

CAYUCOS SANITARY DISTRICT
200 Ash Avenue
PO Box 333, Cayucos, CA 93430-0333
805-995-3290

AGENDA ITEM: 3.A.1

DATE: October 20, 2016

ACTION: APPROVED

GOVERNING BOARD
R. B. Enns, President
D. Chivens, Vice-President
S. Lyon, Director
C. Maffioli, Director
D. Lloyd, Director

REGULAR MEETING
MINUTES
Thursday, September 15, 2016

1. ESTABLISH QUORUM AND CALL TO ORDER

President Enns called the meeting to order at 6:04p.m.

Board members present: Vice-President Dan Chivens, Director Cary Maffioli and Director Shirley Lyon.

Absent: President Robert Enns, and Director Dan Lloyd.

Staff present: District Manager Rick Koon, and Administrative Office Manager, Danielle Crawford.

Guests present: Pat Fenton of Mission Country Disposal.

2. PUBLIC COMMENTS

Chivens opened the meeting to Public Comments.

Hearing no comments, Vice President Chivens closed Public Comment.

By request and for accommodation of the guest(s) present, Chivens asked for and received Board permission to skip to agenda item number 5.

- 5. PROPOSED SOLID WASTE INCREASE AS REQUESTED BY MISSION COUNTRY DISPOSAL AS PER PROPOSITION 218 PROCESS:**
- A. OPEN PUBLIC HEARING**
 - B. CLOSE PUBLIC HEARING**
 - C. CONSIDERATION TO ADOPT RESOLUTION NO. 2016-6 ESTABLISHING REVISED SOLID WASTE AND RECYCLABLE MATERIALS COLLECTION AND DISPOSAL RATES.**

Koon explained the intentions of the green waste program and the reason why the Cayucos community was not able to participate in the program prior to the Brown Apple Moth and Asian Citrus Psyllid.

Chivens opened the Public Hearing.

Richard Grise – Cayucos resident. Said the Apple Moth also exists in Los Osos, Morro Bay and Cambria. He voiced his concerns about trees that are trimmed and taken out of the community, and mulch handling.

Fenton said Mission Country Disposal handles anything Moth related.

Grise then asked if this was the first year that the community, or our County has contributed to the State mandated program, or have we been in violation. He also asked if the community has been contributing the whole time and the funds collected not going toward what it was supposed to.

Koon said no, this is a brand new program for Cayucos.

Grise then asked about the seaweed on our beaches and could it be placed in the green waste can.

Fenton said he would look into that.

Grise asked if biodegradable containers were compostable.

Fenton said plastic bags are a problem, they are not biodegradable.

Alan Herschderfer – Cayucos resident. Asked if Cayucos has ever had a green waste program and if there was a difference between “garden green waste” and “food waste”.

Fenton said gardeners are taking their green waste to other community green waste containers and dumping, not taking it all the way to the landfill.

Lyon clarified that what the Board is voting on tonight is the proposed MCD rate increase, not the green waste program itself.

Hearing no further comments, Vice President Chivens closed the Public Hearing.

Koon added that the District only received seven letters of protest regarding the proposition 218 process.

MOTION: 1st by Maffioli, to approve the proposed solid waste increase as requested by Mission Country Disposal as per their recent proposition 218 process. The motion was seconded by Lyon. **ROLLCALL**

VOTE: Maffioli-yes, Lyon-yes, Chivens-yes, Lloyd-Absent, Enns-Absent.

VOTE 3-0 Motion passed.

3. CONSENT CALENDAR - Recommend to Approve.

Consent Calendar items are considered routine and therefore do not require separate discussion, however, any item may be removed from the Consent Calendar by a member of the Board of Directors for separate consideration. Individual items on the Consent Calendar are approved by the same vote that approves the Consent Calendar, unless an item is pulled for separate consideration.

A. Regular Meeting Minutes

1. Approval of Minutes for the August 18, 2016 Board of Directors Regular Meeting.

B. Financial Reports: August 2016

1. Check Register
2. Cash, Savings, and Investment Report
3. Budget vs. Actual Status Report FY 2016-2017
4. Capital Improvement Projects Report

MOTION: 1st by Maffioli, to approve consent items 3A and 3B. The motion was seconded by Lyon.

ROLLCALL VOTE: Maffioli-yes, Lyon-yes, Chivens-yes, Lloyd-Absent, Enns-Absent.

VOTE 3-0 Motion passed.

4. STAFF COMMUNICATIONS AND INFORMATION ITEMS: (NO ACTION REQUIRED)

- A. District Manager's Report – August 2016
- B. Monthly Customer Satisfaction Survey Submissions –
- C. Will Serves - New

None

Will Serves – Renewed

**M&R Investment, APN 064-122-022, 61 Birch Ave. – Multi Use New
Martin/Lynas, APN 064-046-041, 33 Fresno Ave. – SFR Remdl**

Will Serves – Finaled

**Martin/Lynas, APN 064-046-041, 33 Fresno Ave. – SFR Remdl
Kornreich, APN 064-411-004, 3171 Ocean Blvd. – SFR New**

Will Serves – Continue to Serve (no will serve required)

Mariani, APN 064-235-017, 2198 Cass Ave. – SFR Remdl

Manager Koon's report was presented. He updated the Board on Capital Projects elaborating on the archeological progress at the Toro Creek site, O&M activities, and then briefed the Board on Administrative items for the month of August. Koon also informed the Board that the District has been chosen by SDRMA to receive the Earl S. Sayre excellence in Safety Award which will be presented in San Diego next month, and Crawford will attend and accept the award on the District's behalf.

