

**Cayucos Sanitary District
Operating Budget
FY 19/20**

AGENDA ITEM: <u> 8A </u>
DATE: <u> June 21, 2019 </u>
ACTION: <u> APPROVED </u>

Annual Budget

Ordinary Income/Expense
Income

4000 · SEWER INCOME		
4010 · Sewer Use Fees		2,720,000.00
4020 · Sewer Late Fees		12,000.00
4030 · Sewer Bank Fees		210.00
4050 · Lot Fees		17,000.00
4060 · Lot Late Fees		150.00
Total 4000 · SEWER INCOME		2,749,360.00
4100 · WILL SERVE INCOME		
4110 · Will Serve Fee		2,000.00
4120 · Connection Fee		39,300.00
4130 · Inspection Fee		500.00
Total 4100 · WILL SERVE INCOME		41,800.00
4200 · RENTAL INCOME		
4210 · Morro Dunes Rent		22,500.00
4220 · Hanson Rent		11,000.00
4230 · CMB Corp. Yard Lease		2,700.00
Total 4200 · RENTAL INCOME		36,200.00
4300 · SOLID WASTE INCOME		
4310 · Solid Waste Franchise Fee		65,000.00
4320 · AB939 Recycle Program Fee		5,800.00
Total 4300 · SOLID WASTE INCOME		70,800.00
4400 · SLOCO TAX ASSESSMENTS		
4410 · Current Year Secured/Unsecured		909,800.00
4420 · Delinquent Sewer Prior Year		9,000.00
Total 4400 · SLOCO TAX ASSESSMENTS		918,800.00
4500 · SAVINGS INTEREST INCOME		
4510 · Checking Interest		150.00
4520 · Savings Interest		50.00
Total 4500 · SAVINGS INTEREST INCOME		200.00
4600 · INVESTMENT INTEREST		
4600 · Investment Interest - Other		18,600.00
4610 · Alliance Bank - Restricted Interest		55,200.00
Total 4600 · INVESTMENT INCOME		73,800.00
4740 · NOTARY SERVICES		75.00
Total 4740 · NOTARY SERVICES FEES REC'D		75.00
Total Income		3,891,035.00

Expenses

5000 - PAYROLL EXPENSES	
5100 - ADMINISTRATIVE PAYROLL	
5110 - Admin. Gross Wages Regular	180,000.00
5120 - Admin Gross Wages Overtime	7,000.00
5130 - Admin Gross Wages Vacation	7,500.00
5145 - Admin Bereavement Leave	1,080.00
5150 - Admin Gross Wages Sick Payout	8,400.00
5180 - Admin Personal Holiday	1,400.00
5185 - Admin Holiday Pay	7,040.00
Total 5100 - ADMINISTRATIVE PAYROLL	212,420.00
5200 - COLLECTIONS PAYROLL	
5210 - Coll Gross Wages Regular	170,000.00
5220 - Coll Gross Wages Overtime	500.00
5230 - Coll Gross Wages Vacation	10,500.00
5245 - Coll Bereavement Leave	300.00
5250 - Coll Gross Wages Sick Payout	6,500.00
5260 - Coll Gross Wages Standby Pay	18,250.00
5280 - Coll Personal Holiday	1,350.00
5285 - Coll Holiday Pay	6,000.00
Total 5200 - COLLECTIONS PAYROLL	213,400.00
5400 - DIRECTOR PAYROLL	
5410 - Director Gross Wages	8,000.00
Total 5400 - DIRECTOR PAYROLL	8,000.00
5500 - VESTED PAYROLL BENEFITS	
5550 - Vested PERS Health	5,000.00
Total 5500 - VESTED PAYROLL BENEFITS	5,000.00
5600 - ADMIN PAYROLL TAXES & BENEFITS	
5610 - Admin FICA	9,000.00
5620 - Admin Medicare	2,000.00
5650 - Admin PERS Health	46,000.00
5660 - Admin PERS Retirement	38,000.00
5670 - Admin Dental	2,500.00
5680 - Admin Vision	550.00
Total 5600 - ADMIN PAYROLL TAXES & BENEFITS	98,050.00
5700 - COLL PAYROLL TAXES & BENEFITS	
5710 - Coll FICA	10,500.00
5720 - Coll Medicare	3,000.00
5750 - Coll PERS Health	55,000.00
5760 - Coll PERS Retirement	37,500.00
5770 - Coll Dental	3,500.00
5780 - Coll Vision	800.00
Total 5700 - COLL PAYROLL TAXES & BENEFITS	110,300.00
5900 - DIRECTOR PAYROLL TAXES & BENEFITS	
5910 - Directors FICA	350.00
5920 - Directors Medicare	75.00
Total 5900 - DIRECTOR PAYROLL TAXES & BENEFITS	425.00
Total 5000 - PAYROLL EXPENSES	647,595.00

