



CAYUCOS SANITARY DISTRICT
200 Ash Avenue
PO Box 333, Cayucos, CA 93430-0333
805-995-3290

AGENDA ITEM: _____	3.A.1
DATE: _____	November 21, 2019
ACTION: _____	APPROVED

GOVERNING BOARD
R. B. Enns, President
D. Chivens, Vice-President
S. Lyon, Director
H. Miller, Director
R. Frank, Director

REGULAR MEETING
MINUTES
Thursday, October 17, 2019
5:00 p.m.

1. ESTABLISH QUORUM AND CALL TO ORDER

President Enns called the meeting to order at 5:02p.m.

Board members present: Vice-President Dan Chivens, Director Shirley Lyon, Director Robert Frank Director Hannah Miller and President Robert Enns.

Staff present: District Manager Rick Koon, Lead Collections Jon Collins, and Administrative Office Manager Danielle Crawford.

Guests present: Mark Steffy (Longitude 123, INC.), Mark Sampson (District Energy Consultants, INC.), and Jeff Smith (Mission Country Disposal).

2. PUBLIC COMMENTS

Enns opened the meeting to Public Comments.
Hearing no comments, President Enns closed Public Comment.

3. CONSENT CALENDAR - Recommend to Approve.

Consent Calendar items are considered routine and therefore do not require separate discussion. However, any item may be removed from the Consent Calendar by a member of the Board of Directors for separate consideration. Individual items on the Consent Calendar are approved by the same vote that approves the Consent Calendar, unless an item is pulled for separate consideration.

A. Regular Meeting Minutes

1. Approval of Minutes for the September 19, 2019 Board of Directors Regular Meeting.

B. Financial Reports: September 2019

1. Check Register – Rabobank (General Checking Account)
 - a. Check Register – Wells Fargo (CSWP Checking Account)
 - b. Check Register – Wells Fargo (CSWP Construction Account)
2. Cash, Savings, and Investment Report
3. Budget vs. Actual Status Report **FY 2019-2020**
4. Capital Improvement Projects Report

Enns opened the meeting to Public Comments.
Hearing no comments, President Enns closed Public Comment.

MOTION: 1st by Lyon, to approve items on the consent calendar as prepared. Motion was seconded by Frank.

VOTE 5-0 Motion passed

4. STAFF COMMUNICATIONS AND INFORMATION ITEMS: (NO ACTION REQUIRED)

A. District Manager's Report – September 2019

B. Monthly Customer Satisfaction Survey Submissions – **None**

C. Will Serves – New

KBDB Properties, APN 064-113-021, 188 D St. – SFR New

Will Serves – Renewed

Pessah, APN 064-417-018, 3140 Studio Dr. – SFR Remodel

Foster, APN 064-226-032, 30 16th St. – SFR New

Will Serves – Finaled

None

Will Serves – Continue to Serve (No Will Serve Required)

None

Manager Koon's report was presented. He updated the Board on Administrative items, and O&M activities for the month of September. He mentioned that the front office recently replaced a set of blinds over the payment window and that staff ordered table linens with the District logo using a local vendor in town and saved significant money doing so. Koon also said that he and staff are working on a solution to get cell phone coverage out at the CSWP site where there currently is none. He said he's recently talked with an AT&T agent regarding a new program for "First Responders" that may apply to the District, but also may take some time before it's available.

President Enns opened the meeting to Public Comments.
Hearing none, Public Comments was closed.

Items 4 A through C were received and accepted.

5. PUBLIC HEARING IN ACCORDANCE WITH THE REQUIREMENTS OF PROPOSITION 218 ON THE PROPOSED RATE INCREASE FROM MISSION COUNTRY DISPOSAL FOR SOLID WASTE COLLECTION AND DISPOSAL SERVICES AND CONSIDERATION OF ADOPTION OF RESOLUTION 2019-8 ESTABLISHING SAID RATE INCREASES.

Koon and Crawford opened, verified and began recording each protest.

Jeff Smith gave a brief overview of the intentions behind Mission Country Disposal's rate increase.

Frank questioned MCD's wording on their rate increase notice regarding their use of the CPI index.

Smith explained their use of the CPI index and the month of June verses 12 months and offered to send Frank the exact CPI chart/table that MCD uses for this purpose.

