

CAYUCOS SANITARY DISTRICT
200 Ash Ave.
P.O. Box 333, Cayucos, California 93430
(805) 995-3290

GOVERNING BOARD

R. Enns, President
H. Fones, Vice President
S. Lyon, Director
M. Foster, Director
D. Chivens, Director

BOARD OF DIRECTORS
REGULAR MEETING AGENDA
THURSDAY, OCTOBER 20, 2011 AT 6:00PM
200 ASH AVENUE, CAYUCOS, CALIFORNIA 93430

1. ESTABLISH QUORUM AND CALL TO ORDER
2. PUBLIC COMMENTS:
This is the time the public may address the Board on items other than those scheduled on the agenda. By conditions of the Brown Act the Board may not discuss issues not posted on the agenda, but may set items for future agendas. Those persons wishing to speak on any item scheduled on the agenda will be given an opportunity to do so at the time that agenda item is being considered. When recognized by the Board President, please stand up and state your name and address for the record (though not required). While the Board encourages public comment, in the interest of time and to facilitate orderly conduct of the meeting, the Board reserves the right to limit individual comments to three minutes.
3. PROPOSED SOLID WASTE INCREASE OF 3.16%, AS REQUESTED BY MISSION COUNTRY DISPOSAL:
 - A. OPEN PUBLIC HEARING
 - B. CLOSE PUBLIC HEARING
 - C. CONSIDERATION TO ADOPT RESOLUTION NO. 2011-6 ESTABLISHING REVISED SOLID WASTE AND RECYCLABLE MATERIALS COLLECTION AND DISPOSAL SERVICE RATES
4. DISCUSSION OF INFLOW AND INFILTRATION STUDY FOR 2010/2011 WET WEATHER SEASON
5. CONSIDERATION TO ACCEPT FY 2010/2011 AUDIT, AS PREPARED BY MOSS, LEVY, AND HARTZHEIM CPA'S
6. CONSIDERATION TO APPROVE 4th QUARTER INVOICES FROM THE CITY OF MORRO BAY
 - A. WWTP OPERATIONS INVOICE
 - B. WWTP CAPITAL IMPROVEMENT INVOICE
7. ANNUAL REVIEW OF DISTRICT INVESTMENT POLICY
8. CONSIDERATION TO ISSUE A NOTICE OF COMPLETION FOR THE DISTRICT OPERATIONS AND MAINTENANCE SHOP TO RSH CONSTRUCTION INC. AND ISSUE RETENTION PAYMENT OF \$68,263.44
9. DISCUSSION OF ADDITIONAL CHARGES FROM ENVIRONMENTAL SCIENCE ASSOCIATES (ESA) FOR ADDITIONAL WORK PERFORMED ON WWTP ENVIRONMENTAL IMPACT REPORT (EIR) WITH CONSIDERATION TO REIMBURSE THE CITY OF MORRO BAY FOR ADDITIONAL WORK

10. STAFF COMMUNICATIONS AND INFORMATION ITEMS (NO ACTION REQUIRED):
 - A. District Manager's Report (Callahan) –August/September 2011
 - B. Administrative Services Officer's Report (Brookins) –August/September 2011
 - C. Financial Reports (Brookins):
 1. Check Register –August 13, 2011 through October 14, 2011
 2. Cash, Savings, and Investment Report: Quarter Ended, September 2011
 3. Budget vs. Actual Status Report FY 2011-2012 (September 30, 2011 Ended)
 4. Capital Improvement Projects for Month-Ended September 2011
 - D. Conditional Will-Serves Issued:
 1. Licon, 2767 Santa Barbara Avenue, APN# 064-204-008, SFR Remodel
 2. Eisemann, 78, 80 & 84 N. Ocean Avenue, APN# 064-114-004, Mixed Use Remodel
 - E. Final Will-Serves Issued:
 1. Cayucos Sanitary District, 200 Ash Avenue, APN# 064-095-019, New Commercial
 2. Robertshaw, 51 2nd Street, APN# 064-123-004, SFR Addition
 3. Smith, 3300 Shearer Avenue, APN# 064-426-013, SFR Addition
 4. Dallons, 1250 Pacific Avenue, APN#064-227-008, New SFR
 - F. Monthly Customer Satisfaction Survey Submissions

11. CONSENT CALENDAR - Recommend to Approve.

Consent Calendar items are considered routine and therefore do not require separate discussion, however, any item may be removed from the Consent Calendar by a member of the Board of Directors for separate consideration. Individual items on the Consent Calendar are approved by the same vote that approves the Consent Calendar, unless an item is pulled for separate consideration.

 - A. Approval of Minutes for the August 18, 2011 Regular Board of Directors Meeting
 - B. Approval of Minutes for the September 7, 2011 Special Board of Directors Meeting
 - C. Approval to pay outstanding bills as of October 20 , 2011

12. BOARD MEMBER COMMENTS (This item is the opportunity for Board Members to make brief announcements and/or briefly report on their own activities related to District business.)

13. SCHEDULED MEETINGS

- A. Morro Bay-Cayucos Wastewater Treatment Plant (JPA) Meeting, *Date:* November 10, 2011, *Hosted By:* City of Morro Bay, *Location:* TBD, *Time:* 6pm.

14. SCHEDULE AGENDA ITEMS FOR THE NOVEMBER 17, 2011 BOARD MEETING

CLOSED SESSION:

15. CONFERENCE WITH REAL PROPERTY NEGOTIATORS pursuant to Government Code Section 54956.8
Property: 249 Ash Avenue
Agency Negotiator: Bill Callahan, District Manager
Timothy J. Carmel, District Counsel
Negotiating Parties: Willadean Borchard, Property Owner
Under Negotiation: Price, Terms of Payment, and Right of First Refusal
16. PUBLIC EMPLOYEE PERFORMANCE EVALUATION pursuant to Government Code Section 54957
Title: District Manager
17. ANNOUNCE ACTIONS TAKEN IN CLOSED SESSION
18. ADJOURNMENT

NOTICE OF POSTING:

DATE: 10/14/11

TIME: 1:02 PM

PLACE: 200 Ash Ave., Cayucos, CA

BY: 
Bill Callahan, District Manager

This agenda was prepared and posted pursuant to Government Code Section 54954.2. The agenda can be accessed and downloaded from the District's website at www.cayucossd.org/

All staff reports or other written documentation relating to each item of business referred to on the agenda are on file in the District's office and are available for public inspection and reproduction at cost. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by the Americans with Disability Act. To make a request for disability-related modification or accommodation, contact the District at 805-995-3290 as soon as possible and at least 48 hours prior to the meeting date.