

CAYUCOS SANITARY DISTRICT
200 Ash Avenue
PO Box 333, Cayucos, CA 93430-0333
805-995-3290

GOVERNING BOARD
R. B. Enns, President
H. Fones, Vice-President
S. Lyon, Director
M. Foster, Director
D. Chivens, Director

REGULAR MEETING
MINUTES
Thursday, January 19, 2012
6:00 p.m.

1. ESTABLISH QUORUM AND CALL TO ORDER

President Enns called the meeting to order at 6:00 p.m.

Board members present: President Robert Enns, Vice-President Hal Fones, and Directors Shirley Lyon, Michael Foster and Dan Chivens

Staff present: District Manager Bill Callahan, Administrative Services Officer (ASO) Lewis Brookins, and Administrative Services Tech Nancy Martin

Visitors present: Dorothy Fones

2. PUBLIC COMMENTS

President Enns opened the meeting to Public Comments. Dorothy Fones commended President Enns on his comportment at the Morro Bay/Cayucos JPA meetings.

3. ELECTION OF DISTRICT OFFICERS FOR 2012

President Enns asked for nominations for President and Vice-President of the Board of Directors for calendar year 2012.

MOTION: First by Fones with second by Chivens to retain Director Robert B. Enns as President for the calendar year 2012. VOTE: 5-0

MOTION: First by Lyon with second by Chiven to retain Director Harold "Hal" Fones as Vice-President for the calendar year 2012. VOTE: 5-0

4. CONSIDERATION OF NEW DISTRICT COMMITTEE ASSIGNMENTS FOR 2012

Director Foster suggested combining the Investment Committee and the Budget/Finance Committee, and for the new committee to include the responsibility of overseeing risk management. Staff was directed to look into the feasibility of such a change and of the affect on District investment policy. No changes were made to other committees.

5. DISCUSSION OF DRAFT CHANGES TO DISTRICT ORDINANCE NO. 5: SANITARY SEWER SYSTEM ORDINANCE

Manager Callahan's written report and draft ordinance with redlined changes were received. He stated that outdated/obsolete terminology, as well as State mandated Sanitary Sewer Management Plant regulations and changes in the Uniform Plumbing Code have necessitated revisions to the ordinance. After a cursory review, the Board directed Callahan to continue his effort. President Enns asked to meet with Director Chivens, as an adhoc committee, to examine the ordinance and offer input to Callahan prior to further review by the full Board.

Board members suggested staff contact other districts/communities for information and suggestions pertaining to sewer ordinances.

6. DISCUSSION OF LUMP SUM PAYMENT OF UNFUNDED PERS SIDE FUND WITH CONSIDERATION TO PAY LUMP SUM PAYMENT AS A COST SAVING MEASURE

ASO Brookins' written report was received. He recommended the Board authorize payment of the unfunded PERS liability side fund, with a present value of \$109,522, as full payment will reduce the PERS Employer Contribution Rate by over 2.5 percent for the remainder of Fiscal Year 2011/2012 and over 3 percent for Fiscal Year 2012/2013.

MOTION: First by Fones with second by Lyon to authorize payment of the unfunded PERS Side Fund in the amount of \$109,522.

ROLL CALL VOTE: Enns (yes), Fones (yes), Lyon (yes), Foster (no), Chivens (yes)

7. STAFF COMMUNICATIONS AND INFORMATION ITEMS (NO ACTION REQUIRED):

A. District Manager's Report – November/December 2011

Manager Callahan's written report was received. He asked Board members for questions. President Enns asked about the feasibility of a permanent generator at Lift Station 4 located on Studio Drive. Callahan stated the small footprint of the lift station might be an obstacle.

B. Administrative Services Officer's Report – November/December 2011

ASO Brookins written report was received. There were no questions from Board members.

8. CONSENT CALENDAR

A. Approval of Minutes for the November 17, 2011 Regular Board of Directors Meeting

B. Approval to pay outstanding bills as of January 13, 2012

MOTION: First by Lyon with second by Foster to approve the Consent Calendar in its entirety.

VOTE: 5-0

9. BOARD MEMBER COMMENTS

Director Foster suggested that since water reclamation is not a feasible option as part of the Morro Bay/Cayucos WWTP Upgrade project, that conservation measures should be examined.

Foster suggested revisions to District employees' retirement benefits. He was told the item would be agendaized.

Foster reported on the Cayucos Elementary School Sixth Grade class project developing a litter management program in Cayucos. He suggested having the students do a presentation for the Board and that the District consider making a donation.

10. SCHEDULED MEETINGS

A. Morro Bay-Cayucos Wastewater Treatment Plant (JPA) Meeting, *Date:* February 9, 2012, *Hosted By:* Cayucos Sanitary District, *Location:* Cayucos Veterans' Hall, 10 Cayucos Drive, *Time:* 6:00 p.m.

11. SCHEDULE AGENDA ITEMS FOR THE FEBRUARY 16, 2012 BOARD MEETING

- Calendar Year 2012 District Committees Assignments
- Discussion of draft changes to District Ordinance No. 5: Sanitary Sewer System Ordinance
- Discussion of District employees' benefits package

12. ADJOURNMENT

The meeting adjourned at 8:35 p.m.

Minutes recorded by: *Nancy Martin*
Nancy Martin, Administrative Services Tech