

**CAYUCOS SANITARY DISTRICT**  
200 Ash Ave.  
P.O. Box 333, Cayucos, California 93430  
(805) 995-3290

**GOVERNING BOARD**

R. Enns, President  
H. Fones, Vice President  
S. Lyon, Director  
M. Foster, Director  
D. Chivens, Director

**BOARD OF DIRECTORS**  
**REGULAR MEETING AGENDA**  
**THURSDAY, NOVEMBER 17, 2011 AT 6:00PM**  
200 ASH AVENUE, CAYUCOS, CALIFORNIA 93430

1. ESTABLISH QUORUM AND CALL TO ORDER
2. PUBLIC COMMENTS:  
This is the time the public may address the Board on items other than those scheduled on the agenda. By conditions of the Brown Act the Board may not discuss issues not posted on the agenda, but may set items for future agendas. Those persons wishing to speak on any item scheduled on the agenda will be given an opportunity to do so at the time that agenda item is being considered. When recognized by the Board President, please stand up and state your name and address for the record (though not required). While the Board encourages public comment, in the interest of time and to facilitate orderly conduct of the meeting, the Board reserves the right to limit individual comments to three minutes.
3. DISCUSSION OF DISTRICT INVESTMENTS WITH KAREN SHANLEY INVESTMENT ADVISOR WITH CONSIDERATION TO REINVEST
4. CONSIDERATION TO SELL DISTRICT EQUIPMENT: PORTABLE TENT AND PORTABLE CONTAINER
5. DISCUSSION OF PROPOSED DISTRICT RETIREMENT INCENTIVE PROGRAM WITH CONSIDERATION TO BEGIN ENROLLMENT PERIOD
6. STAFF COMMUNICATIONS AND INFORMATION ITEMS (NO ACTION REQUIRED):
  - A. District Manager's Report (Callahan) –October 2011
  - B. Administrative Services Officer's Report (Brookins) –October 2011
  - C. Financial Reports (Brookins):
    1. Check Register –October 15 through November 11, 2011
    2. Cash, Savings, and Investment Report: Month Ended, October 2011
    3. Budget vs. Actual Status Report FY 2011-2012 (October 31, 2011 Ended)
    4. Capital Improvement Projects for Month Ended October 2011
  - D. Final Will-Serves Issued:
    1. Aprato, 2620 Richard Avenue, APN# 064-203-065, SFR
    2. Wierda, 700 Park Avenue, APN# 064-133-019, SFR Addition
    3. Sampson, 1402 Pacific Avenue, APN# 064-227-014, SFR
    4. Donati, 1637 Cass Avenue, APN# 064-172-014, Demo/Rebuild SFR
  - F. Monthly Customer Satisfaction Survey Submissions
7. CONSENT CALENDAR - Recommend to Approve.  
Consent Calendar items are considered routine and therefore do not require separate discussion, however, any item may be removed from the Consent Calendar by a member of the Board of Directors for separate consideration. Individual items on the Consent Calendar are approved by

the same vote that approves the Consent Calendar, unless an item is pulled for separate consideration.

- A. Approval of Minutes for the October 20, 2011 Regular Board of Directors Meeting
- B. Approval to pay outstanding bills as of November 17, 2011

8. BOARD MEMBER COMMENTS (This item is the opportunity for Board Members to make brief announcements and/or briefly report on their own activities related to District business.)

9. SCHEDULED MEETINGS

- A. Morro Bay-Cayucos Wastewater Treatment Plant (JPA) Meeting, *Date:* December 8, 2011, *Hosted By:* Cayucos Sanitary District, *Location:* Cayucos Veterans Hall, *Time:* 6pm.

10. SCHEDULE AGENDA ITEMS FOR THE DECEMBER 15, 2011 BOARD MEETING

**CLOSED SESSION:**

11. CONFERENCE WITH REAL PROPERTY NEGOTIATORS pursuant to Government Code Section 54956.8

Property: 249 Ash Avenue

Agency Negotiator: Bill Callahan, District Manager

Timothy J. Carmel, District Counsel

Negotiating Parties: Willadean Borchard, Property Owner

Under Negotiation: Price, Terms of Payment, and Right of First Refusal

12. PUBLIC EMPLOYEE PERFORMANCE EVALUATION pursuant to Government Code Section 54957 Title: District Manager

13. ANNOUNCE ACTIONS TAKEN IN CLOSED SESSION

14. ADJOURNMENT

**NOTICE OF POSTING:**

DATE: 11/10/11

TIME: 1:40 PM

PLACE: 200 Ash Ave., Cayucos, CA

BY:   
Bill Callahan, District Manager

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This agenda was prepared and posted pursuant to Government Code Section 54954.2. The agenda can be accessed and downloaded from the District's website at [www.cayucossd.org/](http://www.cayucossd.org/)

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