



AGENDA ITEM: 3.A

DATE: May 18, 2017

ACTION: APPROVED

CAYUCOS SANITARY DISTRICT
200 Ash Avenue
PO Box 333, Cayucos, CA 93430-0333
805-995-3290

GOVERNING BOARD
R. B. Enns, President
D. Chivens, Vice-President
S. Lyon, Director
C. Maffioli, Director
H. Miller, Director

REGULAR MEETING
MINUTES
Thursday, April 20, 2017

1. ESTABLISH QUORUM AND CALL TO ORDER

President Enns called the meeting to order at 5:00p.m.

Board members present: President Robert Enns, Vice-President Dan Chivens, Director Shirley Lyon, Director Cary Maffioli and Director Hannah Miller.

Legal Counsel and Staff present: District Counsel Tim Carmel, District Manager Rick Koon, Special Projects Coordinator Robert Tennent, Administrative Office Manager Danielle Crawford, and Lead Collections Worker Jon Collins.

Consultants present: David Foote from Firma and Dylan Wade from WSC.

2. PUBLIC COMMENTS

Enns opened the meeting to Public Comments.

Hearing no comments, President Enns closed Public Comment.

3. CONSENT CALENDAR - Recommend to Approve.

Consent Calendar items are considered routine and therefore do not require separate discussion. However, any item may be removed from the Consent Calendar by a member of the Board of Directors for separate consideration. Individual items on the Consent Calendar are approved by the same vote that approves the Consent Calendar, unless an item is pulled for separate consideration.

A. Regular Meeting Minutes

1. Approval of Minutes for the March 16, 2017 Board of Directors Regular Meeting.

B. Financial Reports: March 2017

1. Check Register

2. Cash, Savings, and Investment Report

3. Budget vs. Actual Status Report FY 2016-2017

4. Capital Improvement Projects Report

MOTION: 1st by Maffioli, to approve consent items 3A and 3B. The motion was seconded by Lyon.

VOTE 5-0 Motion passed.

4. STAFF COMMUNICATIONS AND INFORMATION ITEMS: (NO ACTION REQUIRED)

- A. District Manager's Report – March 2017
- B. Monthly Customer Satisfaction Survey Submissions – **none**
- C. Will Serves - New
 - Lebbad, APN 064-172-006, 1449 Cass Ave. - SFR New**
 - Will Serves – Renewed
 - None**
 - Will Serves – Finaled
 - None**
 - Will Serves – Continue to Serve (no will serve required)
 - None**

Koon updated the Board on O&M related activities for the month of March, the status of Capital Improvement Projects, and the various Administrative items such as the new phone system the District recently had installed. He also discussed some of the feedback District staff received regarding the Prop 218 notices. Koon also made mention that employees Merrill and Crawford have completed their fifth year with the District.

Enns opened the meeting to Public Comments.
Hearing no comments, President Enns closed Public Comment.

Items 4 A through C were received and accepted.

5. PUBLIC HEARING IN ACCORDANCE WITH THE REQUIREMENTS OF PROPOSITION 218 ON THE PROPOSED INCREASES TO SEWER SERVICE RATES AND DISCUSSION AND CONSIDERATION OF ADOPTION OF RESOLUTION 2017-2 APPROVING INCREASES IN SEWER SERVICE RATES.

Koon gave a brief presentation summarizing for the public the previous accomplishments of the CSWP since April 30, 2015. The presentation touched on facility costs and project financing, explained the rate structure and rate schedule, and concluded with a comparison of the projected rate increases for the Cayucos and Morro Bay projects.

Enns opened the meeting to Public Comments.

Six different members of the public came to the podium to speak. Most comments were geared toward wanting rates to be based on usage verses a flat rate EDU.

Hearing no further comments, President Enns closed Public Comment.

There was more discussion amongst the Board regarding EDU's and revisiting the way they are calculated in the future.

A recess was called by President Enns at 5:23p.m. and direction was given by District Counsel to Koon and Crawford to tally the sealed and submitted protests.

Enns reconvened the meeting at 5:35p.m., roll call was repeated by Crawford.

Koon reported the count of 41 total protests received.

The count consisted of 9 open letters that were hand-delivered to the District Office and 32 mailed letters in envelopes, totaling 41 protests.

MOTION: 1st by Miller, to adopt Resolution **2017-2** approving increases in sewer service rates effective July 1, 2017. The motion was seconded by Chivens.

ROLLCALL VOTE: Miller-yes, Chivens-yes, Maffioli-yes, Lyon-yes, Enns-yes. **VOTE 5-0** Motion passed.

6. DISCUSSION AND CONSIDERATION OF ADOPTION OF RESOLUTION 2017-3 CERTIFYING THE FINAL ENVIRONMENTAL IMPACT REPORT FOR THE CAYUCOS SUSTAINABLE WATER PROJECT.

Foote went over the Draft EIR for the CSWP, focusing on responses to comments, and mitigation strategies.

Enns said that Foote's presentation at the Town Hall meeting explained the EIR very well.

Manager Koon talked about the archaeological studies and mitigation efforts with regard to the Northern Chumash Tribal Council.

Tim Carmel briefly explained the EIR certification process.

Koon said that the Surfrider Foundation had recently submitted a letter to David Foote expressing their observations and concerns with regards to the Draft EIR, to which Foote recently responded. Both the letter and the response were handed out to the Board at the meeting.

Enns opened the meeting to Public Comment.

Hearing no comments, President Enns closed Public Comment.

Director Miller thanked Foote for such a thorough EIR, and Maffioli agreed that Foote had done a great job. Director Chivens also acknowledged Foote and expressed gratitude.

MOTION: 1st by Maffioli, to adopt Resolution **2017-3** certifying the final Environmental Impact Report for the Cayucos Sustainable Water Project. The motion was seconded by Chivens.

ROLL CALL VOTE: Maffioli-yes, Chivens-yes, Miller-yes, Lyon-yes, Enns-yes. **VOTE 5-0** Motion passed.

7. STATUS UPATE ON CAYUCOS SUSTAINABLE WATER PROJECT.

Koon gave report on current meetings and progress of the project with an overview on the Headworks RFP status.

8. BOARD MEMBER COMMENTS (This item is the opportunity for Board Members to make brief announcements and/or briefly report on their own activities related to District business.)

None

9. FUTURE SCHEDULED MEETINGS.

- May 18, 2017 – **Regular Board Meeting**
- June 15, 2017 – **Regular Board Meeting**
- July 20, 2017 – **Regular Board Meeting**

10. ADJOURNMENT

The meeting adjourned at 5:57p.m.

The meeting adjourned at 7:02p.m.

Minutes Respectfully Submitted By:

X 

Danielle Crawford
Administrative Office Manager