



CAYUCOS SANITARY DISTRICT

200 Ash Avenue / PO Box 333

Cayucos, CA 93430

(805) 995-3290

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GOVERNING BOARD

R. Enns, President

S. Lyon, Vice-President

H. Miller, Director

J. Curti, Director

M. Shopshear, Director

BOARD OF DIRECTORS REGULAR MEETING MINUTES THURSDAY, JANUARY 18, 2024 AT 5:00 P.M. 200 ASH AVENUE, CAYUCOS, CALIFORNIA 93430

1. ESTABLISH QUORUM AND CALL TO ORDER

President Enns called the meeting to order at 5:00 p.m.

Directors present: President Robert Enns, Vice-President Shirley Lyon, Director Hannah Miller, Director John Curti, and Director Michael Shopshear

Staff present: District Manager Rick Koon, Administrative Services Manager Amy Lessi, and Administrative Accounting Manager Gayle Good

2. PUBLIC COMMENT

President Enns opened the meeting to Public Comment.

Hearing no comment, President Enns closed Public Comment.

3. CONSENT CALENDAR: Recommended to Approve

A. Meeting Minutes

1. Approval of minutes for the November 16, 2023 Board of Directors Regular Meeting

B. Financial Reports: November 2023

1. Check Register – Wells Fargo (General Checking Account)
2. Check Register – Wells Fargo (CIP Checking Account)
3. Cash, Savings, and Investment Report
4. Budget vs. Actual Status Report FY
5. Capital Improvement Projects Report

C. Financial Reports: December 2023

1. Check Register – Wells Fargo (General Checking Account)
2. Check Register – Wells Fargo (CIP Checking Account)
3. Cash, Savings, and Investment Report
4. Budget vs. Actual Status Report FY
5. Capital Improvement Projects Report

President Enns opened the meeting to Public Comment.

Hearing no comment, President Enns closed Public Comment.

MOTION: 1st by Curti, to approve all items on the Consent Calendar as prepared. Motion was seconded by Shopshear.

VOTE: 5-0 Motion passed

4. STAFF COMMUNICATIONS AND INFORMATION ITEMS: No Action Required

A. District Manager's Report: November & December 2023

B. New Will-Serves: November & December 2023

- 388 Taft Ave. / Hartman / 064-042-038 / SFR Remodel
- 998 Pacific Ave. / Reeve / 064-151-010 / SFR Demo/Rebuild
- 974 Pacific Ave. / Bowman / 064-151-009 / SFR Remodel
- 284 Saint Mary Ave. / Reynoso / 064-125-014 / SFR Addition
- 998 Park Ave. / Ryan / 064-157-022 / Retaining Wall
- 3312 Shearer Ave. / Haaland / 064-426-012 / SFR Remodel & ADU New
- 2098 Circle Dr. / Lewis / 064-182-049 / SFR Remodel
- 3192 Ocean Blvd. / Roberts / 064-414-028 / ADU New

Extended Will-Serves:

- 52 13th St. / Kirk / 064-164-021 / SFR New
- 3444 Studio Dr. / Lojacono / 064-449-035 / SFR Remodel
- 273 S Ocean Ave. / 064-125-051 / CMMCL New

Finalized Will-Serves:

- 388 Taft Ave. / Hartman / 064-042-038 / SFR Remodel
- 2013 Cass Ave. / EVD LLC / 064-182-050 / SFR Remodel

Grants of License:

None

Continue-to-Serves:

- 2920 Studio Dr. / Verneti / 064-275-014 / Foundation Repair

Manager Koon gave a summary of the previous months' activities and discussed the recent influx of new ADUs in Cayucos. President Enns directed staff to keep a list of all ADUs, while Manager Koon relayed that there are no foreseen capacity issues at this time. Concerning the property tax revenue issue associated with the Gilbert Ave. annexations, Director Miller suggested reaching out to a higher authority for help. Director Curti asked if the recent replacements and repair work at the plant should be considered routine maintenance, or if parts are breaking down sooner than expected. Manager Koon replied that the plant has already been operational for three years now, and only routine maintenance has been required.

President Enns opened the meeting to Public Comment.
Hearing no comment, President Enns closed Public Comment.

Items 4.A – B were received and accepted.

5. ELECTION OF DISTRICT OFFICERS FOR 2024

President Enns opened the meeting to Public Comment.
Hearing no comment, President Enns closed Public Comment.

MOTION: 1st by Miller, to reelect Robert Enns as President, and to reelect Shirley Lyon as Vice President.
Motion was seconded by Curti.

ROLLCALL VOTE: Miller-yes, Curti-yes, Shopshear-yes, Lyon-yes, Enns-yes

VOTE: 5-0 Motion passed

6. DISCUSSION AND CONSIDERATION OF NEW DISTRICT BOARD COMMITTEE ASSIGNMENTS FOR 2024

Manager Koon projected potential committee duties for the calendar year of 2024.

President Enns opened the meeting to Public Comment.
Hearing no comment, President Enns closed Public Comment.

MOTION: 1st by Miller, to maintain the current Board Committee assignments for 2024. Motion was seconded by Shopshear.

VOTE: 5-0 Motion passed

7. REVIEW AND DISCUSSION OF THE FY 2023-2024 BUDGET

Administrative Accounting Manager Gayle Good discussed the unfunded liability issue related to CalPers retirees' medical coverage with the Board. Directors Curti and Miller requested confirmation that the District is expecting a credit from PG&E, and Administrative Accounting Manager Gayle Good confirmed.

President Enns opened the meeting to Public Comment.
Hearing no comment, President Enns closed Public Comment.

Item 7 was received and accepted.

8. BOARD MEMBER COMMENTS

None

9. FUTURE SCHEDULED MEETINGS

- February 15, 2024 – Regular Board Meeting
- March 21, 2024 – Regular Board Meeting
- April 18, 2024 – Regular Board Meeting

10. ADJOURNMENT

The meeting adjourned at 5:44 p.m.

Minutes Respectfully Submitted By:

X *Amy Lessi*

Amy Lessi
Administrative Services Manager