



CAYUCOS SANITARY DISTRICT

TO: BOARD OF DIRECTORS
FROM: DANIELLE CRAWFORD REIMBURSEMENT
SUBJECT: REPORT - FY 2018/2019
DATE: 7/8/2019
CC: BOARD PACKAGE - JULY 18, 2019

Background: In accordance with Government Code 53065.5:

Each special district, as defined by subdivision (a) of Section 56036, shall, at least annually, disclose any reimbursement paid by the district within the immediately preceding fiscal year of at least one hundred dollars (\$100) for each individual charge for services or product received. "Individual charge" includes, but is not limited to, one meal, lodging for one day, transportation, or a registration fee paid to any employee or member of the governing body of the district. The disclosure requirement shall be fulfilled by including the reimbursement information in a document published or printed at least annually by a date determined by that district and shall be made available for public inspection.

I have reviewed the Accounts Payable records for the fiscal year ended 6/30/18, and found the following charges are subject to disclosure:

- **ATTACHMENTS:**
 - 2018-19 Employee Reimbursement Report

INDIVIDUAL	DESCRIPTION	AMOUNT PAID
Danielle Crawford	Reimbursement for using personal credit card for District business – Costco purchases	\$147.63
Robert Enns	Reimbursement for custom frame (J.Cunningham Certificate of Recognition for CSWP Groundbreaking ceremony 8.10.18)	\$29.09
Nick Lakey	Mileage reimbursement for use of personal vehicle	\$14.99
Nick Lakey	Mileage reimbursement for use of personal vehicle	\$14.28
Nick Lakey	Mileage reimbursement for use of personal vehicle	\$14.22
Nick Lakey	Mileage reimbursement for use of personal vehicle	\$11.72
Nick Lakey	Reimbursement for annual boot allowance	\$167.00
Nick Lakey	Mileage reimbursement for use of personal vehicle	\$15.20