



CAYUCOS SANITARY DISTRICT

200 Ash Avenue
PO Box 333
Cayucos, CA 93430-0333
805-995-3290

AGENDA ITEM: 3.A.2

DATE: January 20, 2022

ACTION: Approved

GOVERNING BOARD

R. B. Enns, President
D. Chivens, Vice-President
S. Lyon, Director
H. Miller, Director
R. Frank, Director

BOARD OF DIRECTORS SPECIAL MEETING MINUTES WEDNESDAY, JANUARY 12, 2022 AT 3:00 P.M. 200 ASH AVENUE, CAYUCOS, CA 93430

1. ESTABLISH QUORUM AND CALL TO ORDER

President Enns called the meeting to order at 3:00 p.m.

Board members present via GoToMeeting: President Robert Enns, Vice-President Dan Chivens, Director Robert Frank, Director Shirley Lyon and Director Hannah Miller

Staff present via GoToMeeting: District Manager Rick Koon and Admin. Services Manager Amy Lessi

2. PUBLIC COMMENT

President Enns opened the meeting to Public Comment.

Hearing no comment, President Enns closed Public Comment.

3. DISCUSSION AND CONSIDERATION TO ADOPT RESOLUTION 2022-01 TO AUTHORIZE REMOTE TELECONFERENCING MEETINGS IN ACCORDANCE WITH NEWLY ADOPTED GOVERNMENT CODE SECTION 54953(e) (AB 361)

Manager Koon explained that the District is required to adopt this Resolution if the Board wishes to resume with remote meetings during the COVID-19 pandemic.

President Enns opened the meeting to Public Comment.

Hearing no comment, President Enns closed Public Comment.

MOTION: 1st by Miller, to adopt Resolution 2022-01 to authorize remote teleconferencing meetings in accordance with newly adopted Government Code Section 54953(e) (AB 361). Motion was seconded by Frank.

ROLLCALL VOTE: Miller-yes, Frank-yes, Lyon-yes, Chivens-yes, Enns-yes

VOTE 5-0 Motion passed

4. DISCUSSION AND CONSIDERATION TO APPROVE THE REVISED SALARY SCHEDULE FOR THE CHIEF PLANT OPERATOR POSITION

Manager Koon presented the revised salary schedule for the Chief Plant Operator Position, and the Board discussed the topic. Director Miller requested clarification on the reasoning behind the proposed change, and Vice-President Chivens wanted assurance that this pay scale would remain applicable to potential future employees in this position.

Manager Koon explained that the duties of the Chief Plant Operator have been thoroughly evaluated since the plant became fully operational, and the daily operations of the plant have proven to be less demanding than was predicted at the time of the original salary schedule's creation. The original salary schedule was based on operational requirements at neighboring plants, but the District's plant is more automated.

President Enns opened the meeting to Public Comment.
Hearing no comment, President Enns closed Public Comment.

MOTION: 1st by Miller, to approve the revised salary schedule for the Chief Plant Operator position. Motion was seconded by Chivens.

ROLLCALL VOTE: Miller-yes, Chivens-yes, Frank-yes, Lyon-yes, Enns-yes

VOTE 5-0 Motion passed

1. ADJOURNMENT

The meeting adjourned at 3:25 p.m.

Minutes Respectfully Submitted By:

X Amy Lessi

Amy Lessi

Administrative Services Manager