



CAYUCOS SANITARY DISTRICT

200 Ash Avenue
PO Box 333
Cayucos, CA 93430-0333
805-995-3290

AGENDA ITEM: 3.A.1

DATE: June 16, 2022

ACTION: Approved

GOVERNING BOARD

R. Enns, President
S. Lyon, Vice-President
H. Miller, Director
R. Frank, Director
J. Curti, Director

BOARD OF DIRECTORS REGULAR MEETING MINUTES THURSDAY, MAY 19, 2022 AT 5:00 P.M. 200 ASH AVENUE, CAYUCOS, CA 93430

1. ESTABLISH QUORUM AND CALL TO ORDER

President Enns called the meeting to order at 5:00 p.m.

Board members present via GoToMeeting: President Robert Enns, Vice-President Shirley Lyon, Director Hannah Miller, Director Robert Frank, and Director John Curti

Staff present via GoToMeeting: District Manager Rick Koon and Administrative Services Manager Amy Lessi

2. PUBLIC COMMENT

President Enns opened the meeting to Public Comment.

Hearing no comment, President Enns closed Public Comment.

3. CONSENT CALENDAR: Recommended to Approve

A. Regular Meeting Minutes

1. Approval of minutes for the April 21, 2022 Board of Directors Regular Meeting
2. Approval of minutes for the May 10, 2022 Budget Committee Meeting

B. Financial Reports: April 2022

1. Check Register – Mechanics Bank (General Checking Account)
 - a. Check Register – Wells Fargo (CIP/CSWP Checking Account)
 - b. Check Register – Wells Fargo (CSWP Construction Account)
2. Cash, Savings, and Investment Report
3. Budget vs. Actual Status Report FY **2021-2022**
4. Capital Improvement Projects Report

Director Frank observed that there is no PG&E bill for the Treatment Plant on the check register this month and wondered if that has to do with the newly functioning solar plant. Manager Koon confirmed and added that staff is waiting to see a bill from PG&E. Director Frank asked if staff receives a daily email on the plant's production, and Manager Koon confirmed that 3 staff members receive a detailed email daily.

President Enns opened the meeting to Public Comment.

Hearing no comment, President Enns closed Public Comment.

MOTION: 1st by Frank, to approve items on the consent calendar as prepared. Motion was seconded by Miller.

ROLLCALL VOTE: Frank-yes, Miller-yes, Lyon-yes, Enns-yes

VOTE 4-0 Motion passed

4. STAFF COMMUNICATIONS AND INFORMATION ITEMS: No Action Required

A. District Manager's Report: April 2022

B. New Will-Serves:

None

Extended Will-Serves:

None

Finaled Will-Serves:

- 70 7th St. / Tamoush / 064-146-020 / SFR New, ADU New
- 1501 Pacific Ave. / Smith / 064-225-009 / SFR Remodel
- 3596 Studio Dr. / Crowley / 064-449-008 / SFR New

Continue-to-Serves (No Will-Serve Required):

None

Grants of License:

None

Manager Koon gave a summary of the previous month's activities.

President Enns opened the meeting to Public Comment.

John Curti requested a timeframe for the implementation of the recycled water plan.

Hearing no further comment, President Enns closed Public Comment.

Manager Koon responded that the recycled water plan is required by the Coastal Commission and the Water Quality Control Board, and the District has one year from September 14, 2021 to come up with a plan and roughly five years to implement it.

Items 4.A – B were received and accepted.

5. DISCUSSION AND CONSIDERATION TO APPOINT A DIRECTOR TO FILL THE VACANCY FOR DISTRICT 1 OF THE CAYUCOS SANITARY DISTRICT BOARD OF DIRECTORS, TO REVIEW COMMITTEE ASSIGNMENTS AND TO APPOINT A VICE PRESIDENT

The Board expressed their approval in appointing John Curti to fill the vacancy on the District Board, recognizing his valuable experience serving on other local Boards.

President Enns opened the meeting to Public Comment.

John Curti stated his appreciation for the Board's support and confidence in his abilities and hopes to make valuable contributions when future challenges arise.

Hearing no further comment, President Enns closed Public Comment.

MOTION: 1st by Miller, to appoint John Curti to fill the vacancy for District 1 of the Cayucos Sanitary District Board of Directors. Motion was seconded by Frank.

ROLLCALL VOTE: Miller-yes, Frank-yes, Lyon-yes, Enns-yes

VOTE 4-0 Motion passed

Director Curti was sworn into office, and the Board discussed committee assignments and the vacant Vice President position.

President Enns opened the meeting to Public Comment.

Hearing no comment, President Enns closed Public Comment.

MOTION: 1st by Miller, to appoint Shirley Lyon as Vice President of the Cayucos Sanitary District Board of Directors, and to appoint John Curti to the O&M Committee. Motion was seconded by Frank.

ROLLCALL VOTE: Miller-yes, Frank-yes, Curti-yes, Lyon-yes, Enns-yes

VOTE 5-0 Motion passed

6. DISCUSSION AND CONSIDERATION TO ADOPT CAYUCOS SANITARY DISTRICT RESOLUTION 2022-10 REQUESTING CONSOLIDATION OF ITS BIENNIAL ELECTION WITH THE NOVEMBER 8, 2022 GENERAL ELECTION

Manager Koon reminded the Board of the benefits of consolidating the District's biennial election with the general election.

President Enns opened the meeting to Public Comment.
Hearing no comment, President Enns closed Public Comment.

MOTION: 1st by Frank, to adopt Cayucos Sanitary District Resolution 2022-10 requesting consolidation of its biennial election with the November 8, 2022 General Election. Motion was seconded by Curti.

