



Pursuant to Governor Newsom's Executive Order N-29-20, members of the Board of Directors and staff will participate in this meeting via a teleconference. Members of the public can comment when prompted by unmuting their microphone, and allowing access to their webcam is optional.

CAYUCOS SANITARY DISTRICT

200 Ash Avenue
PO Box 333
Cayucos, California 93430-0333
805-995-3290

GOVERNING BOARD

R. Enns, President
D. Chivens, Vice-President
S. Lyon, Director
R. Frank, Director
H. Miller, Director

BOARD OF DIRECTORS REGULAR MEETING AGENDA - AMENDED THURSDAY, MARCH 18, 2021 AT 5:00PM

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Copies of the staff reports or other documentation relating to each item of business referred to on the agenda are on file in the District Office and available on the CSD website at <https://www.cayucosd.org/board-of-directors-meetings>. To comply with the Governor's Executive Order, CA Department of Public Health social distancing guidance and shelter-at-home order, related to slowing the spread of coronavirus (COVID-19), the CSD Administrative Office is closed to the public, until further notice. Please call 805-995-3290 if you need any assistance. If requested, the agenda and supporting documents shall be made available in alternative formats to persons with a disability.

1. ESTABLISH QUORUM AND CALL TO ORDER

2. PUBLIC COMMENTS:

This is the time the public may address the Board on items other than those scheduled on the agenda. By conditions of the Brown Act the Board may not discuss issues not posted on the agenda, but may set items for future agendas. Those persons wishing to speak on any item scheduled on the agenda will be given an opportunity to do so at the time that agenda item is being considered. When recognized by the Board President, please stand up and state your name and address for the record (though not required). While the Board encourages public comment, in the interest of time and to facilitate orderly conduct of the meeting, the Board reserves the right to limit individual comments to three minutes.

3. CONSENT CALENDAR: Recommended to Approve

Consent Calendar items are considered routine and therefore do not require separate discussion, however, any item may be removed from the Consent Calendar by a member of the Board of Directors for separate consideration. Individual items on the Consent Calendar are approved by the same vote that approves the Consent Calendar, unless an item is pulled for separate consideration.

A. Regular Meeting Minutes

1. Approval of minutes for the January 21, 2021 Board of Directors Regular Meeting

B. Financial Reports: January 2021

1. Check Register – Mechanics Bank (General Checking Account)
 - a. Check Register – Wells Fargo (CIP/CSWP Checking Account)
 - b. Check Register – Wells Fargo (CSWP Construction Account)

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2. Cash, Savings, and Investment Report
3. Budget vs. Actual Status Report **FY 2020-2021**
4. Capital Improvement Projects Report
- C. **Financial Reports: February 2021**
 1. Check Register – Mechanics Bank (General Checking Account)
 - a. Check Register – Wells Fargo (CIP/CSWP Checking Account)
 - b. Check Register – Wells Fargo (CSWP Construction Account)
 2. Cash, Savings, and Investment Report
 3. Budget vs. Actual Status Report **FY 2020-2021**
 4. Capital Improvement Projects Report
4. **STAFF COMMUNICATIONS AND INFORMATIONAL ITEMS: No Action Required**
 - A. District Manager's Report (Koon) – **January & February 2021**
 - B. Monthly Customer Satisfaction Survey Submissions – **None**
 - C. Will-Serves – New – **January & February 2021**
 - Teixeira, APN 064-206-052, 2685 Ocean Blvd. – **SFR Remodel**
 - Will-Serves – Renewed
 - Riley, APN 064-201-072, 2651 Richard Ave. – **SFR New**
 - Borek, APN 064-221-013, 34 11th St. – **SFR Addition**
 - O'Day, APN 064-157-026, 960 Park Ave. – **SFR Remodel**
 - Gottlieb, APN 064-484-001, 871 N Ocean Ave. – **SFR New**
 - J Tenbroeck, Inc., APN 064-204-032, 2788 Richard Ave. – **SFR New**
 - Bybee, APN 064-207-048, 2744 Orville Ave. – **SFR Remodel**
 - Wolowodiuk, APN 064-154-020, 1073 Pacific Ave. – **SFR New**
 - Will-Serves – Finaled
 - Billings, APN 064-415-002, 3205 Studio Dr. – **SFR New**
 - Wrage, APN 064-426-039, 3333 Ocean Blvd. – **SFR New**
 - Garabedian, APN 064-204-064, 2739 Santa Barbara Ave. – **SFR New**
 - Will-Serves – Continue to Serve (No Will-Serve Required)
 - None**
 - Will-Serves – Grant of License
 - None**
5. **PRESENTATION FROM CHARLOTTE HOLIFIELD OF CSDA REGARDING THE 2021 TRANSPARENCY CHALLENGE FOR CALIFORNIA SPECIAL DISTRICTS**
6. **DISCUSSION AND CONSIDERATION TO ACCEPT THE MORRO BAY/CAYUCOS JOINT POWERS AGREEMENT FISCAL YEAR 2019-2020 AUDIT**
7. **DISCUSSION AND CONSIDERATION TO APPROVE THE HOUSEHOLD HAZARDOUS WASTE SECOND AGREEMENT WITH INTEGRATED WASTE MANAGEMENT AUTHORITY AND CITY OF MORRO BAY**
8. **DISCUSSION AND CONSIDERATION TO APPROVE PAYMENT OF MORRO BAY INVOICE FOR 2ND QUARTER OF FY 2020-2021 IN THE AMOUNT OF \$87,912.52**
9. **DISCUSSION AND CONSIDERATION OF REQUEST FROM THE LOCAL AGENCY FORMATION COMMISSION (LAFCO) TO NOMINATE A BOARD MEMBER TO SERVE ON THE LOCAL AGENCY FORMATION COMMISSION AS THE SPECIAL DISTRICT MEMBER (OPTIONAL)**
10. **DISCUSSION AND CONSIDERATION TO APPROVE CHANGE ORDER #6 WITH CUSHMAN CONTRACTING CORPORATION IN THE AMOUNT OF \$89,388.37**

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11. **DISCUSSION AND CONSIDERATION TO APPROVE PIPELINE PROJECT CHANGE ORDER #2 WITH DAVID CRYE GENERAL ENGINEERING CONTRACTOR, INC. FOR A DECREASED AMOUNT OF \$120,784.00**
12. **DISCUSSION AND CONSIDERATION TO APPROVE CHANGE ORDER #3 FOR THE LIFT STATION 5 PROJECT WITH RAMINHA CONSTRUCTION, INC. IN THE AMOUNT OF \$24,053.77**
13. **CAYUCOS SUSTAINABLE WATER PROJECT STATUS UPDATE**
14. **BOARD MEMBER COMMENTS** (This item is the opportunity for Board Members to make brief announcements and/or briefly report on their own activities related to District business.)
15. **FUTURE SCHEDULED MEETINGS**
 - April 15, 2021 – Regular Board Meeting
 - May 20, 2021 – Regular Board Meeting
 - June 17, 2021 – Regular Board Meeting
16. **ADJOURNMENT**

This agenda was prepared and posted pursuant to Government Code Section 54954.2. The agenda can be accessed and downloaded from the District's website at <https://www.cayucosd.org/board-of-directors-meetings>

All staff reports or other written documentation relating to each item of business referred to on the agenda are on file in the District's office and are available for public inspection and reproduction at cost. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by the Americans with Disability Act. To make a request for disability-related modification or accommodation, contact the District at 805-995-3290 as soon as possible and at least 48 hours prior to the meeting date.