

CAYUCOS SANITARY DISTRICT  
200 Ash Avenue  
PO Box 333, Cayucos, CA 93430-0333  
805-995-3290

GOVERNING BOARD  
R. B. Enns, President  
D. Chivens, Vice-President  
S. Lyon, Director  
M. Foster, Director  
D. Lloyd, Director

**REGULAR MEETING  
MINUTES  
Thursday, August 15, 2013  
6:00 p.m.**

**1. ESTABLISH QUORUM AND CALL TO ORDER**

President Enns called the meeting to order at 6:02 p.m.

Board members present: President Robert Enns, Vice-President Dan Chivens, Director Shirley Lyon and Director Dan Lloyd. Director Michael Foster was absent

Staff present: District Manager Rick Koon and Administrative Services Accounting Manager Anita Rebich

**2. PUBLIC COMMENTS**

President Enns opened the meeting to Public Comments. Cayucos Sanitary District Collections Lead Jon Collins and Mike Merrill, Collections Worker II presented the District's newly purchased CCTV camera system. They gave the Board a demonstration of the functions of the system and explained it's capabilities along with how it interfaces with mapping software.

**3. DISCUSSION AND CONSIDERATION TO APPROVE GRANT OF LICENSE AND AGREEMENT AFFECTING REAL PROPERTY BETWEEN CAYUCOS SANITARY DISTRICT AND DOMINIQUE AND JACQUELINE MENDEVIL AT 3292 DAVIES AVE., CAYUCOS**

Manager Koon recapped the project details and explained the Grant of License was necessary because the proposed deck had an overhead encroachment into our easement.

**MOTION:** 1st by Lloyd, 2nd by Chivens to Approve Grant of License and Agreement Affecting Real Property between Cayucos Sanitary District and Dominique and Jacqueline Mendevil at 3292 Davies Ave., Cayucos

**VOTE:** 4-0 Motion passed

**4. UPDATE FROM THE AD-HOC COMMITTEE ON CONCEPTUAL ALTERNATIVES ANALYSIS FOR WASTEWATER TREATMENT PLANT PROJECT**

Manager Koon gave an overview of the meeting in Supervisor Bruce Gibson's office with Morro Bay Mayor Jamie Irons, Morro Bay City Manager Andrea Lueker, President Enns and himself. He explained the meeting was to update Supervisor Gibson on the plans for the two communities and the wastewater treatment plant issues, findings etc. President Enns commented to Supervisor Gibson was that he didn't want to spend another \$2 million dollars just to get shut down again. He further explained that we are now waiting for Morro Bay to complete their studies to see if we have any parallels in direction.

President Enns was asked to speak on the wastewater treatment plant issues and alternatives by the Friends of the Cayucos Library on August 19, 2013. The Board agreed it would be advantageous for the Ad-Hoc Committee members President Enns and Director Dan Lloyd, who would attend for additional support, get the information out to the public about the alternatives we are looking at for a future wastewater treatment facility.

**5. DISCUSSION AND CONSIDERATION TO ADOPT PLANS, SPECIFICATIONS AND WORKING DETAILS FROM ABOVE GRADE ENGINEERING FOR THE LIFT STATION #3 REPLACEMENT PROJECT**

Manager Koon explained the activities that had occurred to date on the project and the mandatory pre-bid meeting that was held on August 13, 2013.

**MOTION:** 1<sup>st</sup> by Lloyd, 2<sup>nd</sup> by Chivens to Adopt the Plans, Specifications and Working Details from Above Grade Engineering for the Lift Station #3 Replacement Project.

**VOTE:** 4-0 Motion passed

**6. DISCUSSION AND CONSIDERATION TO DELEGATE THE AUTHORITY TO AWARD THE CONTRACT FOR THE LIFT STATION #3 REPLACEMENT PROJECT**

Manager Koon presented the schedule for the bids, award, notice to proceed and start/end dates. There was a brief discussion on the concerns voiced by Director Foster about the bidding procedure. Manager Koon stated he sees no conflict with the UPCCAA regulations.

**MOTION:** 1<sup>st</sup> by Lloyd, 2<sup>nd</sup> by Lyon to Delegate the Authority to the District Manager to Award the Contract for the Lift Station #3 Replacement Project

**VOTE:** 4-0 Motion passed

**7. APPROVAL FOR THE PURCHASE OF THE WETWELL, VALVE VAULT AND MANHOLES FOR THE LIFT STATION #3 REPLACEMENT PROJECT IN THE AMOUNT OF \$39,820.83 FROM MID STATE CONCRETE PRODUCTS**

Manager Koon explained to the Board that Mid State Concrete Products has supplied all our past products of this nature and there is no other local supplier.

**MOTION:** 1<sup>st</sup> by Lloyd, 2<sup>nd</sup> by Lyon Approving the Purchase of the Wetwell, Valve Vault and Manholes for the Lift Station #3 Replacement Project in the Amount of \$39,820.83 from Mid State Concrete Products.

**VOTE:** 4-0 Motion passed

**8. STAFF COMMUNICATIONS AND INFORMATION ITEMS (NO ACTION REQUIRED):**

A. Manager Koon's report was accepted as presented. Manager Koon also reported that the CSD sewer line that runs down Main Street in Morro Bay was cleaned on August 13, 2013 along with the siphon.

**9. CONSENT CALENDAR**

A. Approval of Minutes for the July 18, 2013 Board of Directors Meeting

**MOTION:** 1<sup>st</sup> by Lloyd, 2<sup>nd</sup> by Lyon to Approve the Consent Calendar as presented.

**VOTE:** 4-0 Motion passed

**10. BOARD MEMBER COMMENTS**

President Enns wanted to give kudos to the Operations and Maintenance staff for all their work and input over the past several months.

**11. SCHEDULED MEETINGS**

A. **Morro Bay-Cayucos Wastewater Treatment Plant (JPA) Meeting:** *Date:* September 12, 2013, *Hosted by* City of Morro Bay, *Location:* TBA, *Time:* 6:00pm

**12. SCHEDULE AGENDA ITEMS FOR THE SEPTEMBER 19, 2013 BOARD MEETING**

**13. ADJOURNMENT**

The meeting adjourned at 7:28 p.m.

Minutes recorded by:

  
Anita Rebich, Clerk to the Board

