



Pursuant to Governor Newsom's Executive Order N-29-20, members of the Board of Directors and staff will participate in this meeting via a teleconference. Members of the public can comment when prompted by unmuting their microphone, and allowing access to their webcam is optional.

CAYUCOS SANITARY DISTRICT

200 Ash Avenue
PO Box 333
Cayucos, California 93430-0333
805-995-3290

GOVERNING BOARD

R. Enns, President
D. Chivens, Vice-President
S. Lyon, Director
R. Frank, Director
H. Miller, Director

BOARD OF DIRECTORS REGULAR MEETING AGENDA THURSDAY, APRIL 15, 2021 AT 5:00PM

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Copies of the staff reports or other documentation relating to each item of business referred to on the agenda are on file in the District Office and available on the CSD website at <https://www.cayucossd.org/board-of-directors-meetings>. To comply with the Governor's Executive Order, CA Department of Public Health social distancing guidance and shelter-at-home order, related to slowing the spread of coronavirus (COVID-19), the CSD Administrative Office is closed to the public, until further notice. Please call 805-995-3290 if you need any assistance. If requested, the agenda and supporting documents shall be made available in alternative formats to persons with a disability.

1. ESTABLISH QUORUM AND CALL TO ORDER

2. PUBLIC COMMENTS:

This is the time the public may address the Board on items other than those scheduled on the agenda. By conditions of the Brown Act the Board may not discuss issues not posted on the agenda, but may set items for future agendas. Those persons wishing to speak on any item scheduled on the agenda will be given an opportunity to do so at the time that agenda item is being considered. When recognized by the Board President, please stand up and state your name and address for the record (though not required). While the Board encourages public comment, in the interest of time and to facilitate orderly conduct of the meeting, the Board reserves the right to limit individual comments to three minutes.

3. CONSENT CALENDAR: Recommended to Approve

Consent Calendar items are considered routine and therefore do not require separate discussion, however, any item may be removed from the Consent Calendar by a member of the Board of Directors for separate consideration. Individual items on the Consent Calendar are approved by the same vote that approves the Consent Calendar, unless an item is pulled for separate consideration.

A. Regular Meeting Minutes

1. Approval of minutes for the March 18, 2021 Board of Directors Regular Meeting

B. Financial Reports: March 2021

1. Check Register – Mechanics Bank (General Checking Account)
 - a. Check Register – Wells Fargo (CIP/CSWP Checking Account)
 - b. Check Register – Wells Fargo (CSWP Construction Account)

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2. Cash, Savings, and Investment Report
3. Budget vs. Actual Status Report **FY 2020-2021**
4. Capital Improvement Projects Report
4. **STAFF COMMUNICATIONS AND INFORMATIONAL ITEMS: No Action Required**
 - A. District Manager's Report (Koon) – **March 2021**
 - B. Monthly Customer Satisfaction Survey Submissions – **None**
 - C. Will-Serves – New
None
Will-Serves – Renewed
Faila, APN 064-184-009, 54 22nd St. – SFR New
Crowley, APN 064-449-008, 3596 Studio Dr. – SFR New
Smith, APN 064-225-009, 1501 Pacific Ave. – SFR Addition
Will-Serves – Finaled
None
Will-Serves – Continue to Serve (No Will-Serve Required)
None
Will-Serves – Grant of License
None
5. **DISCUSSION AND CONSIDERATION TO APPROVE CONSULTANT SERVICES AGREEMENT WITH NATIONAL DEMOGRAPHICS CORPORATION FOR DEMOGRAPHIC SERVICES FOR THE TRANSITION TO DISTRICT-BASED ELECTIONS**
6. **DISCUSSION AND CONSIDERATION TO APPROVE CHANGE ORDER #3 WITH DAVID CRYE GENERAL CONTRACTOR, INC. FOR GRADING OF THE CAYUCOS SUSTAINABLE WATER PROJECT (CSWP) IN THE AMOUNT OF \$34,000.00**
7. **DISCUSSION AND CONSIDERATION TO APPROVE CHANGE ORDER #4 WITH TESCO CONTROLS, INC. FOR THE LIFT STATION 5 PROJECT IN THE AMOUNT OF \$17,123.00**
8. **DISCUSSION AND CONSIDERATION TO APPROVE A CONSULTANT SERVICES CONTRACT FOR LIMITED WRRF OPERATIONS SUPPORT WITH WATER SYSTEMS CONSULTING, INC. IN THE AMOUNT OF \$136,203.00**
9. **CAYUCOS SUSTAINABLE WATER PROJECT STATUS UPDATE**
10. **BOARD MEMBER COMMENTS** (This item is the opportunity for Board Members to make brief announcements and/or briefly report on their own activities related to District business.)
11. **FUTURE SCHEDULED MEETINGS**
 - May 21, 2021 – Regular Board Meeting
 - June 18, 2021 – Regular Board Meeting
 - July 15, 2021 – Regular Board Meeting
12. **ADJOURNMENT**

This agenda was prepared and posted pursuant to Government Code Section 54954.2. The agenda can be accessed and downloaded from the District's website at <https://www.cayucosd.org/board-of-directors-meetings>

All staff reports or other written documentation relating to each item of business referred to on the agenda are on file in the District's office and are available for public inspection and reproduction at cost. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by the Americans with Disability Act. To make a request for disability-related modification or accommodation, contact the District at 805-995-3290 as soon as possible and at least 48 hours prior to the meeting date.