

CAYUCOS SANITARY DISTRICT
200 Ash Avenue
PO Box 333, Cayucos, CA 93430-0333
805-995-3290

GOVERNING BOARD
R. B. Enns, President
N. Raimondo, Vice-President
H. Fones, Director
R. H. McHale, Director
S. Lyon, Director

MINUTES
REGULAR MEETING
August 15, 2007

1. ESTABLISH QUORUM AND CALL TO ORDER

President Robert Enns called the meeting to order at 7:04 p.m.

Board members present: President Robert Enns, Director Bud McHale and Director Shirley Lyon

Board members absent: Vice-President Nat Raimondo and Director Hal Fones

Staff present: District Manager, Bill Callahan, Wastewater Collection System Maintenance Technician, Dave Zevely, and Administrative Services Technician, Nancy Martin

Visitors present: There were nine visitors present

2. PUBLIC COMMENTS

There were no public comments. Attendees were provided with information regarding the proposed rate increases.

3. CONSIDERATION TO ADOPT A WRITTEN EXPOSURE CONTROL PLAN FOR BLOOD BORNE PATHOGENS AND OTHER POTENTIALLY INFECTIOUS MATERIALS AS A COMPONENT OF THE DISTRICT INJURY, ILLNESS, AND PREVENTION PROGRAM

The written report by Wastewater Collection System Maintenance Technician, David Zevely, was received. His "draft" plan, compliant with Cal/OSHA Injury and Illness Prevention Program requirements as well as the California Code of Regulations, will minimize risks of exposure to bloodborne pathogens and other potentially infectious materials. He was commended by Directors Lyon and McHale for his thorough report and "draft" plan.

MOTION: First by Lyon with second by McHale to adopt the Exposure Control Plan for Bloodborne Pathogens and Other Potentially Infectious Materials.

VOTE: 3-0

It was the consensus of the Board to address agenda Items 5 through 15 before Item 4.

5. OPEN PUBLIC HEARING (UNDER PROPOSITION 218) FOR PROPOSED MULTI-YEAR SEWER SERVICE USER FEE INCREASES

President Enns opened the Public Hearing. It was reported that only a few written protests had been received regarding the proposed sewer user rate increases. Manager Callahan and Board members discussed the basis of the proposed increases, which include upcoming District Capital Improvement

Projects (CIP), the jointly-owned Morro Bay-Cayucos Wastewater Treatment Plant upgrade, and new State and Federal requirements affecting sewer systems. Enns explained that the Sanitary District is not a for profit organization and that the rate increases are necessary to maintain safe and reliable sewer services to the community. The Board and staff answered questions from attendees.

6. President Enns closed the Public Hearing at 7:57 p.m.

7. CONSIDERATION TO ADOPT RESOLUTION NO. 2007-6 ESTABLISHING THE AMOUNT OF SEWER SERVICE USER FEE RATE INCREASES ON A MULTI-YEAR BASIS FOR FISCAL YEARS 2007-2008 THROUGH 2011-2012

Resolution No. 2007-6 requires a 4/5 vote to be adopted, and with two of five Board members absent, a motion and vote were deferred to the next Board meeting. President Enns invited the public to that meeting scheduled for 6:00 p.m., Wednesday, September 19, 2007, at the Sanitary District office, 200 Ash Avenue.

8. OPEN PUBLIC HEARING FOR PROPOSED SEWER CONNECTION FEE INCREASE
President Enns opened the Public Hearing.

9. CLOSE PUBLIC HEARING

Seeing no questions or comments from the Board or visitors, Enns closed the Public Hearing at 8:00 p.m.

10. CONSIDERATION TO ADOPT RESOLUTION NO. 2007-7 ESTABLISHING THE AMOUNT OF SEWER CONNECTION FEE INCREASE FROM \$5,000 TO \$7,960

MOTION: First by McHale with second by Lyon to adopt Resolution No. 2007-7 establishing the amount of sewer connection fee increase from \$5,000 to \$7,960.

VOTE: 3-0

11. OPEN PUBLIC HEARING FOR DELINQUENT SEWER CHARGES

President Enns opened the Public Hearing.

12. CLOSE PUBLIC HEARING

Seeing no questions or comments from the Board or visitors, the hearing was closed at 8:02 p.m.

13. OPEN PUBLIC HEARING FOR DELINQUENT SOLID WASTE CHARGES

President Enns opened the Public Hearing.

