

CAYUCOS SANITARY DISTRICT
200 Ash Avenue
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805-995-3290

GOVERNING BOARD
R. B. Enns, President
S. Lyon, Director
M. Foster, Director
D. Chivens, Director
Vacant, Director

REGULAR MEETING
MINUTES
Thursday, October 18, 2012
6:00 p.m.

1. ESTABLISH QUORUM AND CALL TO ORDER

President Enns called the meeting to order at 5:58 p.m.

Board members present: President Robert Enns, Director Shirley Lyon, Director Michael Foster and Director Dan Chivens.

Staff present: Interim District Manager Rick Koon, Administrative Services Officer (ASO) Lewis Brookins, and Administrative Services Tech Anita Rebich

Visitors present: Sue Moyer and Althea Starble

2. PUBLIC COMMENTS

President Enns opened the meeting to Public Comments. Hearing none President Enns closed Public Comments.

3. CONSIDERATION OF SELECTION OF BOARD VICE-PRESIDENT

President Enns commented that with the upcoming election, we will have at least one new Board member and would recommend waiting until all officers are seated to elect a Vice-President. The remaining Board agreed and this agenda item will be tabled until the December board meeting.

4. REVIEW AND DISCUSSION OF WWTP IMPACTS TO RATEPAYERS

A. FINANCIAL DATA – ASO Brookins reviewed the Financial Data and SRF Amortization sheet. President Enns asked about the 30 year loan and why the data presented was only for the 20 year rate. ASO Brookins explained that the 30 year rate is for a rural, distressed area which Morro Bay may have qualified for prior to the last census but wasn't sure if they do now. Director Foster thought the comparison was going to be what we had projected prior i.e. numbers put together from the Carollo study versus current projections including improvements to the existing plant and estimates to move the plant.

Manager Koon recapped the Financial Progression sheet and pointed out the impacts of the CIP that is going to be needed on the old plant. He further explained that the last 218 process that was done was based on projections then, now the economy has turned all that on its side. ASO Brookins explained the numbers reported are preliminary and subject to change, as he has no control over the WWTP CIP and other costs. Director Foster said we shouldn't solicit public input until we have more facts. President Enns stated that nothing will go out until after the CCC decision is received.

B. SAMPLE SURVEY FOR RATEPAYERS - A sample survey letter and response card was handed out to each Board member to read, review and comment on. A copy of the sample survey letter and response card was also given to the guests present. The Board discussed various options and suggestions and was reminded by Manager Koon that this was just a draft sample to give them an idea of what it would look like. He reviewed the costs involved and how the survey would get to all Cayucos residents and property owners that lived out of town.

President Enns informally opened the meeting to Public Comments on this agenda item.

- Althea Starble, Morro Bay commented she would definitely complete and return a survey if she received one. She stated she would want all property owners to get one, not just Cayucos addresses.
- Sue Moyer, Cayucos thought the samples were great but suggested sending them out before the holidays, not after.

Hearing no further comments President Enns closed Public Comments

Director Foster asked, what if we were to have some alternate plan to encourage more hookups, or if we were to purchase the Righetti property, could we divide it and sell lots to generate more income. Manager Koon asked that these surveys be reviewed and suggestions from the Board be given to him prior to the next board meeting. A final survey should be decided on at the November meeting. Director Foster asked what are we hoping to get from this survey. Manager Koon responded that we aren't polling to see if we should move the plant, that's out of our hands. We want to know what the ratepayers are willing to pay and what they envision for the WWTP.

5. STAFF COMMUNICATIONS AND INFORMATION ITEMS (NO ACTION REQUIRED):

A. District Manager's Report – September 2012

Manager Koon's written report was read and received. He updated the Board on the WWTP and Righetti property site visit from the CCC.

B. Administrative Services Officer's Report – September 2012

ASO Brookins written report was received. The Board was updated on the progress of the new server and software project.

6. CONSENT CALENDAR

A. Approval of Minutes for the September 20, 2012 Board of Directors Meeting

MOTION: 1st by Foster, 2nd by Chivens to approve the Consent Calendar. **VOTE:** 3-yes, 1-abstained (Lyon abstained since she wasn't at the last meeting). Motion passed.

7. BOARD MEMBER COMMENTS

There was discussion among the Board on possible income producing measures or alternative ways to invest. Director Foster suggested we get input from Frank Cunningham on his recommendations on a fix for the WWTP.

8. SCHEDULED MEETINGS

- A. Morro Bay-Cayucos Wastewater Treatment Plant (JPA) Meeting, *Date:* November 8, 2012
Hosted By: City of Morro Bay, *Location:* TBA, *Time:* 6:00 p.m.

9. SCHEDULE AGENDA ITEMS FOR THE November 15, 2012 BOARD MEETING

10. ADJOURNMENT

The meeting adjourned at 7:12 p.m.

Minutes recorded by:


 Anita Rebich, Administrative Services Tech