar items are considered routine and therefore do not require separate discussion, however, any item may be removed from the Consent Calendar by a member of the Board of Directors for separate consideration. Individual items on the Consent Calendar are approved by the same vote that approves the Consent Calendar, unless an item is pulled for separate consideration.

**A. Meeting Minutes**

1. Approval of minutes for the February 15, 2024 Board of Directors Regular Meeting

**B. Financial Reports: February 2024**

1. Cash, Savings, and Investment Report
2. Check Registers – Wells Fargo (General & CIP Checking Accounts)
3. Budget vs. Actual Status Report
4. Capital Improvement Projects Report

**4. STAFF COMMUNICATIONS AND INFORMATIONAL ITEMS: No Action Required**

**A. District Manager's Report: February 2024**

**B. New Will-Serves: February 2024**

- 36 Ash Ave. / Chivens / 064-112-042 / ADU New
- 75, 79 Pacific Ave. / Riggle / 064-122-015 / SFR Remodel
- 849 Pacific Ave. / Mathias / 064-152-010 / SFR Demo/Rebuild
- 2790 Richard Ave. / Hall / 064-204-063 / SFR New

**Extended Will-Serves:**

None

**Finalized Will-Serves:**

None

**Grants of License:**

None

**5. DISCUSSION AND CONSIDERATION TO APPROVE A REVISION TO THE FY 23/24 CIP BUDGET IN THE AMOUNT OF \$35,370.59 TO PURCHASE A PUMP FOR LIFT STATION 1**

**6. DISCUSSION AND CONSIDERATION TO ALLOW STAFF TO AMEND THE EMPLOYEE POLICY HANDBOOK IN ACCORDANCE WITH LEGALLY MANDATED REQUIREMENTS AND CSDA-RECOMMENDED BEST PRACTICES, SUBJECT TO BOARD REVIEW AND APPROVAL OF STAFF-RECOMMENDED MODIFICATIONS**

**7. BOARD MEMBER COMMENTS**

This item provides the opportunity for Board members to make brief announcements and/or briefly report on their own activities related to District business.

**8. FUTURE SCHEDULED MEETINGS**

- April 18, 2024 – Regular Board Meeting
- May 16, 2024 – Regular Board Meeting
- June 20, 2024 – Regular Board Meeting

**9. ADJOURNMENT**

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All staff reports or other documentation relating to each item of business referred to on the agenda are also on file at the District office, available for public inspection or reproduction at cost. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by the Americans with Disability Act. To make a request for disability-related modification or accommodation, contact the District at (805) 995-3290 as soon as possible and at least 48 hours prior to the meeting date.

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