

CAYUCOS SANITARY DISTRICT
200 Ash Ave.
P.O. Box 333, Cayucos, California 93430
(805) 995-3290

GOVERNING BOARD

R. Enns, President
S. Lyon, Director
M. Foster, Director
D. Chivens, Director
D. Lloyd, Director

BOARD OF DIRECTORS
SPECIAL MEETING AGENDA
THURSDAY, DECEMBER 13, 2012 AT 6:00PM
200 ASH AVENUE, CAYUCOS, CALIFORNIA 93430

1. ESTABLISH QUORUM AND CALL TO ORDER
2. PUBLIC COMMENTS:
This is the time the public may address the Board on items other than those scheduled on the agenda. By conditions of the Brown Act the Board may not discuss issues not posted on the agenda, but may set items for future agendas. Those persons wishing to speak on any item scheduled on the agenda will be given an opportunity to do so at the time that agenda item is being considered. When recognized by the Board President, please stand up and state your name and address for the record (though not required). While the Board encourages public comment, in the interest of time and to facilitate orderly conduct of the meeting, the Board reserves the right to limit individual comments to three minutes.
3. SEATING OF NEW BOARD MEMBER – DAN R. LLOYD
4. ELECTION OF DISTRICT OFFICERS FOR 2013
5. CONSIDERATION OF NEW DISTRICT COMMITTEE ASSIGNMENTS FOR 2013
6. CONSIDERATION TO UPDATE CAYUCOS SANITARY DISTRICT AUTHORIZED SIGNERS LISTS WITH NEWLY APPOINTED OFFICERS
7. PRESENTATION OF FINAL 2011/2012 CAYUCOS SANITARY DISTRICT AUDIT
8. CONSIDERATION TO APPROVE PAYMENT OF INVOICES FROM THE CITY OF MORRO BAY
 - A. 4th QTR 11/12 WWTP OPERATIONS INVOICE
 - B. 4th QTR 11/12 WWTP UPGRADE INVOICE
9. DISCUSSION OF WATER CONSERVATION (FOSTER)
10. DISCUSSION OF RECORDING CAYUCOS SANITARY DISTRICT BOARD OF DIRECTORS MEETINGS (FOSTER)

CLOSED SESSION:

11. PUBLIC EMPLOYEE PERFORMANCE EVALUATION pursuant to Govt. Code Section 54957
Title: Interim District Manager

RECONVENE TO OPEN SESSION:

12. ANNOUNCE ACTIONS TAKEN IN CLOSED SESSION

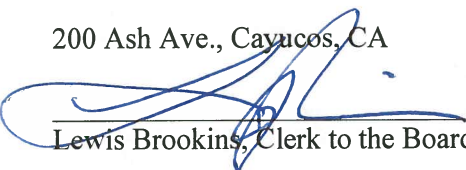
13. PUBLIC COMMENTS
14. STAFF COMMUNICATIONS AND INFORMATION ITEMS (NO ACTION REQUIRED):
 - A. District Manager's Report (Koon) –November 2012
 - B. Administrative Services Officer's Report (Brookins) –November 2012
 - C. Financial Reports (Brookins):
 1. Check Register –November 1 through November 30, 2012
 2. Cash, Savings, and Investment Report: Ended November 2012
 3. Budget vs. Actual Status Report FY 2012-2013 (November 30, 2012 Ended)
 4. Capital Improvement Projects Report: Ended November 2012
 - D. Monthly Customer Satisfaction Survey Submissions
 - E. Will Serves - New
 - Axtell, APN 064-143-009, 497 Pacific Ave., Demo/Rebuild SFR
 - Kornreich-Black, APN 064-204-004, 2783 Santa Barbara Ave., New SFR
 - Will Serves – Finaled
15. CONSENT CALENDAR - Recommend to Approve.
 Consent Calendar items are considered routine and therefore do not require separate discussion, however, any item may be removed from the Consent Calendar by a member of the Board of Directors for separate consideration. Individual items on the Consent Calendar are approved by the same vote that approves the Consent Calendar, unless an item is pulled for separate consideration.
 - A. Approval of Minutes for the November 15, 2012 Board of Directors Meeting
16. BOARD MEMBER COMMENTS (This item is the opportunity for Board Members to make brief announcements and/or briefly report on their own activities related to District business.)
17. SCHEDULED MEETINGS
 - A. Morro Bay-Cayucos Wastewater Treatment Plant (JPA) Meeting, *Date:* TBA
Hosted By: City of Morro Bay, *Location:* TBA, *Time:* 6pm.
18. SCHEDULE AGENDA ITEMS FOR THE JANUARY 17, 2013 BOARD MEETING
19. ADJOURNMENT

NOTICE OF POSTING:

DATE: 12/7/2012

TIME: 3:00 PM

PLACE: 200 Ash Ave., Cayucos, CA

BY: 
 Lewis Brookins, Clerk to the Board

This agenda was prepared and posted pursuant to Government Code Section 54954.2. The agenda can be accessed and downloaded from the District's website at www.cayucossd.org/

All staff reports or other written documentation relating to each item of business referred to on the agenda are on file in the District's office and are available for public inspection and reproduction at cost. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by the Americans with Disability Act. To make a request for disability-related modification or accommodation, contact the District at 805-995-3290 as soon as possible and at least 48 hours prior to the meeting date.