

CAYUCOS SANITARY DISTRICT
200 Ash Avenue
PO Box 333, Cayucos, CA 93430-0333
805-995-3290

GOVERNING BOARD
R. B. Enns, President
D. Chivens, Vice-President
S. Lyon, Director
M. Foster, Director
D. Lloyd, Director

**REGULAR MEETING
MINUTES
Thursday, March 20, 2014
6:00 p.m.**

1. ESTABLISH QUORUM AND CALL TO ORDER

President Enns called the meeting to order at 6:00p.m.

Board members present: President Robert Enns, Vice-President Dan Chivens, Director Michael Foster and Director Dan Lloyd. Director Shirley Lyon was absent.

Staff present: District Manager Rick Koon and Admin Services Accounting Manager Anita Rebich

2. PUBLIC COMMENTS

President Enns opened the meeting to Public Comments.

Hearing none, Public Comments was closed.

3. DISCUSSION AND CONSIDERATION TO AUTHORIZE THE DISTRICT MANAGER TO SOLICIT BIDS, AWARD AND EXECUTE A CONTRACT FOR REPAIRS TO THE DISTRICT SEWER MAINS IN FIVE (5) LOCATIONS

Manager Koon reported on the five (5) locations that are in need of repair and showed actual video of the inside of the pipe at each location. Koon attributed these finds to the O&M crew and their new camera. It was reported that three (3) contractors have expressed an interest in bidding the project. President Enns asked why there were 5 projects on the bid sheet. Koon replied that he wants to see bids for each location but didn't want to have multiple contractors performing the work. He envisioned them starting the project at a particular location, completing that then moving to the next and so on until all five locations are complete. Director Foster was delighted that we are paying attention to the rules of the UPCCAA but went on to state that some of these repairs may have even fallen under emergency repairs and not required this. He was pleased that we did it this way.

MOTION: 1st by Chivens, 2nd by Lloyd to Authorize the District Manager to Solicit Bids, Award and Execute a Contract for Repairs to the District Sewer Mains in Five (5) Locations.

VOTE: 4-0 Motion passed

4. STAFF COMMUNICATIONS AND INFORMATION ITEMS (NO ACTION REQUIRED):

A. Manager Koon's report was accepted as presented. Koon confirmed the meeting for tomorrow at 10:00am at the RWQCB in San Luis Obispo. President Enns asked that a report of the meeting be prepared and presented at next month's Board of Director's meeting. Koon also reported that WSC has begun the design work on the Main Street sewer replacement and should have a draft study available in about 2 weeks.

5. CONSENT CALENDAR

A. Approval of Minutes for the February 20, 2014 Board of Directors Meeting

MOTION: 1st by Lloyd, 2nd by Foster to Approve the February 20, 2014 Minutes as presented.

VOTE: 4-0 Motion passed

6. BOARD MEMBER COMMENTS

Director Lloyd said he was looking forward to tomorrow's meeting with RWQCB. President Enns added that this will be the first meeting with both Mayor Irons and Councilman Smukler in attendance and he is hoping that we will get some further insight from them. President Enns announced the passing of former Mayor Bill Yates on Wednesday. Enns stated his pleasure in the years he was able to work with Yates and said he will be greatly missed.

CLOSED SESSION

President Enns announced closed session at 6:42p.m.
Anita Rebich left the meeting, there was no Public presence.

7. PUBLIC EMPLOYEE PERFORMANCE EVALUATION pursuant to Government Code Section 54957: Title: DISTRICT MANAGER

8. CONFERENCE WITH LABOR NEGOTIATOR pursuant to Government Code Section 54957.6:
Agency Designated Representative: Dan Chivens
Unrepresented Employee: District Manager

9. ANNOUNCEMENT OF REPORTABLE ACTION FROM CLOSED SESSION

There was no reportable action from closed session.

10. CONSIDERATION OF MODIFICATIONS TO AGREEMENT FOR CONSULTANT SERVICES WITH PROJECT SERVICES, INC.

MOTION: 1st by Lloyd, 2nd by Chivens to Approve Modifications to Agreement for Consultant Services with Project Services, Inc.

VOTE: 4-0

11. SCHEDULED MEETINGS

A. Morro Bay-Cayucos Wastewater Treatment Plant (JPA) Meeting: *Date:* April 10, 2014,
Hosted by Cayucos Sanitary District, *Location:* Veteran's Hall 10 Cayucos Dr., *Time:* 6:00pm

12. ADJOURNMENT

The meeting adjourned at 7:42 p.m.

Minutes recorded by:



Anita Rebich, Administrative Services