

CAYUCOS SANITARY DISTRICT  
200 Ash Avenue  
PO Box 333, Cayucos, CA 93430-0333  
805-995-3290

GOVERNING BOARD  
R. B. Enns, President  
D. Chivens, Vice-President  
S. Lyon, Director  
C. Maffioli, Director  
D. Lloyd, Director

AGENDA ITEM: _____	8.A
DATE: _____	May 21, 2015
ACTION: _____	APPROVED

REGULAR MEETING  
MINUTES  
Thursday, April 16, 2015  
6:00 p.m.

**1. ESTABLISH QUORUM AND CALL TO ORDER**

President Enns called the meeting to order at 6:01p.m.

Board members present: President Robert Enns, Vice-President Dan Chivens, Director Shirley Lyon, Director Dan Lloyd, and Director Cary Maffioli.

Staff present: District Manager Rick Koon, and Administrative Services Billing Manager Danielle Crawford.

**2. PUBLIC COMMENTS**

President Enns opened the meeting to Public Comments.

Hearing none, Enns closed Public Comment.

Enns briefly commented on a thank you card received from Elaine Thompson, Friends of the Cayucos Library and passed it around for the Board members to read.

**3. MMRP AWARD OF CONTRACT FOR THE SANDBLASTING AND COATING OF DIGESTER #1.**

Koon presented the City of Morro Bay's MMRP bid results handout that was submitted and received subsequent to Board packet distribution. Koon briefly discussed that the Morro Bay City Council had approved the low bid at their Tuesday meeting and the necessity of the approval at this Board meeting so that the MMRP project can move forward without delay.

Maffioli asked if she needed to recuse herself from the discussion stating there may be possible conflict of interest as she has done business with Fluid Resource Management in the past.

Enns asked Maffioli how long ago it was.

Maffioli replied that it has been 5 years or greater.

Enns confirmed there would be no conflict and thanked Maffioli for the admission prior to their vote. He then asked Koon if this item will be listed on the JPA agenda as well.

Koon said no, the Board will be voting on it tonight so the notice to proceed can be issued.

Enns opened the meeting to Public Comments.

Hearing none, Enns closed Public Comment.

**MOTION:** 1<sup>st</sup> by Chivens, 2<sup>nd</sup> by Lyon to award MMRP contract for the sandblasting and coating of digester #1.

**ROLLCALL VOTE:** Enns-yes, Chivens-yes, Lyon-yes, Lloyd-yes, Maffioli-yes. **VOTE 5-0** Motion passed

#### 4. REVIEW AND DISCUSSION ON CONCEPTUAL ALTERNATIVES ANALYSIS FOR WASTEWATER TREATMENT PLANT PROJECT

Koon updated the Board on recent meetings and discussed the current progress with regard to site analysis. He talked about the AdHoc's recent community outreach naming those at the Cayucos Citizens Advisory Council on April 1<sup>st</sup> 2015, the Cayucos Library on April 8<sup>th</sup> 2015 and at the Lions Club on April 14<sup>th</sup> 2015. Koon also gave a reminder about the District's upcoming Town Hall Meeting scheduled for next Thursday, April 23<sup>rd</sup> 2015 and presented the finished postcard that was sent to all residents and owners in Cayucos.

President Enns opened the meeting to Public Comments.

Hearing none, President Enns closed Public Comment.

#### 5. STAFF COMMUNICATIONS AND INFORMATION ITEMS

A. District Manager's Report – March 2015

B. Financial Reports: March 2015

1. Check Register

2. Cash, Savings, and Investment Report

3. Budget vs. Actual Status Report FY 2014-2015

4. Capital Improvement Projects Report

C. Monthly Customer Satisfaction Survey Submissions

D. Will Serves - New

**Cameron, APN 064-144-010, 549 Pacific Ave – Guest House**

Will Serves – Renewed

**Blackburn, APN 064-427-005, 3349 Shearer Ave – Extension Fee**

Will Serves – Finaled

**None**

Manager Koon's report was presented. He updated the Board on JPA related activities, O&M actions, Capital Projects, and Administrative items for the month of March such as 157 ACH customers to date.

Items A through D were received and accepted.

President Enns opened the meeting to Public Comments.

Hearing none, Public Comments was closed.

#### 6. CONSENT CALENDAR

A. Approval of Minutes from the March 19, 2015 Board of Directors Meeting

**MOTION:** 1<sup>st</sup> by Lloyd, 2<sup>nd</sup> by Lyon to approve the minutes of the March 19, 2015 Board of Director's Meeting.

**VOTE: 5-0** Motion passed.

President Enns opened the meeting to Public Comments.

Hearing none, Public Comments was closed.

**7. BOARD MEMBER COMMENTS**

Lloyd asked about the 218 process. Will future capital sewer line replacement costs be included in the process?

Koon answered yes, future capital improvement costs will be included.

**8. SCHEDULED MEETINGS**

Board of Directors and Manager Koon confirmed upcoming meeting dates.

A. Morro Bay-Cayucos Wastewater Treatment Plant (JPA) Meeting, Date: **April 30, 2015**

Hosted by: Cayucos Sanitary District, Location: Vet's Hall, Time: 6:00 p.m.

B. Regular Board of Directors Meeting, Date: **May 21, 2015**

Location: Cayucos Sanitary District Office, Time: 6:00 p.m.

C. Other future meeting Schedule:

JPA: **May 14, 2015 (Morro Bay)**

Board Meeting: **June 18, 2015**

**9. SCHEDULE AGENDA ITEMS FOR THE APRIL 16, 2015 BOARD MEETING**

None suggested

**10. ADJOURNMENT**

The meeting adjourned at 8:22p.m.

**Minutes Recorded and Respectfully Submitted By:**

5/22/2015

**X** 

Danielle Crawford  
Administrative Services Billing Manager