ROLLCALL VOTE: Frank-yes, Curti-yes, Miller-yes, Lyon-yes, Enns-yes

VOTE 5-0 Motion passed

7. DISCUSSION AND CONSIDERATION TO ADOPT RESOLUTION 2022-13 APPROVING THE SECOND AMENDMENT TO THE JOINT POWERS AGREEMENT TO ESTABLISH AN INTEGRATED WASTE MANAGEMENT AUTHORITY FOR THE CITIES OF SAN LUIS OBISPO COUNTY

Director Frank requested confirmation that Legal Counsel reviewed the agreement and asked what their comments were. Manager Koon responded that Legal reviewed the document multiple times as it progressed and has approved this final version. President Enns discussed the implications of signing the agreement and expressed approval.

President Enns opened the meeting to Public Comment.
Hearing no comment, President Enns closed Public Comment.

MOTION: 1st by Frank, to adopt Resolution 2022-13 approving the Second Amendment to the Joint Powers Agreement to establish an Integrated Waste Management Authority for the cities of San Luis Obispo County. Motion was seconded by Curti.

ROLLCALL VOTE: Frank-yes, Curti-yes, Miller-yes, Lyon-yes, Enns-yes

VOTE 5-0 Motion passed

8. DISCUSSION AND CONSIDERATION TO ADOPT RESOLUTION 2022-11 ESTABLISHING CAYUCOS SANITARY DISTRICT'S FISCAL YEAR 2022/23 APPROPRIATIONS LIMIT

Director Curti requested confirmation that the Appropriations Limit establishes the maximum amount of tax revenue that the District can collect from the County, and Manager Koon confirmed.

President Enns opened the meeting to Public Comment.
Hearing no comment, President Enns closed Public Comment.

MOTION: 1st by Miller, to adopt Resolution 2022-11 establishing Cayucos Sanitary District's Fiscal Year 2022/23 Appropriations Limit. Motion was seconded by Frank.

ROLLCALL VOTE: Miller-yes, Frank-yes, Curti-yes, Lyon-yes, Enns-yes

VOTE 5-0 Motion passed

9. DISCUSSION AND CONSIDERATION TO APPROVE THE FISCAL YEAR 2022/23 CAYUCOS SANITARY DISTRICT BUDGET:

A. OPERATING BUDGET

B. CIP BUDGET

Director Miller reviewed highlights from the Budget Committee Meeting held on May 10, 2022, where the entirety of the operational budget was examined. Among other items, a 6% COLA was carefully considered, discussed and ultimately recommended to offset the 8% increase in the Consumer Price Index.

President Enns opened the meeting to Public Comment.
Hearing no comment, President Enns closed Public Comment.

MOTION: 1st by Frank, to approve the Fiscal Year 2022/23 Cayucos Sanitary District Operating Budget. Motion was seconded by Curti.

ROLLCALL VOTE: Frank-yes, Curti-yes, Miller-yes, Lyon-yes, Enns-yes

VOTE 5-0 Motion passed

Manager Koon discussed future CIP Projects with the Board, with a focus on main line replacements between Chaney Ave. and Toro Creek Rd. Director Curti asked for an estimate of how many feet need to be replaced, and Manager Koon responded roughly 1,500.

President Enns opened the meeting to Public Comment.
Hearing no comment, President Enns closed Public Comment.

MOTION: 1st by Frank, to approve the Fiscal Year 2022/23 Cayucos Sanitary District CIP Budget. Motion was seconded by Lyon.

ROLLCALL VOTE: Frank-yes, Lyon-yes, Curti-yes, Miller-yes, Enns-yes

VOTE 5-0 Motion passed

10. DISCUSSION AND CONSIDERATION TO ADOPT RESOLUTION 2022-12 TO AUTHORIZE REMOTE TELECONFERENCING MEETINGS IN ACCORDANCE WITH GOVERNMENT CODE SECTION 54953(e) (AB 361)

Manager Koon reminded the Board that they must adopt this Resolution if they wish to continue with remote meetings. President Enns commented that it seems easier for the public to attend and make comments when the meetings are remote, as opposed to in-person.

President Enns opened the meeting to Public Comment.
Hearing no comment, President Enns closed Public Comment.

MOTION: 1st by Lyon, to adopt Resolution 2022-12 to authorize remote teleconferencing meetings in accordance with Government Code Section 54953(e) (AB 361). Motion was seconded by Miller.

ROLLCALL VOTE: Lyon-yes, Miller-yes, Curti-yes, Frank-yes, Enns-yes

VOTE 5-0 Motion passed

11. BOARD MEMBER COMMENTS

Director Frank asked if the District has received payment from the City of Morro Bay for the property known as "Dog Beach," and Manager Koon affirmed that it has.

Director Curti asked if there is an update as to when negotiations will begin for the sale of the land and equipment at the old WWTP in Morro Bay. Manager Koon replied that he spoke with an appraiser, but it will be a few months until he has anything concrete to share. Director Curti went on to question if there are any foreseeable environmental costs, and Manager Koon responded that those costs will be the City of Morro Bay's responsibility.

12. FUTURE SCHEDULED MEETINGS

- June 16, 2022 – Regular Board Meeting
- July 21, 2022 – Regular Board Meeting
- August 18, 2022 – Regular Board Meeting

13. ADJOURNMENT

The meeting adjourned at 6:25 p.m.

Minutes Respectfully Submitted By:

X *Amy Lessi*

Amy Lessi
Administrative Services Manager