Chivens opened the meeting to Public Comments.

Hearing none, Public Comments was closed.

Items 4 A through C were received and accepted.

6. DISCUSSION AND CONSIDERATION TO ADOPT RESOLUTION 2016-7 CONFLICT OF INTEREST POLICY FOR DESIGN-BUILD CONTRACTS.

Koon explained the CMAR construction process and the requirement in adopting a conflict of interest policy for design-build contracts.

Vice President Chivens opened the meeting to Public Comments.

Hearing no comments, Chivens closed Public Comment.

MOTION: 1st by Lyon, to adopt Resolution 2016-7 Conflict of Interest Policy for Design-Build Contracts. The motion was seconded by Maffioli. **ROLLCALL VOTE:** Lyon-yes, Maffioli-yes, Chivens-yes, Lloyd-Absent, Enns-Absent.

VOTE 3-0 Motion passed.

7. UPDATE ON CAYUCOS SUSTAINABLE WATER PROJECT (CSWP) STATUS.

Koon briefly updated the Board on the progress with the Cayucos Sustainable Water Project and discussed where they're at with the draft EIR. He also mentioned the need for a Special Board meeting on September 27, 2016 to have two contractors before the Board for presentations on CMAR.

Chivens opened the meeting to Public Comments.

Ron Trace – Resident of Toro Creek. Said several of the Toro Creek residents have questions about the plant. He asked what kind of plant and type of construction the District is planning.

Koon said the District has chosen an MBR technology, grit and fine screening indoors, pumps are indoors, odor control process through carbon filters or wood chips.

Ron Trace asked if any open waters.

Tony Costa – Resident of Toro Creek. Used the example of Atascadero, said he's been told before there would be no smell but that's not true.

Koon said Atascadero has an open oxditch and explained the difference between the different processes.

Mike Armstrong - Resident of Toro Creek. Asked what the District plans to do with the sludge.

Koon said it will be trucked out.

Mike Armstrong asked when done will it meet secondary.

Koon said it will be tertiary and use the outfall.

Ron Trace said he is concerned about the negative impacts to the canyon residents.

Koon explained how diligent they have been in the site planning and continue to consider the potential impacts in their design.

Ron Trace wanted on record: "do the investigation into covering the DQ".

John Curti – Resident of Toro Creek. Wants to know the timeline on bringing something back to the community.

Koon said probably next summer.

Hearing no further comments, Vice President Chivens closed Public Comment.

Koon said "This afternoon, I received a letter from a citizen, Hannah Miller, asking that the Board consider recommending her appointment to the County Board of Supervisors to fill the CSD Board seat for which no one filed a declaration of candidacy. The County Clerk gave the CSD Board until October 4th to make a recommendation. This is the last meeting before that deadline. Because there is a need to act at this meeting and it came to our attention today, when we received the letter, District Counsel indicated we can add it to the agenda under Government Code section 54954.2(b)(2). I'll need a motion to add it".

MOTION: 1st by Lyon, to add consideration of nomination of applicant for vacant Board seat to the agenda based on the facts stated by the Manager. The motion was seconded by Maffioli. **ROLLCALL**

VOTE: Lyon-yes, Maffioli-yes, Chivens-yes, Lloyd-Absent, Enns-Absent.

VOTE 3-0 Motion passed.

Letter was submitted by Hannah Miller for consideration to be appointed as a new Board member to fill a Director vacancy.

Miller introduced herself and gave a brief history of her qualifications.

MOTION: 1st by Lyon, to submit to the Board of Supervisors a letter of recommendation for Hannah Miller to be appointed to fill Board vacancy. The motion was seconded by Maffioli. **ROLLCALL VOTE:** Lyon-yes, Maffioli-yes, Chivens-yes, Lloyd-Absent, Enns-Absent.
VOTE 3-0 Motion passed.

8. BOARD MEMBER COMMENTS (This item is the opportunity for Board Members to make brief announcements and/or briefly report on their own activities related to District business.)

None

9. FUTURE SCHEDULED MEETINGS.

- September 27, 2016 – Special Board Meeting x2 (10:00am and 1:00pm)
- October 13, 2016 – CSD/MB – JPA Meeting (TBD)
- October 20, 2016 – Regular Board Meeting
- November 10, 2016 – CSD/MB – JPA Meeting (TBD)
- November 17, 2016 – Regular Board Meeting

10. ADJOURNMENT

The meeting adjourned at 7:52p.m.

Minutes Recorded and Respectfully Submitted By:

X 

Danielle Crawford
Administrative Office Manager