6000 - OPERATING EXPENSES

6050 - SPECIAL PROJECTS

6051 - Manhole Reconditioning	15,000.00
6052 - Sewer Map Replacements	1,000.00

Total 6050 - SPECIAL PROJECTS 16,000.00

6100 - ADMIN OPERATING EXPENSES

6110 - Answering Service	1,000.00
6120 - Copy & Dup	1,500.00
6130 - Equipment Lease	3,800.00
6150 - Equipment Repair/Maint	2,000.00
6160 - Janitorial/Building Maint.	5,000.00
6170 - Postage	9,000.00
6180 - Printing/Advertizing	2,000.00
6190 - Office Supplies	6,000.00
6200 - Bank Service Charges	1,000.00
6201 - Administrative(Admin) Fees/Chgs	1,300.00
6205 - Recycling Exp / Solid Waste Clean Up	2,500.00
6210 - Misc. Business Expense	1,500.00
6211 - Grant of License Expense	500.00
6220 - Prof. Services -Accounting	10,000.00
6225 - Prof. Services-Engineering	5,000.00
6230 - Prof. Services-Legal	8,000.00
6240 - Prof. Services- Tech Supp	15,000.00
6250 - Prof. Services -Admin	40,000.00
6255 - Prof. Services -Other	500.00
6260 - Meeting Supplies	2,000.00
6270 - Bus License & Permits	4,500.00
6280 - Admin Dues & Sub.	6,000.00
6290 - Taxes & Assessments	25,000.00
6291 - LAFCO	10,500.00
6292 - Election Fees	600.00
6293 - Fire Tax	300.00
6300 - Professional Development Admin	4,000.00
6301 - Professional Development Board	2,000.00
6310 - Rent - Vet's Hall	500.00
6320 - Utilities - Electrical	3,000.00
6340 - Utilities - Gas	300.00
6350 - Utilities - Sewer	3,200.00
6360 - Utilities - Water	1,050.00
6380 - Utilities - Internet	1,300.00
6390 - Utilities - Telephone	2,200.00
6410 - Loan Interest Paid	130,000.00
6420 - Insurance-Worker's Comp	10,500.00
6430 - Insurance-Commercial Policy	26,500.00

Total 6100 - ADMIN OPERATING EXPENSES 349,050.00

6500 - COLLECTIONS OPERATING EXPENSES

6510 - Contract Labor	15,000.00
6520 - Employee Training	1,500.00
6521 - License Renewal	1,200.00
6522 - Dues & Subscriptions	1,500.00
6523 - Professional Development - Coll	1,000.00
6530 - Equipment Rental	6,000.00
6535 - Equipment (Critical Parts)	5,000.00
6540 - Equipment Repair/Maint	8,500.00
6560 - Pump Repair	12,000.00
6570 - Generator Fuel	2,500.00
6571 - Trucks Gas/Oil	14,000.00
6572 - Trucks (Repairs)	3,000.00
6573 - Mileage Reimbursement	500.00
6580 - Hardware & Supplies	7,500.00
6590 - Janitorial Supplies	1,000.00
6600 - Laundry/Boot Allowance	3,000.00
6610 - Line Cleaning Water/Jetting	1,200.00
6611 - Line Cleaning Contracted	10,000.00
6612 - Line Cleaning - Root Control	6,000.00
6620 - Safety Supplies/Materials	2,500.00
6630 - Chemicals	14,000.00
6640 - Small Tools	500.00
6650 - USA Alert	800.00
6670 - Cell Phones	3,500.00
6680 - Operating Contingency Reserve	10,000.00
Sub Total 6500 - Collections Operating	147,700.00
6700 - Utilities - Lift Station #1	
6710 - Electricity LS#1	4,500.00
6720 - Telephone LS#1	300.00
6730 - Water LS#1	700.00
6745 - Repairs/Maint./Permits LS#1	4,000.00
Total 6700 - Utilities - Lift Station #1	9,500.00
6750 - Utilities - Lift Station #2	
6760 - Electricity LS#2	12,000.00
6770 - Telephone LS#2	275.00
6780 - Water LS#2	700.00
6795 - Repairs/Maint./Permits LS#2	4,000.00
Total 6750 - Utilities - Lift Station #2	16,975.00

6800 · Utilities - Lift Station #3	
6810 · Electricity LS#3	1,800.00
6820 · Telephone LS#3	300.00
6830 · Water LS#3	900.00
6845 · Repairs/Maint./Permits LS#3	2,300.00
Total 6800 · Utilities - Lift Station #3	5,300.00
6850 · Utilities - Lift Station #4	
6860 · Electricity LS#4	4,200.00
6870 · Telephone LS#4	300.00
6880 · Water LS#4	900.00
6895 · Repairs/Maint./Permits LS#4	4,000.00
Total 6850 · Utilities - Lift Station #4	9,400.00
6900 · Utilities - Lift Station #5	
6910 · Electricity LS#5	22,000.00
6920 · Telephone LS#5	275.00
6945 · Repairs/Maint./Permits LS#5	4,000.00
Total 6900 · Utilities - Lift Station #5	26,275.00
Total 6500 · COLLECTIONS OPERATING EXPENSES	215,150.00
7000 · TREATMENT OPERATING EXPENSES	
7997 · Debt Service Reserve	60,000.00
7999 · MB WWTP O&M	640,000.00
7000 · TREATMENT OPERATING EXPENSES - Other	6,500.00
Total 7000 · TREATMENT OPERATING EXPENSES	706,500.00
6000 · OPERATING EXPENSES	
Total 6000 · OPERATING EXPENSES	1,934,295.00
Total Income	3,891,035.00
Total Expense	1,934,295.00
Net Income	1,956,740.00
Less CIP Budget	355,000.00
Final Net Income	1,601,740.00