

CAYUCOS SANITARY DISTRICT  
200 Ash Avenue  
PO Box 333, Cayucos, CA 93430-0333  
805-995-3290

GOVERNING BOARD  
R. B. Enns, President  
D. Chivens, Vice-President  
S. Lyon, Director  
M. Foster, Director  
D. Lloyd, Director

AGENDA ITEM: _____ 6.B _____
DATE: _____ November 20, 2014 _____
ACTION: _____ APPROVED _____

REGULAR MEETING  
MINUTES  
Thursday, October 16, 2014  
6:00 p.m.

**1. ESTABLISH QUORUM AND CALL TO ORDER**

President Enns called the meeting to order at 6:01 p.m.

Board members present: President Robert Enns, Vice-President Dan Chivens, Director Shirley Lyon, and Director Dan Lloyd. Director Michael Foster arrived at 6:03pm.

Staff present: District Manager Rick Koon, and Administrative Services Billing Manager Danielle Crawford.

**2. PUBLIC COMMENTS**

President Enns introduced Cayucos resident Cary Maffioli who has shown an interest in being appointed to the upcoming vacant Director seat. He then opened the meeting to Public Comments. Hearing none, President Enns closed Public Comments.

**3. PROPOSED SOLID WASTE INCREASE OF 2.0% AS REQUESTED BY MISSION COUNTRY DISPOSAL AS PER PROPOSITION 218 PROCESS:**

**A. OPEN PUBLIC HEARING**

**B. CLOSE PUBLIC HEARING**

**C. CONSIDERATION TO ADOPT RESOLUTION NO. 2014-8 ESTABLISHING REVISED SOLID WASTE AND RECYCLABLE MATERIALS COLLECTION AND DISPOSAL RATES**

President Enns recused himself and left the room due to having previously performed work at the landfill. Vice-President Chivens presided over the meeting. Mission Country Disposal's (MCD) General Manager, Tom Martin provided a handout for the Board with regard to the proposed increase. Martin explained the reasoning and process behind the need for the increase in rates and gave examples of solid waste rates in surrounding communities. Martin highlighted the more predominant factors that are driving up the costs and went into some detail about alternatives for green waste processing and costs relative to the various local landfills. He reminded the Board that Cayucos is the only town that does not have a green waste program and that they may be looking at moving toward a food/waste integration in the future (meaning food and green waste combined).

Some additional discussion continued between Martin, the Board and District Manager Koon regarding the rate increases.

Vice President Chivens opened the public hearing.

Cary Maffioli – asked if the increase would occur annually.

Martin and Koon clarified that the proposed 218 rate increase is a 2% increase for operational costs. Not included in the 218 rate increase is a 1% increase to Cayucos rate payers each January for the next 8 years as previously approved by the SLO County Board of Supervisors for the expansion of Cold Canyon Landfill.

Vice President Chivens asks if there were any further comments. Hearing none, Chivens asked if there were any protests. Koon stated that the District did not receive any verbal or written correspondence on this topic. Hearing no further remarks, Vice-President Chivens closed the Public Hearing.

**MOTION:** 1<sup>st</sup> by Lyon, 2<sup>nd</sup> by Foster, to Adopt Resolution 2014-8 Increasing the Solid Waste and Recyclable Materials Collection and Disposal Service Rates.

**ROLLCALL VOTE:** Enns-abstain, Chivens-yes, Foster-yes, Lyon-yes, Lloyd-yes. **VOTE 4-0** Motion passed

President Enns returned to the meeting.

#### **4. STAFF COMMUNICATIONS AND INFORMATION ITEMS (NO ACTION REQUIRED):**

- A. District Manager's Report (Koon) – September 2014
- B. Financial Reports:
  - 1. Check Register – September 1 through September 30, 2014
  - 2. Cash, Savings, and Investment Report: Ended September 2014
  - 3. Budget vs. Actual Status Report FY 2014-2015 (September 2014)
  - 4. Capital Improvement Projects Report: Ended September 2014
- C. Monthly Customer Satisfaction Survey Submissions - One included in this meeting
- D. Will Serves - New
  - Froehlich, APN 064-143-010, 473 Pacific Ave, SFR Addition**
  - Will Serves – Finaled
  - Johnson, APN 064-095-017, 211 Birch Ave, SFR Remodel/Addition**

Koon presented his report on the District's September 2014 activities. He updated the Board on a variety of O&M related activities, various Administrative items and the current status of the District's Capital Improvement Projects; highlighting that a contract was awarded to Mocon Corporation as the lowest bidder on the Main Street Force Main project and that the contractor will begin with "pigging" the line prior to commencement of the contracted work.

Director Lloyd asked Koon to clarify the meaning of "will serve conditions" in his staff report.

Koon explained that a "Conditional Will-Serve Letter" is a letter from the District that says it will serve your project but there are some conditions that must be met, such as backflow device, cleanout, etc.

Lyon asked Koon to explain what "pigging the line" meant.

Koon pointed to a piece of equipment in the corner of the room called a "pig" (the actual item they will be using) and demonstrated how it will be utilized in determining the size and condition inside the piping prior to purchasing materials for the project.

#### **5. CONSENT CALENDAR**

- A. Approval of Minutes from the September 18, 2014 Board of Directors Meeting

**MOTION:** 1<sup>st</sup> by Lloyd, 2<sup>nd</sup> by Lyon to approve the minutes of the September 18, 2014 Board of Director's Meeting.

**VOTE: 5-0** Motion passed.

President Enns opened the meeting to Public Comments. Hearing none, Public Comments was closed.

#### **6. UPDATE FROM THE AD HOC COMMITTEE ON CONCEPTUAL ALTERNATIVES ANALYSIS FOR WASTEWATER TREATMENT PLANT PROJECT**

The members of the committee presented their summaries regarding the most recent JPA meeting (held on 10/9/14). Conversation continued between the Board and the committee about strategies moving forward.

President Enns opened the meeting to Public Comments. Hearing none, Public Comments was closed.

## 7. BOARD MEMBER COMMENTS

Lloyd spoke about the viability of using reclaimed water for the avocado farmers in the Morro Valley and them having to pay 24/7, rain or shine.

Enns said he met with Supervisor Gibson this morning and then went over some topics of their meeting.

Lyon gave her opinion as to why she thinks Morro Bay is leaning toward the Rancho Colina site.

Foster mentioned checking previously recorded JPA tapes and commented that he had been scolded by Morro Bay staff in the past for even suggesting the stuff that Morro Bay is now exercising.

## 8. SCHEDULED MEETINGS

Board of Directors and Manager Koon confirmed upcoming meeting dates.

A. Morro Bay-Cayucos Wastewater Treatment Plant (JPA) Meeting, Date: **November 13, 2014**

Hosted by: Hosted by City of Morro Bay, Location: Community Center Time: 6:00 p.m.

B. Regular Board of Directors Meeting, Date: **November 20, 2014**

Location: Cayucos Sanitary District Office, Time: 6:00 p.m.

C. December 2014 meeting Schedule:

JPA: **December 11, 2014**

Board Meeting: **December 18, 2014**

## 9. SCHEDULE AGENDA ITEMS FOR THE November 20, 2014 BOARD MEETING

### A. REGULAR BOARD OF DIRECTORS MEETING

None suggested.

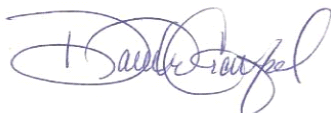
## 10. ADJOURNMENT

The meeting adjourned at 7:51p.m.

**Minutes Recorded and Respectfully Submitted By:**

11/24/2014

X



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Danielle Crawford  
Administrative Services Billing Manager