

CAYUCOS SANITARY DISTRICT
200 Ash Avenue
PO Box 333, Cayucos, CA 93430-0333
805-995-3290

AGENDA ITEM: _____	10.A.1
DATE: _____	December 15, 2016
ACTION: _____	APPROVED

GOVERNING BOARD
R. B. Enns, President
D. Chivens, Vice-President
S. Lyon, Director
C. Maffioli, Director
D. Lloyd, Director

REGULAR MEETING
MINUTES
Thursday, November 17, 2016

1. ESTABLISH QUORUM AND CALL TO ORDER

President Enns called the meeting to order at 6:00p.m.

Board members present: President Robert Enns, Vice-President Dan Chivens, Director Shirley Lyon, Director Cary Maffioli and Director Dan Lloyd.

Staff present: District Manager Rick Koon, and Administrative Office Manager, Danielle Crawford.

2. PUBLIC COMMENTS

Enns opened the meeting to Public Comments.

Bill Ayers – Cayucos Resident/WRMH Park. Said he was just attending the meeting to gather information.

Hearing no further comments, President Enns closed Public Comment.

3. CONSENT CALENDAR - Recommend to Approve.

Consent Calendar items are considered routine and therefore do not require separate discussion, however, any item may be removed from the Consent Calendar by a member of the Board of Directors for separate consideration. Individual items on the Consent Calendar are approved by the same vote that approves the Consent Calendar, unless an item is pulled for separate consideration.

A. Regular Meeting Minutes

1. Approval of Minutes for the October 20, 2016 Board of Directors Regular Meeting.

B. Financial Reports: October 2016

1. Check Register
2. Cash, Savings, and Investment Report
3. Budget vs. Actual Status Report FY 2015-2016
4. Capital Improvement Projects Report

MOTION: 1st by Maffioli, to approve consent items 3A and 3B. The motion was seconded by Lloyd.

ROLLCALL VOTE: Maffioli-yes, Lyon-yes, Chivens-yes, Lloyd-yes, Enns-yes.

VOTE 5-0 Motion passed.

4. STAFF COMMUNICATIONS AND INFORMATION ITEMS: (NO ACTION REQUIRED)

- A. District Manager's Report – October 2016
- B. Monthly Customer Satisfaction Survey Submissions
- C. Will Serves - New
 - Koligian, APN 064-262-038, 2829 Orville Ave. – SFR Addn**
 - Dettmer, APN 064-427-073, 3340 Gilbert Ave. – New SFR**
 - Brindley, APN 064-443-017, 51 Mannix Ave. – SFR Addn**
 - Bourne, APN 064-205-064, 2746 Santa Barbara Ave. – Remodel**
- Will Serves – Renewed
 - Day, APN 064-427-046, 3263 Shearer Ave. – New SFR**
 - Mathews, APN 064-202-006, 2593 Ocean Blvd. – New SFR**
 - Lojacono, APN 064-449-035, 3444 Shearer Ave. – New Remodel**
- Will Serves – Finaled
 - Day, APN 064-427-046, 3263 Shearer Ave. – New SFR**
- Will Serves – Continue to Serve (no will serve required)
 - Mariani, APN 064-235-017, 2198 Cass Ave. – SFR Remdl**

Manager Koon's report was accepted as presented. He briefly updated the Board on Administrative items, O&M activities, and Capital Projects for the month of October. Koon mentioned that Crawford just returned from attending the CSDA annual Board Secretary conference in Monterey which was one of the four scholarships she received in 2016.

Items A, B, and, C were received and accepted.

Enns opened the meeting to Public Comments.

Hearing no comments, President Enns closed Public Comment.

5. CONSIDERATION TO APPROVE THE MORRO BAY/CAYUCOS JOINT POWERS AGREEMENT FISCAL YEAR 2014/15 AUDIT.

Enns made a revision to the agenda item number five verbiage replacing the word "approve" with Consideration to "accept" the Morro Bay/Cayucos Joint Powers Agreement Fiscal Year 2014/15 Audit.

Maffioli stated that when comparing revenues on page thirteen she noticed a huge jump in numbers between years 2014 and 2015.

Lyon pointed out that the line item difference is 1.5 million dollars.

Maffioli said she is also concerned about other items in the audit not being JPA related items.

Enns reminded the Board that they are only "accepting" the audit, not "approving" it.

President Enns opened the meeting to Public Comments.
Hearing no comments, President Enns closed Public Comment.

MOTION: 1st by Maffioli, to Accept the Morro Bay/Cayucos Joint Powers Agreement Fiscal Year 2014/15 Audit. The motion was seconded by Lloyd.

ROLLCALL VOTE: Maffioli-yes, Lyon-yes, Chivens-yes, Lloyd-yes, Enns-yes.

VOTE 5-0 Motion passed.

6. UPDATE ON CAYUCOS SUSTAINABLE WATER PROJECT (CSWP) STATUS.

Koon discussed the draft of a CSWP informational post card that he said will be mailed out to the Cayucos community in the month of December. He mentioned a tentative timeline of upcoming event are the EIR will be available in January, the next Town Hall meeting will be sometime in February, and a prop 218 process will most likely occur in April 2017.

Enns opened the meeting to Public Comments.

Daryl Stinchfield – Cayucos Resident/WRMH Park. Asked after the new plant is built, how long will it be before it is used?

Hearing no further comments, President Enns closed Public Comment.

Koon said it maybe a month or two for the fine tuning after it's built, but the plant will be running as soon as possible.

Enns said he appreciates Koon and all of his hard work.

7. BOARD MEMBER COMMENTS *(This item is the opportunity for Board Members to make brief announcements and/or briefly report on their own activities related to District business.)*

Enns thanked Director Lloyd for his service on the Board since 2012 and presented him with a Certificate of Appreciation.

Enns introduced Hannah Miller as new Board member taking seat next month.

Enns opened the meeting to Public Comments.
Hearing no comments, President Enns closed Public Comment.

8. FUTURE SCHEDULED MEETINGS.

- December 8, 2016 – **CSD/MB** – *JPA Meeting (TBD)*
- December 15, 2016 – **Regular Board Meeting**
- January 12, 2017 – **CSD/MB** – *JPA Meeting (TBD)*
- January 19, 2017 – **Regular Board Meeting**

9. ADJOURNMENT

The meeting adjourned at 6:58p.m.

Minutes Recorded and Respectfully Submitted By:

X



Danielle Crawford
Administrative Office Manager