

CAYUCOS SANITARY DISTRICT
200 Ash Avenue
PO Box 333, Cayucos, CA 93430-0333
805-995-3290

AGENDA ITEM: 3.A

DATE: January 21, 2016

ACTION: APPROVED

GOVERNING BOARD
R. B. Enns, President
D. Chivens, Vice-President
S. Lyon, Director
C. Maffioli, Director
D. Lloyd, Director

REGULAR MEETING
MINUTES
Thursday, December 17, 2015

1. ESTABLISH QUORUM AND CALL TO ORDER

President Enns called the meeting to order at 6:06p.m.

Board members present: President Robert Enns, Vice-President Dan Chivens, Director Shirley Lyon, Director Dan Lloyd, and Director Cary Maffioli.

Staff present: District Manager Rick Koon, Administrative Office Manager Danielle Crawford, Special Projects Coordinator Robert Tennent.

Guests present: Matt Rodrigues (WSC), Spencer Waterman (WSC), and Dan Heimel & Jeff Szytel (WSC) via conference call.

2. PUBLIC COMMENTS

President Enns opened the meeting to Public Comments.

Hearing no comments, President Enns closed Public Comment.

3. CONSENT CALENDAR - Recommend to Approve.

Consent Calendar items are considered routine and therefore do not require separate discussion, however, any item may be removed from the Consent Calendar by a member of the Board of Directors for separate consideration. Individual items on the Consent Calendar are approved by the same vote that approves the Consent Calendar, unless an item is pulled for separate consideration.

- A. 1.) Approval of Minutes for the December 3, 2015 Board of Directors Special Meeting (Tour).
- 2.) Approval of Minutes for the December 3, 2015 Board of Directors Special Meeting.
- B. Financial Reports: November 2015
 - 1. Check Register
 - 2. Cash, Savings, and Investment Report
 - 3. Budget vs. Actual Status Report FY 2015-2016
 - 4. Capital Improvement Projects Report

MOTION: 1st by Lyon, to approve consent items 3A and 3B. The motion was seconded by Chivens.

ROLLCALL VOTE: Enns-yes, Chivens-yes, Lyon-yes, Lloyd-yes, Maffioli-yes. **VOTE 5-0** Motion passed.

4. STAFF COMMUNICATIONS AND INFORMATION ITEMS (NO ACTION REQUIRED):

- A. District Manager's Report – November 2015
- B. Monthly Customer Satisfaction Survey Submissions
- C. Will Serves - New
 - Kaiser, APN 064-094-003, 223 Ash Ave. – SFR Remodel
 - McKellop, APN 064-094-014, 149 Cayucos Dr. – COMM'L Remodel
- Will Served – Renewed
 - Johnson, APN 064-042-049, 313 Kentucky Ave. – SFR New
 - Lojacono, APN 064-449-035, 3444 Studio Dr. – SFR Remodel
- Will Serves – Finaled
 - Kaiser, APN 064-094-003, 223 Ash Ave. – SFR Remodel
 - Foster, APN 064-031-014, 124 Birch Ave. – SFR Remodel/Addition
 - Martin, APN 064-432-034, 3483 Ocean Blvd. – SFR Addition
 - Johnson, APN 064-042-049, 313 Kentucky Ave. – SFR New
- Will Serves – Continue to Serve (no will serve required)
 - Larson, APN 064-232-006, 1897 Pacific Ave. – SFR Remodel

Manager Koon's report was presented. He briefly updated the Board on O&M activities, Capital Projects, and Administrative items for the month of November. Koon let the Board know that the Wells Fargo accounts have been established and he would like to have the investment committee meet at the beginning of the year. He also gave a reminder about the District's upcoming Town Hall meeting scheduled next month at the Vets Hall on January, 14th 2016 and presented the postcard that will be sent out next week to all current property owners and tenants in Cayucos.

President Enns opened the meeting to Public Comments. Hearing none, Public Comments was closed.

Items A through C were received and accepted.

5. CAYUCOS SUSTAINABLE WATER PROJECT (CSWP) PRESENTATION ON BENEFICIAL USE BY WSC.

Matt Rodrigues introduced himself and Spencer Waterman as WSC's presenters on behalf of Jeff Szytel and Dan Heimel as they are both ill but have joined the meeting via conference call. Spencer then led the presentation and discussed the water demand section. Matt, stopping for question and answer periods throughout the presentation, went over the remainder of the PowerPoint discussing the beneficial use charts and the areas analyzed.

President Enns opened the meeting to Public Comments.

Terry Paris – Cayucos. Asked if the historic water supply charts and data they used for their findings are publically available.

Spencer said he retrieved the data via the SLO County website which is publically accessible.

Rosalyn Heaslet – Referred to one of the earlier slides and asked Rodrigues how is that saving on water?

Rodrigues explained how it would save on water.

Rosalyn Heaslet – Asked why Cayucos would choose to treat past tertiary and increase the sewer bill if it's not required to treat past tertiary.

Both Rodrigues and Director Lloyd gave much detail in explaining the benefits of looking into treating beyond tertiary.

Hearing no further comments, Public Comments was closed.

Chivens asked if the January 14th Town Hall meeting was too early to discuss grant money and financing strategies.

Koon said no, it's not too early, that's part of it and will be touched on at the Town Hall meeting.

Koon added that in the future, further treatment processes and a recycling component will be required and we are planning for the imminent changes in the regulations.

6. BOARD MEMBER COMMENTS (This item is the opportunity for Board Members to make brief announcements and/or briefly report on their own activities related to District business).

Enns talked about the town hall meeting and suggested for the January Town Hall meeting, we have on each chair in the audience, a sheet of paper with a bullet point type summary listing the topics of discussion and include a glossary of terms on the back so the public can follow the presentation easier.

7. FUTURE SCHEDULED MEETINGS.

- January 14, 2016 – **Town Hall Meeting** – *CSWP Treatment / Site locations / Beneficial Reuse.*
- January 21, 2016 – **Regular Board Meeting** – *Audit Presentation / CSWP Project Overview.*
- February 11, 2016 – **Regular Board Meeting** – *JPA Meeting*
- February 18, 2016 – **Regular Board Meeting** – *CSWP Comparative Analysis.*

Koon briefly went over upcoming meeting dates and confirmed topics.

8. SCHEDULE AGENDA ITEMS FOR THE JANUARY 21, 2016 BOARD MEETING

None suggested

9. ADJOURNMENT

The meeting adjourned at 8:16p.m.

Minutes Recorded and Respectfully Submitted By:



Danielle Crawford
Administrative Office Manager