



AGENDA ITEM: 3.A.2

DATE: June 21, 2018

ACTION: APPROVED

CAYUCOS SANITARY DISTRICT
200 Ash Avenue
PO Box 333, Cayucos, CA 93430-0333
805-995-3290

GOVERNING BOARD
R. B. Enns, President
D. Chivens, Vice-President
S. Lyon, Director
C. Maffioli, Director
H. Miller, Director

**BOARD OF DIRECTORS
BUDGET COMMITTEE MEETING MINUTES
THURSDAY MAY 24, 2018 3:30PM**

COMMITTEE MEMBERS:

Shirley Lyon, Director - **Present**
Hannah Miller, Director - **Absent**

President Enns, attended the meeting in Director Miller's absence.

STAFF MEMBERS PRESENT:

Rick Koon, District Manager
Danielle Crawford, Administrative Office Manager

1. CALL MEETING TO ORDER

The meeting commenced at 3:35p.m.

2. PUBLIC COMMENTS:

There were no public comments.

3. REVIEW AND DISCUSSION OF PROPOSED DRAFT BUDGET FY 2018-2019:

The proposed budget figures were received. Koon went over each line item of the proposed FY 18/19 budget with Enns and Lyon. Committee members asked for and received clarification of budget line items from Crawford. There was some discussion regarding personnel/staffing, their respective line items and the possibility of a shift in one or two categories. They discussed the need for some minor maintenance budget changes, specifically general ledger number 6350 (sewer service charges to the District) and bringing those items up at the next Regular Board meeting during budget discussions. Enns also talked about other utility discounts and suggested looking into those when time allows.

Additionally, there was some focus and comments surrounding the CSWP expenses to date and both Lyon and Enns requested discussion of those expenses at the next regular Board meeting.

4. ADJOURNMENT

The meeting ended at 5:08 p.m.

Minutes Respectfully Submitted By:

X 

Danielle Crawford
Administrative Office Manager