

CAYUCOS SANITARY DISTRICT  
200 Ash Avenue  
PO Box 333, Cayucos, CA 93430-0333  
805-995-3290

AGENDA ITEM: _____ 3.A.2 _____
DATE: _____ October 20, 2016 _____
ACTION: _____ APPROVED _____

GOVERNING BOARD  
R. Enns, President  
D. Chivens, Vice-President  
S. Lyon, Director  
C. Maffioli, Director  
D. Lloyd, Director

BOARD OF DIRECTORS  
SPECIAL MEETING MINUTES  
Tuesday, September 27, 2016

**1. ESTABLISH QUORUM AND CALL TO ORDER**

President Enns called the meeting to order at 11:02 a.m.

Board members present: President Robert Enns, Vice-President Dan Chivens, Director Cary Maffioli and Director Shirley Lyon.

Board members absent: Director Dan Lloyd.

Staff present: District Manager Rick Koon, Special Projects Coordinator Robert Tennent, Administrative Office Manager Danielle Crawford.

Guests present: Jeff Szytel, and Dylan Wade from WSC, John Phillips from Big Sky Electric, and Filanc staff (Mark Filanc, Norbert Schulz, Tony Ruiz, Marco Palomera, Omar Rodea, and Vince Diaz).

W.M Lyles staff (Scot Burk, Stan Simmons, Wade Johnson, Jeff Mathiowetz, Dave Dawson and Matt Cain) joined meeting at 12:47pm.

**2. PUBLIC COMMENTS**

President Enns opened the meeting to public comments.

Hearing no comments, Enns closed public comment.

Enns began the meeting with general introductions.

**3. CAYUCOS SUSTAINABLE WATER PROJECT CONSTRUCTION MANAGER AT RISK DESIGN PHASE PROPOSAL PRESENTATION BY FILANC.**

Filanc handed out hard copies of their Power Point presentation to follow along with their presentation. After the presentation, there was a question and answer period.

Koon asked with Filanc being such a large company, and the District having a small project in relation to how big Filanc is, how does the District's CSWP project fit into Filanc schedule.

Filanc answered that they wouldn't have submitted their presentation if not compatible and they stand behind their offer in being able to perform.

Maffioli asked if the Board approves their contract tonight, would Filanc start on Monday.

Filanc said yes, they are very committed to, and passionate about this project.

Maffioli asked if Filanc would be opening an office here locally.

Filanc said yes.

Lyon mentioned the pipeline costs from lift station five do not reflect the nineteen million.

Filanc said that is correct.

Chivens asked that if after they commence work there are hurdles to get there or hiccups, will Filanc stick with it and see the District through them.

Filanc said yes, once contract is signed, they are fully committed to the project.

Chivens said there are two main community concerns. They are odor control and that all non-critical items go out to local bid (subcontractors).

Diaz (with Filanc) said yes, they will utilize local subcontractors to get local involvement.

Enns mentioned that the CSWP is in the County, but the actual lift station affected is located in the City of Morro Bay, thus needing to understand there are several entities Filanc will be dealing with. He said they chose the CMAR process for the same reason Filanc expressed being excited about it. He asked Filanc what makes this an award winning project.

#### **4. LUNCH RECESS (12:00pm to 1:00pm)**

A break for lunch was requested at 12:10pm.

Enns reconvened the meeting at 12:47pm, roll call was repeated.

Board members present: President Robert Enns, Vice-President Dan Chivens, Director Cary Maffioli and Director Shirley Lyon.

Board members absent: Director Dan Lloyd.

Enns proceeded to agenda item number 5.

#### **5. CAYUCOS SUSTAINABLE WATER PROJECT CONSTRUCTION MANAGER AT RISK DESIGN PHASE PROPOSAL PRESENTATION BY W.M. LYLES.**

Enns began the next presentation with general introductions.

W.M. Lyles handed out hard copies of their Power Point presentation to follow along with their presentation. After the presentation, there was a question and answer period.

Szytel asked what will be the role for Tom Peterson.

Stan Simmons said Peterson would be involved through every step along the way.

Szytel asked how W.M. Lyles proposes structuring the procurement for MBR technology.

Simmons said they go directly to manufacturers with RFP's.

Koon asked what is attractive about this project in Cayucos and how does it fit into Lyle's schedule.

Dave Dawson said the location within the County is what's attractive to them and the CSWP timeframe fits very well with their schedule.

Lyon said she wants to get energy costs as soon as possible to Cayucos ratepayers.

Chivens said he'd never heard of "Anaergia" MBR and asked if there was a difference in cost between either MBR and toilet to tap.

Simmons said there are disinfection credits for MBR which will change over time and become more prevalent down the road.

Enns asked Wade about the SCADA system.

Wade said an engineer can handle problems remotely which means there is no need to have them onsite.

Enns asked what are the utility conflicts and costs in dealing with that.

Scot Burk said there are no conflicts foreseen because of where the plant will be located.

Enns asked if there is a potable reuse update.

Simmons said San Diego is further along in their efforts but haven't finished studies. They are going indirect potable reuse verses direct potable reuse.

Lyon asked what would be the problems involved with increasing the plant size three times.

Dawson said design cost should start bigger in the beginning if you are considering a larger size otherwise, costs will only be more expensive down the road.

Enns took a short recess at 1:50pm.

Meeting reconvened at 2:04pm.

**6. DISCUSSION AND CONSIDERATION TO AWARD THE CONSTRUCTION MANAGER AT RISK DESIGN PHASE CONTRACT FOR THE CAYUCOS SUSTAINABLE WATER PROJECT.**

Each Board member discussed their review of the RFP's. Discussions continued regarding the advantages and disadvantages of both contractors.

President Enns opened the meeting to public comments.

Hearing no comments, Enns closed public comment.

**MOTION:** 1st by Lyon, to award the Construction Manager at Risk (CMAR) design phase contract for the Cayucos Sustainable Water Project to Filanc. The motion was seconded by Chivens.

**ROLLCALL VOTE:** Lyon-yes, Chivens-yes, Maffioli-yes, Enns-yes, Lloyd-Absent. **VOTE 4-0**  
Motion passed

Enns commented that W.M. Lyles was very capable and that it was an extremely difficult decision.

**7. ADJOURNMENT**

The meeting was adjourned at approximately 2:48pm

**Minutes Recorded and Respectfully Submitted By:**

X 

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Danielle Crawford  
Administrative Office Manager