14. CLOSE PUBLIC HEARING

Seeing no questions or comments from the Board or visitors, the hearing was closed at 8:03 p.m.
President Enns called a short break.

The meeting reconvened at 8:15 p.m.

4. CONSIDERATION TO ADOPT RESOLUTION NO. 2007-5 TO ESTABLISH THE APPROPRIATION LIMIT FOR THE 2007-2008 FISCAL YEAR

VOTE: First by McHale with second by Lyon to adopt Resolution No. 2007-5 to establish the Appropriation Limit for FY 2007-2008.

VOTE: 3-0

15. CONSIDERATION OF RESOLUTION NO. 2007-8 FOR ELECTION OF VACANT DIRECTOR SEATS TO SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY (SDRMA)

MOTION: First by McHale with second by Lyon for the District to cast votes for John Woolley, William R. Miller and Antonio “Tony” Sedano for the SDRMA Board of Directors.

ROLL CALL VOTE: Enns (yes), Raimondo (absent), Fones (absent), McHale (yes), Lyon (yes)

16. CONSIDERATION TO ELECT REPRESENTATIVE TO THE CSDA BOARD OF DIRECTORS FOR SEAT B, REGION 4

MOTION: First by Lyon with second by McHale for the District to cast a vote for Sandy Young for the CSDA Board of Directors Seat B, Region 4.

VOTE: 3-0

17. PROGRESS REPORT AND PROJECT SCHEDULE FOR PHASE 2 SEWER LINE IMPROVEMENTS

Manager Callahan’s written report was received and he provided a hand-out of the project schedule. He reported that the project is proceeding well and is ahead of schedule.

18. CONSIDERATION TO ACCEPT MODIFIED FLOW-CAPACITY PROJECTIONS FROM CAROLLO ENGINEERS FOR THE CAYUCOS SANITARY DISTRICT REGARDING THE MORRO BAY/CAYUCOS WASTEWATER TREATMENT PLANT FACILITIES MASTER PLAN

Manager Callahan’s written report was received. He reported that both he and the District Engineer, Jon Hanlon, are comfortable with the flow projections calculated by Carollo Engineers, with the District’s portion of total peak dry weather flow at 28.6%. Morro Bay staff indicated they support the original flow projections, as well.

MOTION: First by McHale with second by Lyon to accept the 28.6% capacity allocations for the Morro Bay/Cayucos Wastewater Treatment Plant Upgrade identified in the Facilities Master Plan.

VOTE: 3-0

19. STAFF COMMUNICATIONS AND INFORMATION (NO ACTION REQUIRED)

20. CONSENT CALENDAR:

- A. Minutes of Regular Meeting, July 18, 2007
- B. Minutes of Special Meeting, July 6, 2007
- C. Approval to Pay Outstanding Bills as of August 15, 2007
- D. Merit Increase Awards, Based on Performance Evaluations:
 - 1. 2.5% to Sewer Collection Worker I, from \$33,746 to \$34,597 annually. Effective 7/7/07.
 - 2. 3.75% to Administrative Services Technician (Accounting), from \$30,358 to \$31,649 (30 hours/week) annually. Effective 7/1/07.
 - 3. 5.0% to Administrative Services Technician (Computer/Billing), from \$39,499 to \$41,144 annually. Effective 7/1/07.
- E. Certificates of Posting:
 - 1. Resolution No. 2007-3: A Resolution of the Board of Directors of the Cayucos Sanitary District Confirming Report of District Clerk Relative to Unpaid Sewer Charges and Levying Assessments
 - 2. Resolution No. 2007-4: A Resolution of the Board of Directors of the Cayucos Sanitary District Confirming Report of District Clerk Relative to Unpaid Solid Waste Collection and disposal charges and Levying Assessments

MOTION: First by Lyon with second by McHale to approve Consent Calendar in its entirety.
VOTE: 3-0

21. BOARD MEMBER COMMENTS

Directors Lyon and McHale commended Manager Callahan and Administrative Services Officer Connelly on their preparation for the Public Hearing.

22. MEETINGS, CONFERENCES AND SEMINARS

Callahan reported that the next Morro Bay/Cayucos Wastewater Treatment Plant (JPA) Meeting will be September 12, 2007, 6:00 p.m., hosted by Cayucos in Morro Bay, the location at this time unclear.

23. ADJOURNMENT

The meeting adjourned at 8:30 p.m.

Minutes recorded by: _____
Nancy Martin