

**CAYUCOS SANITARY DISTRICT**  
200 Ash Ave.  
P.O. Box 333, Cayucos, California 93430  
(805) 995-3290

**GOVERNING BOARD**

R. Enns, President  
H. Fones, Vice President  
S. Lyon, Director  
M. Foster, Director  
D. Chivens, Director

**BOARD OF DIRECTORS**  
**REGULAR MEETING AGENDA**  
**THURSDAY, APRIL 19, 2012 AT 6:00PM**  
200 ASH AVENUE, CAYUCOS, CALIFORNIA 93430

1. ESTABLISH QUORUM AND CALL TO ORDER
2. PUBLIC COMMENTS:  
This is the time the public may address the Board on items other than those scheduled on the agenda. By conditions of the Brown Act the Board may not discuss issues not posted on the agenda, but may set items for future agendas. Those persons wishing to speak on any item scheduled on the agenda will be given an opportunity to do so at the time that agenda item is being considered. When recognized by the Board President, please stand up and state your name and address for the record (though not required). While the Board encourages public comment, in the interest of time and to facilitate orderly conduct of the meeting, the Board reserves the right to limit individual comments to three minutes.
3. CONSIDERATION TO ADOPT CAYUCOS SANITARY DISTRICT INJURY AND ILLNESS PREVENTION PROGRAM (IIPP)
4. CONSIDERATION TO ACCEPT CAYUCOS SANITARY DISTRICT SEWER SYSTEM MANAGEMENT PLAN (SSMP) 2012 AUDIT REPORT
5. CONSIDERATION TO APPROVE PAYMENT OF 1<sup>ST</sup> AND 2<sup>ND</sup> QUARTER FY 11-12 INVOICES FOR OPERATIONS AND MAINTENANCE OF THE MORRO BAY-CAYUCOS WASTEWATER TREATMENT PLANT
6. CONSIDERATION TO APPROVE PAYMENT OF 1<sup>ST</sup> AND 2<sup>ND</sup> QUARTER FY 11-12 INVOICES FOR THE MORRO BAY-CAYUCOS WASTEWATER TREATMENT PLANT UPGRADE PROJECT
7. CONSIDERATION TO APPROVE AN AMMENDMENT TO THE INSURANCE SECTION OF DISTRICT PERSONNEL POLICIES AND PROCEDURES
8. STAFF COMMUNICATIONS AND INFORMATION ITEMS (NO ACTION REQUIRED):
  - A. District Manager's Report (Callahan) –March 2012
  - B. Administrative Services Officer's Report (Brookins) –March 2012
  - C. Financial Reports (Brookins):
    1. Check Register –March 10, 2012 through April 13, 2012
    2. Cash, Savings, and Investment Report: Month Ended March 2012
    3. Budget vs. Actual Status Report FY 2011-2012 (March 31, 2012 Ended)
    4. Capital Improvement Projects for Month Ended March 2012
  - D. Monthly Customer Satisfaction Survey Submissions

9. CONSENT CALENDAR - Recommend to Approve.  
 Consent Calendar items are considered routine and therefore do not require separate discussion, however, any item may be removed from the Consent Calendar by a member of the Board of Directors for separate consideration. Individual items on the Consent Calendar are approved by the same vote that approves the Consent Calendar, unless an item is pulled for separate consideration.
  - A. Approval of Minutes for the March 15, 2012 Regular Board of Directors Meeting
  - B. Approval of Minutes for the March 21, 2012 Special Board of Directors Meeting
  - C. Approval of Minutes for the March 26, 2012 Special Board of Directors Meeting
  - D. Approval to pay outstanding bills as of April 19, 2012
10. BOARD MEMBER COMMENTS (This item is the opportunity for Board Members to make brief announcements and/or briefly report on their own activities related to District business.)
11. SCHEDULED MEETINGS
  - A. Morro Bay-Cayucos Wastewater Treatment Plant (JPA) Meeting, *Date:* May 10, 2012, *Hosted By:* City of Morro Bay, *Location:* TBD, *Time:* 6pm.
12. SCHEDULE AGENDA ITEMS FOR THE MAY 17, 2012 BOARD MEETING
13. ADJOURNMENT

NOTICE OF POSTING:

DATE: 4-13-12  
 TIME: 3:00 PM  
 PLACE: 200 Ash Ave., Cayucos, CA  
 BY: BC by dlc  
 Bill Callahan, District Manager

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This agenda was prepared and posted pursuant to Government Code Section 54954.2. The agenda can be accessed and downloaded from the District's website at [www.cayucosd.org/](http://www.cayucosd.org/)

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All staff reports or other written documentation relating to each item of business referred to on the agenda are on file in the District's office and are available for public inspection and reproduction at cost. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by the Americans with Disability Act. To make a request for disability-related modification or accommodation, contact the District at 805-995-3290 as soon as possible and at least 48 hours prior to the meeting date.