

CAYUCOS SANITARY DISTRICT

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GOVERNING BOARD

R. Enns, Pres.
N. Raimondo, Vice-Pres.
C. P. Bell, Jr.
H. Fones
B. McHale

MINUTES REGULAR MEETING NOVEMBER 15, 2006

OPEN SESSION:

1. ESTABLISH QUORUM AND CALL TO ORDER

President Enns called the meeting to order at 6:04 p.m., Wednesday, November 15, 2006.

Board Members present: President Enns, Directors Craig Bell, Hal Fones and Bud McHale

Board Members absent: Director Raimondo

Staff present: District Manager Bonnie Connelly, O&M Supervisor Bill Callahan, Administrative Services Technician, Susan Estes

Visitors present: Bob and Margaret Bretz, Deanne Harland, Gary Hill, Shirley Lyon, Dorothy Fones and Dick Weiss

President Enns noted that the District was participating in the Social Services-sponsored Toy Drive and there was a box for deposit of gift items located in the District office lobby.

RECOGNITION OF CRAIG BELL'S RETIREMENT AND SERVICE TO THE DISTRICT AND COMMUNITY: President Enns presented a plaque to Director Bell commemorating his 13 years of service to the District Board and community at large.

PUBLIC COMMENTS: There were no public comments received.

CONSIDERATION OF APPLICATION RECEIVED FROM THE BRETZ' FOR ENCROACHMENT OF SEWER EASEMENT FOR PROJECT AT 915 S. OCEAN AVE. IN CAYUCOS: Ms. Harland voiced issues and concerns she had with the property owners over some alleged past practices concerning existence and then removal of a former fence/retaining wall and the fact that the manhole was covered. Upon hearing her complaints, Director Fones, as echoed by Director McHale, reminded Ms. Harland that most of the problems she represented were not under the purview of the District but rather the County, as it related to planning, building and drainage issues, and therefore she needed to direct those issues to the County. There was discussion of the written staff report that included suggested improvements to erection of the fencing that would better enable ease of removal and generally make the area more accessible to staff in the event of repair or replacement of the sewer line located within the easement.

MOTION: First by Director Fones with second by Director Bell to accept the staff report recommendation to permit the encroachment with execution of the District's standard Grant of License and Agreement Affecting Real Property. Vote: 4-0.

CONSIDERATION OF APPLICATION FROM THE TREVELYN'S FOR ENCROACHMENT OF SEWER EASEMENT FOR PROJECT AT 3488 GILBERT IN CAYUCOS: MOTION: First by Director McHale with second by Director Fones to accept the staff report recommendation to permit the encroachments, including allen block walls, flagstone pavers, garden wall and use of bender board; all to be covered with execution of the District's standard Grant of License and Agreement Affecting Real Property. Vote: 4-0.

CONSIDERATION TO ADOPT DISTRICT EMERGENCY ACTION PLAN AND FIRE PREVENTION PROGRAM FOR INCLUSION IN DISTRICT INJURY AND ILLNESS PREVENTION PROGRAM (IIPP): The Board acknowledged the quality of work done by employee Zevely in preparation of the IIPP program plans. Manager Connelly reminded the Board that their decision to add such position allocation currently held by employee Zevely allowed for development and follow-through on these sorts of special projects.

MOTION: First by Director McHale with second by Director Fones to accept the staff recommendation to adopt the Emergency Action Plan and Fire Prevention Plan for inclusion within the overall District IIPP. Vote: 4-0.

STAFF COMMUNICATIONS AND INFORMATION ITEMS: There were no questions or comments.

O&M SUPERVISOR'S REPORT: The written report was received. In updating the Board on the status of the Phase I Sewer Replacement Project and construction schedule, Supervisor Callahan sought clarification regarding potential repair of asphalt in connection with the Pacific Glow Condos over work being done in the sewer easement running perpendicular between 10th and 11th Streets. There was concurrence of the Board present that the easement be returned to its original condition, which was in an unpaved condition and that Pacific Glow would be responsible to reasphalt and/or patch the areas likely to be disturbed by reconnecting the affected laterals. The Board was not interested in establishing precedence by restoring conditions attendant to encroachments of District sewer easements.

