



**AGENDA ITEM:** 3.A.2  
**DATE:** June 18, 2020  
**ACTION:** APPROVED

CAYUCOS SANITARY DISTRICT  
200 Ash Avenue  
PO Box 333, Cayucos, CA 93430-0333  
805-995-3290

GOVERNING BOARD  
R. B. Enns, President  
D. Chivens, Vice-President  
S. Lyon, Director  
H. Miller, Director  
R. Frank, Director

**BOARD OF DIRECTORS**  
**BUDGET COMMITTEE MEETING MINUTES**  
Friday, June 12, 2020  
10:00 a.m.

**COMMITTEE MEMBERS:**

Shirely Lyon, Director – Present  
Hannah Miller, Director – Present

**STAFF MEMBERS PRESENT:**

Rick Koon, District Manager  
Gayle Good, Admin. Services Technician  
Amy Nelson, Billing Clerk

**1. CALL MEETING TO ORDER**

The meeting commenced at 10:00am.

**2. PUBLIC COMMENTS**

Director Miller opened the meeting to Public Comment.

Julie Tacker – spoke to several line items and requested more information.

Hearing no further comments, Director Miller closed Public Comment.

**3. REVIEW AND DISCUSSION OF PROPOSED DRAFT BUDGET FY 2020-2021:**  
**A. OPERATING BUDGET**

The proposed budget figures were received. Manager Koon went over each line item of the projected FY 20/21 budget with Directors Lyon and Miller. Committee members asked for and received clarification of budget line items from Koon, and District reserves were discussed. There was an emphasis on this being a transitional time for the District, and expenses such as payroll, energy consumption, and treatment plant expenses are fluid and difficult to predict at this time.

Director Miller opened the meeting to Public Comment for Capital Improvement Project Budget.

Tacker thanked Manager Koon for his presentation and commented that most of her questions were answered. She went on to ask about funding for Capital Projects.

Director Miller closed Public Comment.

**B. CAPITAL IMPROVEMENT PROJECT BUDGET**

Koon proceeded to review Capital Improvement funding, noting necessary repairs, replacements and improvements.

**4. ADJOURNMENT**

The meeting adjourned at 10:59am.

**Minutes Respectfully Submitted By:**

X Amy Nelson

Amy Nelson  
Billing Clerk