

CAYUCOS SANITARY DISTRICT
200 Ash Ave.
P.O. Box 333, Cayucos, California 93430
(805) 995-3290

GOVERNING BOARD


R. Enns, President
H. Fones, Vice President
S. Lyon, Director
M. Foster, Director
D. Chivens, Director

BOARD OF DIRECTORS
REGULAR MEETING AGENDA
THURSDAY, MARCH 15, 2012 AT 6:00PM
200 ASH AVENUE, CAYUCOS, CALIFORNIA 93430

1. ESTABLISH QUORUM AND CALL TO ORDER
2. PUBLIC COMMENTS:
This is the time the public may address the Board on items other than those scheduled on the agenda. By conditions of the Brown Act the Board may not discuss issues not posted on the agenda, but may set items for future agendas. Those persons wishing to speak on any item scheduled on the agenda will be given an opportunity to do so at the time that agenda item is being considered. When recognized by the Board President, please stand up and state your name and address for the record (though not required). While the Board encourages public comment, in the interest of time and to facilitate orderly conduct of the meeting, the Board reserves the right to limit individual comments to three minutes.
3. RECOGNITION OF NANCY MARTIN, ADMINISTRATIVE SERVICES TECHNICIAN, FOR HER 16 YEARS OF SERVICE WITH THE DISTRICT AND PENDING RETIREMENT
4. CONSIDERATION TO APPROVE PAYMENT OF 4TH QUARTER FY 2010-11 FINAL INVOICE FOR OPERATIONS AND MAINTENANCE OF THE MORRO BAY-CAYUCOS WASTEWATER TREATMENT PLANT
5. CONSIDERATION TO APPROVE PAYMENT OF 4TH QUARTER FY 2010-11 FINAL INVOICE FOR THE MORRO BAY-CAYUCOS WASTEWATER TREATMENT PLANT UPGRADE PROJECT
6. DISCUSSION REGARDING CONSULTANT VACANCY: DISTRICT ENGINEER
7. CONSIDERATION TO APPROVE AGREEMENT FOR CONSULTING SERVICES WITH FRANK CUNNINGHAM CONSULTING ENGINEER
8. STAFF COMMUNICATIONS AND INFORMATION ITEMS (NO ACTION REQUIRED):
 - A. District Manager's Report (Callahan) –February 2012
 - B. Administrative Services Officer's Report (Brookins) –February 2012
 - C. Financial Reports (Brookins):
 1. Check Register –February 11, 2012 through March 9, 2012
 2. Cash, Savings, and Investment Report: Month Ended February 2012
 3. Budget vs. Actual Status Report FY 2011-2012 (February 29, 2012 Ended)
 4. Capital Improvement Projects for Month Ended February 2012
 - D. Conditional Will-Serves Issued:
 1. Edwards, 3417 Gilbert Avenue, APN# 064-405-040, SFR Addition
 - E. Final Will-Serves Issued:
 1. Draeger, 90 El Sereno, APN# 064-415-013, SFR Demo Rebuild
 - F. Monthly Customer Satisfaction Survey Submissions

9. CONSENT CALENDAR - Recommend to Approve.
 Consent Calendar items are considered routine and therefore do not require separate discussion, however, any item may be removed from the Consent Calendar by a member of the Board of Directors for separate consideration. Individual items on the Consent Calendar are approved by the same vote that approves the Consent Calendar, unless an item is pulled for separate consideration.
 - A. Approval of Minutes for the February 16, 2012 Special Board of Directors Meeting
 - B. Approval of Minutes for the February 21, 2012 Special Board of Directors Meeting
 - C. Approval of Minutes for the February 23, 2012 Special Board of Directors Meeting
 - D. Approval of Minutes for the March 6, 2012 Special Board of Directors Meeting
 - E. Approval to pay outstanding bills as of March 15, 2012
10. BOARD MEMBER COMMENTS (This item is the opportunity for Board Members to make brief announcements and/or briefly report on their own activities related to District business.)
11. SCHEDULED MEETINGS
 - A. Morro Bay-Cayucos Wastewater Treatment Plant (JPA) Meeting, *Date:* April 12, 2012, *Hosted By:* Cayucos Sanitary District, *Location:* Cayucos Veterans Hall, *Time:* 6pm.
12. SCHEDULE AGENDA ITEMS FOR THE APRIL 19, 2012 BOARD MEETING
13. ADJOURNMENT

NOTICE OF POSTING:

DATE: 3/9/12
 TIME: 8:20 AM
 PLACE: 200 Ash Ave., Cayucos, CA
 BY: 
 Bill Callahan, District Manager

This agenda was prepared and posted pursuant to Government Code Section 54954.2. The agenda can be accessed and downloaded from the District's website at www.cayucossd.org/

All staff reports or other written documentation relating to each item of business referred to on the agenda are on file in the District's office and are available for public inspection and reproduction at cost. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by the Americans with Disability Act. To make a request for disability-related modification or accommodation, contact the District at 805-995-3290 as soon as possible and at least 48 hours prior to the meeting date.