DISTRICT MANAGER'S REPORT: The written report was received. There was discussion about joint Wastewater Treatment Plant (WWTP) issues that had recently surfaced and their current status. It was reported that while City staff had undertaken to negotiate a separate City contract with Carollo Engineers to conduct their own Draft Revenue Program and that it was felt this was contrary to joint Board and City action taken at the last WWTP (JPA) meeting; that City staff had now rethought their position and were prepared to defer such action in order to seek clarification from the Board and Council at the December 14 joint meeting. Manager Connelly stated that she did not oppose having separate contracts with separate payment by each member for the cost of such draft revenue programs, and to work with Carollo's designated representative. She expressed, however, that the Board and Council needed to understand what activity, apart from preparation of the Draft Revenue Programs, still needed to be undertaken, part and parcel of the overall Financial Plan, including scope of work and costs. Manager Connelly stated that she was anxious to commence the Draft Revenue Program because of the

need for such information in the near and mid-term to help facilitate planning and discussion about District sewer rates. President Enns voiced concerns over the fact that City staff appeared to have unilaterally decided to circumvent Board and Council action and also that the City Council had not been frank in previous meetings and discussions of their intention to study the feasibility of a satellite tertiary plant; and that the Board had to read about it in the newspaper. He was concerned that there was no mention of such an alternative when discussion of flow and load requirements of the plant occurred. President Enns requested to know the current status and intentions of the City with respect to any satellite tertiary plant—Chorro Valley or otherwise. Staff indicated that the City was proceeding with a feasibility study, and suggested that a status report be requested from the City as an agenda item for the December 14 meeting.

CONSENT CALENDAR: 'MOTION: First by Director Fones with second by Director Bell to approve the Consent Calendar. Vote: 4-0.

CONSIDERATION TO RESCIND RESOLUTION NO. 2006-9 ADOPTED OCTOBER 18, 2006 AND THEN READOPTION TO ESTABLISH THE APPROPRIATION LIMIT FOR THE FISCAL YEAR ENDING JUNE 30, 2007: Referring to the written staff report, Manager Connelly stated that there would have to be rescission with readoption of the resolution since the requisite 15 days advance posting had not been met at the time the Resolution was introduced by staff, in her absence, at the October 18, 2006 meeting.

MOTION: First by Director McHale with second by Director Bell to rescind the October 18, 2006 action adopting Resolution No. 2006-9 with then readoption to establish the appropriation limit for the Fiscal Year ending June 30, 2007. Vote: 4-0.

REQUEST FOR FY 06-07 BUDGET AMENDMENT FOR ENGINEERING AND CONSTRUCTION MANAGEMENT SERVICES FOR PHASE II: FEMA/OES SEWER LINE REPLACEMENT PROJECT:

MOTION: First by Director McHale with second by Director Bell to approve the Phase II task order for engineering and construction management services from Boyle Engineering at a price not to exceed \$86,181. Vote: 4-0

BOARD MEMBER COMMENTS: There were no comments received.

DIRECTOR RAIMONDO'S REQUEST FOR CONSIDERATION BY BOARD FOR POSSIBLE COST PARTICIPATION TO FURNISH AND DISPOSE OF WASTE GENERATED FROM 23 TRASH RECEPTACLES FOR PLACEMENT AND USE BY THE MUTT MITT PROJECT:

Manager Connelly provided a handout that provided projected costs for placement, periodic cleaning, and once per week disposal of 23 trash receptacles of about \$4,000 annually. Tom Martin of Mission Country Disposal cautioned that if placement were to involve the County right-of-way, there would be definite issues. Additionally, there would be the potential for odor complaints, use for unintended purposes, potential for overflow in more trafficked locations, prank activity, etc.

It was decided that since Director Raimondo was not present that further discussion be tabled to the next regular meeting so that Director Raimondo could shed better light on why and how this issue evolved.

SCHEDULE AGENDA ITEMS FOR THE DECEMBER 20, 2006 BOARD MEETING: There was concurrence of the Board to change the December regular meeting date of Wednesday, December 20, 2006 to one week earlier, Wednesday, December 13, 2006.

ADJOURNMENT: The meeting was adjourned at 7:27 p.m.

*Minutes Prepared By: _____
Bonnie Connelly

*As recorded by Susan Estes,
Administrative Services Technician (Billing and Computer)