

CAYUCOS SANITARY DISTRICT
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GOVERNING BOARD
R. B. Enns, President
R. H. McHale, Vice-President
H. Fones, Director
S. Lyon, Director
M. Foster, Director

SPECIAL MEETING
MINUTES
NOVEMBER 2, 2010
4:00 P.M.

1. ESTABLISH QUORUM AND CALL TO ORDER

President Enns called the meeting to order at 4:08 p.m.

Board members present: President Robert Enns, Vice-President McHale, and Directors Shirley Lyon and Michael Foster. Hal Fones arrived shortly after meeting was called to order.

Staff present: District Manager Bill Callahan, Administrative Services Officer (ASO) Lewis Brookins and Administrative Services Tech Nancy Martin

2. PUBLIC COMMENTS

President Enns opened the meeting to Public Comments. There were none.

There was consensus of Board members to address Agenda Item 4 before Item 3.

4. DISCUSSION OF PROPOSED STUDIO DRIVE CROSSOVER SEWER LINE REHABILITATION PROJECT WITH CONSIDERATION TO DIRECT STAFF TO ENTER INTO A CONTRACT WITH SANCON ENGINEERING TO PERFORM SEWER LINE REHABILITATION

Manager Callahan's written report was received. He pointed out a typo on the agenda, Item 4, which refers to a contract with Sancon Engineering to perform a sewer LATERAL rehabilitation; this should read sewer LINE rehabilitation. Callahan reported that the sewer line in question runs from the southern end of Studio Drive, 420 feet under the highway to south of Chaney Avenue. The cast iron line has become tuberculated, restricting flow and increasing the possibility of sewer spills during high flow conditions. Callahan proposes to have the line cleaned and lined with a cure in place liner, restoring the line to its original condition. The FY 2010/2011 CIP Budget includes \$140,000.00 for sewer line replacement and rehabilitation, from which the project will be funded.

District policy stipulates contracts greater than \$15,000 cannot be approved administratively and must be brought before the Board of Directors for their consideration. Callahan asked the Board to authorize execution of a contract with Sancon Engineering for \$44,800.00 to clean the restricted line and install a cure in place liner. Board members asked for further information and details, and expressed concern with problems during the project. They asked Callahan to obtain warranty information, equipment and materials to be used, and the line curing process to be used.

MOTION: First by McHale with second by Lyon to direct staff to enter into a contract with Sancon Engineering for a price not to exceed \$44,800.00

Director Fones was concerned that only a single bid had been presented. Callahan reported that he had spoken with other contractors and not all own the specialized equipment necessary to remove the tuberculated material in the line. Fones asked staff to obtain several informal bids for the project for the Board's consideration. Board members concurred and McHale and Lyon withdrew the motion. The item was tabled until the next meeting.

3. DISCUSSION AND CONSIDERATION OF DEDUCTIVE CHANGE ORDERS FROM RSH CONSTRUCTION INC. FOR THE PHASE 1 OPERATIONS AND MAINTENANCE GARAGE PROJECT

Manager Callahan's written report was received, asking the Board to review and approve six Contractor Change Order Request Summaries (CCORS) submitted by RSH Construction, and allocate the savings of approximately \$25,000.00 to contingency funding for the project. These proposed deductive change orders were discussed at the October 20 Board meeting.

MOTION: First by Fones with second by Lyon to approve CCORS 001, substitution of originally specified roofing system, saving \$4,400.00, and allocate that amount to contingency funding for the project. VOTE: 3-0 (McHale, Foster abstain)

MOTION: First by Lyon with second by Fones to approve CCORS 002 and CCORS 003, delete exterior canopies at administration building and maintenance building, \$11,418.01 savings, and allocate that amount to contingency funding for the project. VOTE: 3-0 (McHale, Foster abstain)

MOTION: First by Fones with second by Lyon to approve CCORS 004, use standard storefront frame sill section at main entry instead of 10" high sidelite bottom rails, \$200.00 savings, and allocate that amount to contingency funding for the project. VOTE: 3-0 (McHale, Foster abstain)

MOTION: First by Lyon with second by Fones to approve CCORS 005, delete operable awning window from each frame assembly and move the vent to the center, \$1,750.00 savings, and allocate that amount to contingency funding for the project. VOTE: 3-0 (McHale, Foster abstain)

MOTION: First by Fones with second by Lyon to reject CCORS 006, provide and install 2" of AC paving over 8" of base at parking lot in lieu of pavers. VOTE: 3-0 (McHale, Foster abstain)

Further discussion ensued and Board members determined that pavers would not be substituted with asphalt for the project.

The meeting adjourned at 5:00 p.m.

Minutes recorded by: *Nancy Martin*
Nancy Martin, Administrative Services Tech