

CAYUCOS SANITARY DISTRICT
200 Ash Avenue
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805-995-3290

GOVERNING BOARD
R. B. Enns, President
S. Lyon, Director
M. Foster, Director
D. Chivens, Director
Vacant, Director

REGULAR MEETING
MINUTES
Thursday, November 15, 2012
6:00 p.m.

1. ESTABLISH QUORUM AND CALL TO ORDER

President Enns called the meeting to order at 5:55 p.m.

Board members present: President Robert Enns, Director Shirley Lyon, Director Michael Foster and Director Dan Chivens.

Staff present: Interim District Manager Rick Koon, and Administrative Services Tech Anita Rebich. ASO Brookins was absent.

2. PUBLIC COMMENTS

President Enns opened the meeting to Public Comments.

Tom Martin from WCI/Mission Country Disposal asked for assistance from the Board in reaching out to Supervisors and others involved in the decision making of their Cold Canyon Landfill Appeal of the Planning Commission Decision on the Expansion EIR. He recapped the costs and said all of these costs would need to get passed on to the ratepayers amounting to almost 2% per year for the next 9 years.

Dave Zevely, Lead Collection Worker for the District announced to the Board that he had resigned his position and was moving on to head up the Wastewater Collections for the City of Morro Bay. His last day at the District is November 27, 2012.

3. DISCUSSION OF MISSION COUNTRY DISPOSAL PROPOSITION 218 FEE INCREASE

Manager Koon recapped the Prop 218 process that Mission Country Disposal will go through and stated that the increase they are asking for is 2.3%. Tom Martin explained that this is the base year (this happens every three years) where they re-establish the rates after the audit based on the last three years. President Enns clarified the franchise agreement with WCI for the public that what present. Director Foster asked to see the audited financial statements and asked if ASO Brookins had reviewed it. Tom Martin clarified there was a typo on the Single Family Residential-Economy Service on page 1 of 6, it should have read "1-can curb" instead of "2-can curb"

4. DISCUSSION AND CONSIDERATION OF ADOPTION OF RESOLUTION NO. 2012-9 ESTABLISHING A PENALTY FOR THE NONPAYMENT OF SEWER FEES

Manager Koon explained the current calculations of late fees and explained the proposed 10% flat fee is industry standard and more easily accommodated in the new software system.

MOTION: 1st by Lyon, 2nd by Chivens to Adopt Resolution 2012-9 Establishing a Penalty for the Nonpayment of Sewer Fees. **ROLLCALL VOTE:** Enns-yes, Foster-yes, Lyon-yes, Chivens-yes. Motion passed 4-0.

5. STAFF COMMUNICATIONS AND INFORMATION ITEMS (NO ACTION REQUIRED):

A. District Manager's Report – October 2012

Manager Koon's written report was read and received. He reported that we are still waiting to hear when the CCC will put the WWTP on their agenda, there was optimism that it would be in January and rumored that it may be held in Pismo Beach. Manager Koon then reported on our current project on B St. here in Cayucos.

Director Foster asked if any trenching would be involved, Manager Koon explained the pipe bursting and HDPE pipe installation process. Director Foster asked that we keep track of costs for future reference.

B. Administrative Services Officer's Report – October 2012

ASO Brookins written report was received. Manager Koon reported that the server and new computers are in and the main focus right now is getting the new software program up and running. 1 January 2013 is the target date for the first billing in the new system.

6. CONSENT CALENDAR

A. Approval of Minutes for the October 18, 2012 Board of Directors Meeting

MOTION: 1st by Lyon, 2nd by Chivens to approve the Consent Calendar. **VOTE:** 4-0. Motion passed.

7. BOARD MEMBER COMMENTS

President Enns recapped for the sake of the public present, the process for getting the WWTP built, the CCC appeals, the alternative site analysis and the cost variances from site to site. Manager Koon reported on the recent CCC staff visit to both the current WWTP and the Righetti site. President Enns stated that there are endless opportunities for the WWTP, but the decision on its location is up to the CCC, we have to wait for that decision and live with what they decide.

It was asked by a member of the public if would do any good to contact the CCC, or if their minds were made up based on the WWTP's proximity to the beach. They also asked where the Righetti site was. They were directed to the City of Morro Bay website for all documents on the WWTP project.

President Enns further explained the current treatment level at the WWTP is 100% secondary 92% of the time, it's the 8% that causes the problem. He went on to explain that these levels are on combined Morro Bay and Cayucos flow. Cayucos flow alone could treat to 100% secondary 100% of the time. President Enns also explained the CCC staff and how they report to the Commissioners.

Director Foster commented that water reclamation is a big issue for the CCC and since we can't use reclaimed water we should have a study done on various water conservation measures, incentives etc. for mitigation with the CCC.

8. SCHEDULED MEETINGS

A. Morro Bay-Cayucos Wastewater Treatment Plant (JPA) Meeting, *Date:* TBA
Hosted By: Cayucos Sanitary District, *Location:* TBA, *Time:* 6:00 p.m.

B. Cayucos Sanitary Board of Directors meeting for December 20, 2012 will be moved to December 13, 2012 due to its proximity to the Christmas holiday.

9. SCHEDULE AGENDA ITEMS FOR THE December 13, 2012 BOARD MEETING

President Enns requested Closed Session for Evaluation of Interim District Manager.

Director Foster would like to see on the next agenda 1) Discussion of water conservation and 2) Possibility of recording the Board meetings.

10. ADJOURNMENT

The meeting adjourned at 7:14 p.m.

Minutes recorded by: _____


Anita Rebich, Administrative Services Tech