

CAYUCOS SANITARY DISTRICT
200 Ash Avenue
PO Box 333, Cayucos, CA 93430-0333
805-995-3290

GOVERNING BOARD
R. B. Enns, President
D. Chivens, Vice-President
S. Lyon, Director
M. Foster, Director
D. Lloyd, Director

**REGULAR MEETING
MINUTES
Thursday, December 19, 2013
6:00 p.m.**

1. ESTABLISH QUORUM AND CALL TO ORDER

President Enns called the meeting to order at 6:00p.m.

Board members present: President Robert Enns, Vice-President Dan Chivens, Director Shirley Lyon and Director Dan Lloyd. Director Michael Foster arrived at 6:03.

Staff present: District Manager Rick Koon and Administrative Services Accounting Manager Anita Rebich

2. PUBLIC COMMENTS

President Enns opened the meeting to Public Comments.

Shirley Moyer, Cayucos – Asked how long are we going to wait for Morro Bay to make their decision. Weren't they supposed to decide by December?

Hearing no further comments, Public Comments was closed.

3. CONSIDERATION TO REINVEST CD'S MATURING 12/30/13 AT COAST HILLS FEDERAL CREDIT UNION AND PACIFIC WESTERN BANK

Manager Koon recommended that with our limited options for investment, and no foreseeable need to spend the monies, we reinvest both CD's with the same institutions for a period of 24 months. The amount reinvested will be an amount that with accrued interest over the term of the CD won't exceed the FDIC limit.

MOTION: 1st by Lloyd, 2nd by Foster to Reinvest both the Coast Hills Federal Credit Union and the Pacific Western Bank CD's with the same institutions for a period of 24 months.

VOTE: 5-0 Motion passed

4. ELECTION OF DISTRICT OFFICERS FOR 2014

MOTION: 1st by Lloyd, 2nd by Lyon to Keep Robert Enns as the Board President and Dan Chivens as the Board Vice-President.

VOTE: 5-0 Motion passed

5. CONSIDERATION OF NEW DISTRICT COMMITTEE ASSIGNMENTS FOR 2014

President Enns recapped the staff report questioning the need for Standing Committees since they have been used so infrequently. Manager Koon clarified that this was just request to allow the changes to be made to the Board Policy No, 4060 and that the changes would be brought before the Board in January for consideration.

Director Foster expressed his concern about eliminating Standing Committees and stated that the Board was in jeopardy of losing its DNA. Director Foster would like to see alternatives given that could strengthen the committees and provide the Board with more oversight on policy decision making. He also thought the Board

could do more of the review and work of the committees. Foster continued by saying that not using the Standing Committees is no reason to eliminate them, shame on the Board for not using them. Director Lloyd felt a robust discussion was in order on committees and Board oversight. Director Chivens feels we shouldn't just do away with Standing Committees; they have served a purpose in the past. Director Lyon recommends tabling this discussion until next month so Manager Koon can provide more information on the policy changes recommended and Director Foster can identify where the Board has dropped the ball on not using the committees. President Enns stated that the Board would spend a lot of time going through materials; reports etc. whereas a committee could perform this work and present its findings to the Board. This would be the case for either an Ad-Hoc or a Standing Committee. Director Lyon recapped the difference between Ad-Hoc committees, which are informal in nature and require no agenda posting or recording of minutes as opposed to Standing Committees that fall under the Brown Act and require agenda posting, recording of minutes and actions taken. Director Foster is concerned that when Board members change, an information trail is left for them by the previous members. You don't want the new members to have to re-invent what was already done; this is where the Standing Committee is important. Director Chivens concurred with Foster.

MOTION: 1st by Lyon, 2nd by Lloyd to Defer this item until the January meeting to allow time for both Manager Koon and Director Foster to gather more information for presentation.

VOTE: 5-0 Motion passed

6. STAFF COMMUNICATIONS AND INFORMATION ITEMS (NO ACTION REQUIRED):

A. Manager Koon's report was accepted as presented. Manager Koon stated that Morro Bay's Second Public Draft Options Report shows they are looking at the Morro Valley, Chorro Valley and the Giannini property, along with a parallel look at CMC. Upcoming staff meetings should provide more information and clarity. Manager Koon also reported that with the upcoming demolition of a home on Bakersfield Ave., it's a great opportunity to gain access to the easement, an area identified as needing line replacement. This would be a great way to establish procedure on replacing big lines and will give the staff the experience of how it's done.

7. CONSENT CALENDAR

A. Approval of Minutes for the November 21, 2013 Board of Directors Meeting

MOTION: 1st by Lyon, 2nd by Lloyd to Approve the November 21, 2013 Minutes as presented.

VOTE: 5-0 Motion passed

8. BOARD MEMBER COMMENTS

President Enns and the Board thanked Sandy Tannler for the goodies she brought and shared at the meeting. Enns stated the Manager Koon and Rob Livick of Morro Bay need to work on developing the requirements for a Technical Memorandum on the Chorro Basin. Enns asked that we determine costs appropriation before proceeding, i.e. the percentage that Cayucos Sanitary District will be liable for. Director Lloyd stated the willows in the area are big issue, they suck a lot of water, and vegetation management needs to be addressed. Lloyd said there was a study done some 20 years ago by EDA on this very topic. Director Foster said he would like to see some sort of safety award for an excellent year given to staff. Some sort of scrip that will allow them to buy a warm logoed jacket or something along that line. The Board concurred with Foster. President Enns reported he was working with a source to look at a way to get Cal Poly's cooperation in reclamation, possibly through their viticulture program.

9. SCHEDULED MEETINGS


A. **Morro Bay-Cayucos Wastewater Treatment Plant (JPA) Meeting:** *Date:* TBA,
Hosted by City of Morro Bay, *Location:* TBA, *Time:* 6:00pm

10. SCHEDULE AGENDA ITEMS FOR THE JANUARY 16, 2014 BOARD MEETING

11. ADJOURNMENT

The meeting adjourned at 7:02 p.m.

Minutes recorded by:



Anita Rebich, Clerk to the Board