



CAYUCOS SANITARY DISTRICT STAFF REPORT

TO: BOARD OF DIRECTORS
FROM: GAYLE GOOD, ADMINISTRATIVE ACCOUNTING MANAGER
DATE: JULY 11, 2023
SUBJECT: ANNUAL REIMBURSEMENT DISCLOSURE REPORT, FY 22/23

DISCUSSION

In accordance with Government Code 53065.5:

"Each special district, as defined by subdivision (a) of Section 56036, shall, at least annually, disclose any reimbursement paid by the district within the immediately preceding fiscal year of at least one hundred dollars (\$100) for each individual charge for services or product received. "Individual charge" includes, but is not limited to, one meal, lodging for one day, transportation, or a registration fee paid to any employee or member of the governing body of the district. The disclosure requirement shall be fulfilled by including the reimbursement information in a document published or printed at least annually by a date determined by that district and shall be made available for public inspection."

I have reviewed the Accounts Payable records for the fiscal year ended 6/30/2023, and found the following charges are subject to disclosure:

Date	Check No.	Individual	Description	Amount
9/1/2022	23226	J. Collins	Training & Mileage	\$337.50
5/2/2023	23695	J. Collins	Work Boots	\$180.00
10/14/2022	23369	G. Good	Training	\$267.81
12/28/2022	23491	G. Good	Mileage July-Dec 2022	\$152.00
6/30/2023	23799	G. Good	Mileage Jan-June 2023	\$129.17
2/21/2023	23586	S. Hooper	Certification	\$106.25
5/5/2023	23710	N. Lakey	Work Boots	\$180.00
9/10/2022	23259	J. Owens	Work Boots	\$146.80
10/3/2022	23295	J. Owens	Testing & Mileage	\$266.25

RECOMMENDATION

No action necessary.