



Pursuant to Governor Newsom's Executive Order N-29-20, members of the Board of Directors and staff will participate in this meeting via a teleconference. Members of the public can comment when prompted by unmuting their microphone, and allowing access to their webcam is optional.

CAYUCOS SANITARY DISTRICT

200 Ash Avenue
PO Box 333
Cayucos, California 93430-0333
805-995-3290

GOVERNING BOARD

R. Enns, President
D. Chivens, Vice-President
S. Lyon, Director
R. Frank, Director
H. Miller, Director

BOARD OF DIRECTORS REGULAR MEETING AMENDED AGENDA THURSDAY, DECEMBER 17, 2020 AT 5:00PM

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Copies of the staff reports or other documentation relating to each item of business referred to on the agenda are on file in the District Office and available on the CSD website at <https://www.cayucossd.org/board-of-directors-meetings>. To comply with the Governor's Executive Order, CA Department of Public Health social distancing guidance and shelter-at-home order, related to slowing the spread of coronavirus (COVID-19), the CSD Administrative Office is closed to the public, until further notice. Please call 805-995-3290 if you need any assistance. If requested, the agenda and supporting documents shall be made available in alternative formats to persons with a disability.

1. ESTABLISH QUORUM AND CALL TO ORDER

2. REPORT OUT OF DECEMBER 11, 2020 CLOSED SESSION

The Board approved a Conditional Settlement Agreement with John Paul Drayer that, if the Board adopts a Resolution of Intention prior to January 12, 2021, requires the District to convert to district-based elections after the 2020 Census data is available and prior to the November 8, 2022 General Election. The motion was made by Director Lyon and seconded by Director Frank and the vote was unanimous, with Director Miller absent.

3. PUBLIC COMMENTS

This is the time the public may address the Board on items other than those scheduled on the agenda. By conditions of the Brown Act the Board may not discuss issues not posted on the agenda, but may set items for future agendas. Those persons wishing to speak on any item scheduled on the agenda will be given an opportunity to do so at the time that agenda item is being considered. When recognized by the Board President, please stand up and state your name and address for the record (though not required). While the Board encourages public comment, in the interest of time and to facilitate orderly conduct of the meeting, the Board reserves the right to limit individual comments to three minutes.

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4. **CONSENT CALENDAR - Recommended to Approve**
Consent Calendar items are considered routine and therefore do not require separate discussion, however, any item may be removed from the Consent Calendar by a member of the Board of Directors for separate consideration. Individual items on the Consent Calendar are approved by the same vote that approves the Consent Calendar, unless an item is pulled for separate consideration.
 - A. **Regular Meeting Minutes**
 1. Approval of minutes for the **November 19, 2020** Board of Directors Regular Meeting
 2. Approval of minutes for the **December 4, 2020** Board of Directors Special Meeting
 3. Approval of minutes for the **December 11, 2020** Board of Directors Special Meeting
 - B. **Financial Reports: November 2020**
 1. Check Register – Mechanics Bank (General Checking Account)
 - a. Check Register – Wells Fargo (CIP/CSWP Checking Account)
 - b. Check Register – Wells Fargo (CSWP Construction Account)
 2. Cash, Savings, and Investment Report
 3. Budget vs. Actual Status Report **FY 2020-2021**
 4. Capital Improvement Projects Report
5. **STAFF COMMUNICATIONS AND INFORMATION ITEMS (NO ACTION REQUIRED)**
 - A. District Manager's Report (Koon) – November 2020
 - B. Monthly Customer Satisfaction Survey Submissions – **None**
 - E. Will-Serves – New
 - Valley, APN 064-405-016, 3579 Gilbert Ave. – SFR New**Will-Serves – Renewed
 - Williams, APN 064-221-003, 33 12th St. – SFR New**
 - Pessah, APN 064-417-018, 3140 Studio Dr. – SFR Remodel**
 - Mather, APN 064-143-008, 41 5th St. – SFR New**
 - Wrage, APN 064-426-039, 3333 Ocean Blvd. – SFR New**
 - Faust, APN 064-275-029, 3090 Studio Dr. – SFR Addition**Will-Serves – Finaled
 - Dixon, APN 064-223-009, 41 14th St. – SFR Addition**
 - Pastore, APN 064-182-032, 2175 Cass Ave. – SFR New**Will-Serves – Continue to Serve (No Will-Serve Required)
 - None**Will-Serves – Grant of License
 - None**
6. **ELECTION OF DISTRICT OFFICERS FOR 2021**
7. **DISCUSSION AND CONSIDERATION OF NEW DISTRICT BOARD COMMITTEE ASSIGNMENTS FOR 2021**
8. **CONSIDERATION TO APPROVE PAYMENT OF MORRO BAY INVOICE FOR 1ST QUARTER OF FY 2020/21 IN THE AMOUNT OF \$95,827.08**
9. **PRESENTATION AND ACCEPTANCE OF THE CAYUCOS SANITARY DISTRICT FY 2019/20 FINAL AUDIT BY ADAM GUISE OF MOSS, LEVEY & HARTZHEIM**
10. **DISCUSSION AND CONSIDERATION OF RESOLUTION 2020-10 DECLARING INTENTION TO TRANSITION FROM AT-LARGE TO DISTRICT-BASED ELECTIONS BY NOVEMBER 2022**

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11. **CAYUCOS SUSTAINABLE WATER PROJECT STATUS UPDATE**
12. **BOARD MEMBER COMMENTS** (This item is the opportunity for Board Members to make brief announcements and/or briefly report on their own activities related to District business.)
13. **FUTURE SCHEDULED MEETINGS**
 - January 21, 2021 – Regular Board Meeting
 - February 18, 2021 – Regular Board Meeting
 - March 18, 2021 – Regular Board Meeting
14. **ADJOURNMENT**

This agenda was prepared and posted pursuant to Government Code Section 54954.2. The agenda can be accessed and downloaded from the District's website at <https://www.cayucosd.org/board-of-directors-meetings>

All staff reports or other written documentation relating to each item of business referred to on the agenda are on file in the District's office and are available for public inspection and reproduction at cost. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by the Americans with Disability Act. To make a request for disability-related modification or accommodation, contact the District at 805-995-3290 as soon as possible and at least 48 hours prior to the meeting date.