

# CAYUCOS SANITARY DISTRICT

200 Ash Avenue  
PO Box 333, Cayucos, California 93430-0333  
805-995-3290

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## CAYUCOS SANITARY DISTRICT USER'S GUIDE TO PROCESSING YOUR WILL-SERVE APPLICATION

Q. Where do I begin?

A. A notice is generally sent to the Sanitary District from the County Planning & Building Department that you are planning on building your project. The Sanitary District then sends you an application for sewer Will-Serve. In the event you do not receive an application, it is your responsibility to request one from the District.

Q. What information must I provide?

A. The application will ask for project location and type of project. It will also ask you to submit plans to the District for review. The plans should show where your lateral will tie into the sewer main. It should show a cleanout and a backflow device, if needed. The elevation of the rim of the upstream manhole should be shown on the plans and the lowest drain fixture to determine if a backflow is needed. Sewer easements must be shown on plans that exist on or adjacent to the building site.

Q. What happens next?

A. Your application and fees and plans are received and the Cayucos Sanitary District will review the plans. If your application or plans are not complete, there may be a delay in processing a Will-Serve request. If complete, a Conditional Will-Serve will be issued. You will also be given a sewer inspection card to be placed at the building site and checked off as inspections are made.

Q. How do I get a Final Will-Serve Letter?

A. Final Will-Serve Letter will be issued after all conditions have been met and inspected, and all fees paid. The Cayucos Sanitary District inspection card must be signed off as well as the County Inspection card, under Final Inspection Other Agency Approvals.

In order for the Sanitary District to better serve the public, the customer should call for an inspections **48 hours prior to scheduled backfill of sewer connection**. Staff will T.V. the customer's sewer lateral and verify satisfactory condition.

To help our customers better understand our requirements of a Conditional Will-Serve Letter and some of the terms used, Cayucos Sanitary District has made a list of most frequently asked questions.

Q. What is a Conditional Will-Serve Letter?

A. A Conditional Will-Serve Letter is a Letter from the Cayucos Sanitary District that says it will serve your project but there are some conditions that must be met, such as backflow device, cleanout, etc.

Q. What is a backflow device?

A. A backflow device is a check valve that allows flow to go one direction. It is installed on the sewer line that goes from the house to the sewer main in the street. If the main backs up, it will prevent sewage from entering your home.

Q. What is a cleanout?

A. A cleanout is a wye pipe that is in line with your lateral with an access cape at ground level. It allows cleaning in the direction of flow to the sewer main in the street.

Q. What is a lateral?

A. A lateral is a sewer pipe that carries sewage from the house to the sewer main in the street.

Q. What is a sewer easement?

A. A sewer easement is a strip of land usually ten to twenty feet wide that runs on your property line and encroaches on your property for installation and maintenance of the sewer line. Buildings, decks, including aerial, eaves, overhanging of decks, and fences shall not be allowed