Frank also asked Smith if succulent plants were considered "green waste" and could be placed into a green waste canister.

Smith answered yes.

Frank said that one of his neighbors was charged \$27.00 extra by MCD for putting succulent plants in their green waste container and was told by their MCD collector that succulents do not breakdown like green waste and therefor needed to be put in the trash container instead.

Smith said that was incorrect information and offered to look into the matter.

Frank handed Smith what looked like a printed out copy of a bill, and then opened his wallet and handed him some additional information assuming to be contact information of his neighbor.

Enns said he has some questions of MCD as well but that do not affect the rate increase and suggested that he and Frank meet with Smith at a later date so that they could carry on with the meeting and subject at hand.

Frank and Smith agreed.

Koon and Crawford finished tallying the protests and reported that there was a total of 15 written protests received which was well under the minimum required for the proposition to fail.

President Enns opened the meeting to Public Comments.
Hearing none, Public Comments was closed.

MOTION: 1st by Miller, to approve increasing the solid waste and recyclable materials collection and disposal service rates. Motion was seconded by Chivens.

ROLLCALL VOTE: Miller-yes, Chivens-yes, Lyon-yes, Frank-yes, Enns-yes.

VOTE 5-0 Motion passed.

6. DISCUSSION AND CONSIDERATION TO AUTHORIZE STAFF TO INITIATE THROUGH THE SAN LUIS OBISPO LOCAL AGENCY FORMATION COMMISSION ANNEXATION INTO THE DISTRICT OF REAL PROPERTY ACQUIRED FOR DEVELOPMENT OF THE CAYUCOS SUSTAINABLE WATER PROJECT, DESCRIBED AS FOLLOWS:

- a. Lot 6NE, West of HWY 1, Morro Bay, Ca.
- b. Lot 7N, Toro Creek Rd. & HWY 1, Cayucos, Ca.
- c. Lot 8, 800 Toro Creek Road (APN 073-077-035)
- d. Lot 10, 165 Toro Creek Road (APN 073-092-056)

Koon went over the proposed plan to bring to the Local Agency Formation Commission (LAFCO). Miller asked if LAFCO appears receptive to what the District plans to do with the land. Koon answered yes.

President Enns opened the meeting to Public Comments.
Hearing none, Public Comments was closed.

MOTION: 1st by Chivens, to authorize staff to initiate through the San Luis Obispo Local Agency Formation Commission annexation into the District of real property acquired for development of the Cayucos Sustainable Water Project. Motion was seconded by Lyon.

VOTE 5-0 Motion passed

7. PRESENTATION BY DISTRICT ENERGY CONSULTANTS, INC (DEC) REGARDING SOLAR RFP's AND RECOMMENDATIONS BY DEC BASED ON THEIR QUALIFICATIONS.

Mark Sampson went over the Solar RFP's that were received and discussed some of the Power Purchase Agreements and how they are intended to work. He mentioned that one of the lowest quoted kilowatt amounts was around 6 cents per kilowatt which is equivalent to nearly 8 million dollars in savings to the District over a 25-year period.

8. PRESENTATION BY MARK STEFFY OF LONGITUDE 123, INC. ON THE STATUS OF THE OUTFALL PROJECT.

Mark Steffy gave a presentation and slideshow with pictures of the outfall progress. He talked about the Longitudes accomplishments and challenges thus far with regards to the District's CSWP loading line #2 ocean outfall conversion project.

9. CAYUCOS SUSTAINABLE WATER PROJECT STATUS UPDATE.

Koon updated the Board on most recent events, milestones and upcoming deadlines regarding the project. He mentioned that Cushman is currently pouring the membrane walls but that he's still waiting on the permits for the fire sprinklers. He said they are still moving quickly and expects they will be ready for pipeline installation in the winter.

10. BOARD MEMBER COMMENTS (This item is the opportunity for Board Members to make brief announcements and/or briefly report on their own activities related to District business.)

None

11. FUTURE SCHEDULED MEETINGS.

- November 21, 2019 – **Regular Board Meeting**
- December 19, 2019 – **Regular Board Meeting**
- January 16, 2020 – **Regular Board Meeting**

12. ADJOURNMENT

The meeting adjourned at 6:57p.m.

Minutes Respectfully Submitted By:

X

