



CAYUCOS SANITARY DISTRICT
200 Ash Avenue
PO Box 333, Cayucos, CA 93430-0333
805-995-3290

AGENDA ITEM: 3.A.2
DATE: March 15, 2018
ACTION: APPROVED

GOVERNING BOARD
R. B. Enns, President
D. Chivens, Vice-President
S. Lyon, Director
C. Maffioli, Director
H. Miller, Director

REGULAR MEETING
MINUTES
Thursday, February 15, 2018

1. ESTABLISH QUORUM AND CALL TO ORDER

President Enns called the meeting to order at 5:02p.m.

Board members present: President Robert Enns, Vice-President Dan Chivens, Director Shirley Lyon, Director Cary Maffioli and Director Hannah Miller.

Staff present: District Manager Rick Koon, and Administrative Office Manager Danielle Crawford.

Guests present: Dylan Wade of Water Systems Consultants, Inc.

2. PUBLIC COMMENTS

Enns opened the meeting to Public Comments.
Hearing no comments, President Enns closed Public Comment.

Jeff Eckles – Resident of Morro Bay and current candidate running for 2nd District Supervisor seat wanted to personally introduce himself and let the Board know he will be reaching out to each of them individually.

3. CONSENT CALENDAR - Recommend to Approve.

Consent Calendar items are considered routine and therefore do not require separate discussion. However, any item may be removed from the Consent Calendar by a member of the Board of Directors for separate consideration. Individual items on the Consent Calendar are approved by the same vote that approves the Consent Calendar, unless an item is pulled for separate consideration.

A. Regular Meeting Minutes

1. Approval of Minutes for the December 14, 2017 Board of Directors Special Meeting.

B. Financial Reports: December 2017

1. Check Register – Rabobank (General Checking Account)
 - a. Check Register – Wells Fargo (CSWP Checking Account)
2. Cash, Savings, and Investment Report
3. Budget vs. Actual Status Report **FY 2017-2018**
4. Capital Improvement Projects Report

C. Financial Reports: January 2018

1. Check Register – Rabobank (General Checking Account)
 - a. Check Register – Wells Fargo (CSWP Checking Account)
2. Cash, Savings, and Investment Report
3. Budget vs. Actual Status Report **FY 2017-2018**
4. Capital Improvement Projects Report

Enns opened the meeting to Public Comments.
Hearing no comments, President Enns closed Public Comment.

MOTION: 1st by Lyon, to approve items on the consent calendar as prepared. Motion was seconded by Miller.
VOTE 5-0 Motion passed

4. STAFF COMMUNICATIONS AND INFORMATION ITEMS: (NO ACTION REQUIRED)

- A. District Manager's Report – **December 2017** and **January 2018**
- B. Monthly Customer Satisfaction Survey Submissions – **None**
- C. Will Serves – New
 - Faust, APN 064-275-029, 3090 Studio Dr. – SFR Remodel/Addition**
 - Nickel, APN 064-421-008, 3300 Studio Dr. – SFR Remodel**
 - Billings, APN 064-415-002, 3205 Studio Dr. – SFR New**
 - Peguero, APN 064-046-036, 56 Bakersfield Ave. – SFR New**
- Will Serves – Renewed
 - Rebstock & Beaman, APN 064-264-031, 305 Hacienda Dr. – SFR Remdl (project "A")**
 - Rebstock & Beaman, APN 064-264-031, 305 Hacienda Dr. – SFR Remdl (project "B")**
 - J. Tenbroeck, Inc. APN 064-204-032, 2788 Richard Ave. – SFR New**
 - Wolowodiuk, APN 064-154-020, 1073 Pacific Dr. – SFR Demo/Rebuild**
- Will Serves – Finaled
 - Rarig, APN 064-153-005, 95 10th Street – SFR New/Demo (December Final)**
 - Peguero, APN 064-046-036, 56 Bakersfield Ave. – SFR New**
 - Nguyen, APN 064-182-032, 2175 Cass Ave. – SFR Remodel**

Manager Koon's report was presented. He updated the Board on Administrative items, and O&M activities over the past couple of months. Koon talked about getting FEMA to finally agree that the District's storm damages were related to the 2017 storms and that they approved the assistance staff applied for nearly a year ago. On that same note, Rick also let the Board know that the new roof was completed but that, the leak remains in the back conference room under the window so some further investigating will need to be done.

President Enns opened the meeting to Public Comments.
Hearing none, Public Comments was closed.

Miller asked Koon if the District had been conducting any further investigating with regard to where the various substances were coming from that were noted as high in the FGL findings.

Koon said the District staff has been diligently working on the loan, the site preparation and any extensive testing will have to take a backseat for now.

Items 4 A through C were received and accepted.

5. CONSIDERATION TO ACCEPT THE MORRO BAY/CAYUCOS JOINT POWERS AGREEMENT FISCAL YEAR 2016/17 AUDIT.

Recommendation: Accept the Fiscal Year 2016/17 Audit

Enns requested to move this item to the next Board meeting due to not having hard copies available for review.
Agenda item 5 will be continued to the March 15, 2018 Board meeting.

Enns requested to skip agenda item number 6, and move on to agenda Item number 7 in order to give an update to Jeff Eckles while he is still present in the audience.

7. STATUS UPDATE ON CAYUCOS SUSTAINABLE WATER PROJECT

Koon updated the Board and public on the current status of the CSWP and financing.

6. DISCUSSION AND CONSIDERATION TO APPROVE FOURTH AMENDMENT TO CONSULTANT SERVICES AGREEMENT WITH WATER SYSTEMS CONSULTING, INC. FOR THE DESIGN OF THE SUSTAINABLE WATER PROJECT.

Wade discussed with the Board the necessity of the contract extension and where WSC is in the process

Koon reiterated the need for the extension and affirmed that he is very much on top of their contract and invoicing.

Enns opened the meeting to Public Comments.
Hearing no comments, President Enns closed Public Comment.

MOTION: 1st by Chivens, to approve fourth amendment to consultant services agreement with Water Systems Consulting, Inc. for the design of the sustainable water project. The motion was seconded by Lyon.
VOTE 5-0 Motion passed

8. BOARD MEMBER COMMENTS (This item is the opportunity for Board Members to make brief announcements and/or briefly report on their own activities related to District business.)

None

9. FUTURE SCHEDULED MEETINGS.

- March 15, 2018 – **Regular Board Meeting**
- April 19, 2018 – **Regular Board Meeting**
- May 17, 2018 – **Regular Board Meeting**

10. ADJOURNMENT

The meeting adjourned at 5:50p.m.

Minutes Respectfully Submitted By:

X 

Danielle Crawford
Administrative Office Manager