

CAYUCOS SANITARY DISTRICT
200 Ash Ave.
P.O. Box 333, Cayucos, California 93430
(805) 995-3290

GOVERNING BOARD

R. Enns, President
C. Bell, Jr.
H. Fones
N. Raimondo

BOARD OF DIRECTORS
SPECIAL MEETING AGENDA (REVISED JULY 17, 2006)
FRIDAY, JULY 21, 2006 AT 9:30 A.M.
200 ASH AVE., CAYUCOS, CALIFORNIA 93430

OPEN SESSION:

1. ESTABLISH QUORUM AND CALL TO ORDER
2. PUBLIC COMMENTS
This is the time the public may address the Board on items other than those scheduled on the agenda. By conditions of the Brown Act the Board may not discuss issues not posted on the agenda, but may set items for future agendas. Those persons wishing to speak on any item scheduled on the agenda will be given an opportunity to do so at the time that agenda item is being considered. When recognized by the Board President, please stand up and state your name and address for the record (though not required). While the Board encourages public comment, in the interest of time and to facilitate orderly conduct of the meeting, the Board reserves the right to limit individual comments to three minutes.
3. BOARD OF DIRECTORS VACANCY:
 - A. Interview of Prospective Applicants/Candidates
 - B. Consideration to Appoint an Applicant/Candidate to Vacancy on Board of Directors to be Seated at the August 2006 Meeting
4. CONSIDERATION OF MARY BRYANT'S APPLICATION FOR SEWER ENCROACHMENT PERMIT FOR AS-BUILT STRUCTURE LOCATED AT 921 SOUTH OCEAN AVE. IN CAYUCOS, APN# 064-156-060 (CALLAHAN)
5. CONSIDERATION TO ENGAGE BOYLE ENGINEERING TO SERVE AS DISTRICT ENGINEER (CALLAHAN/JOHN HANLON, P.E. WITH BOYLE ENGINEERING)
6. DISCUSSION AND CONSIDERATION OF MISSION COUNTRY DISPOSAL (MCD) SOLID WASTE AND RECYCLING FRANCHISE AGREEMENT (CONNELLY/TOM MARTIN OF MCD)
7. DISCUSSION OF LATERAL OWNERSHIP AND COSTS OF MAINTENANCE AND REPLACEMENT:
 - A. STAFF REPORT ADDRESSING ISSUES WITH CONSIDERATION TO DEVELOP A SEWER LATERAL REPAIR/REPLACEMENT REBATE PROGRAM (CONNELLY/CALLAHAN)
 - B. CONSIDERATION OF APPEAL FROM WAYNE MEADOWS AT 1565 PACIFIC (APN 064-225-011) FOR RETROACTIVE COST REIMBURSEMENT UNDER PROPOSED SEWER LATERAL REPAIR/REPLACEMENT REBATE PROGRAM FOR INSTALLATION OF NEW SEWER LATERAL (STEVE WATT/CALLAHAN)
8. DISCUSS AND REVIEW DRAFT RESOLUTIONS:
 - A. RESOLUTION NO. 2006-1 ESTABLISHING DISTRICT POLICY FOR MAINTENANCE, REPAIR AND INSTALLATION OF SEWER LATERALS (CONNELLY/CALLAHAN)
 - B. RESOLUTION NO. 2006-2 ESTABLISHING REQUIREMENTS AND FEES FOR COMMON SEWER LATERALS SERVICING MULTIPLE DWELLING OR BUILDING UNITS (CONNELLY/CALLAHAN)

9. STAFF COMMUNICATIONS AND INFORMATION ITEMS (NO ACTION REQUIRED):
 - A. O&M Supervisor's Report - Operations & Maintenance - June 2006
 - B. District Manager's Report - Monthly Activity & Operations – May/June 2006 (Connelly)
 - C. Financial Reports:
 1. Check Register - June 2006 (Connelly)
 2. Check Register - July 1 through July 14, 2006 (Connelly)
 3. Cash, Savings & Investments Report for Month-Ended June 30, 2006 (Connelly)
 4. Cash, Savings & Investments Report for Quarter-Ended June 30, 2006 (Connelly)
 5. Comparison of Budget Versus Actual Report (Unaudited) as of June 30, 2006 (Connelly)
 6. Notice of Hearing on Report of District Clerk Relative to Delinquent Sewer Charges and Delinquent Solid Waste Disposal Charges for Purpose of Collection Through the County Tax Roll (Connelly)
 - D. Conditional Will-Serve Letters Issued:
 1. Daniels, 440 Hacienda Dr., APN# 064-331-007, SFR
 2. Vlotho Mini Max Storage, 49 S. Ocean Ave., APN# 064-119-026, Demo/Remodel Apts.
 3. Cameron Realty, LLC, 2701 Richard Ave., APN# 064-211-063, SFR
 4. Johnson ET UX, 50 1st St., APN #064-124-014, SFR
 - E. Extensions of Conditional Will-Serve Letters Issued:
 - F. Final Will-Serve Letters Issued:
 1. Bryant, 915 S. Ocean Ave., APN#. 064-156-060), SFR
 2. Tenbroeck, 3370 Gilbert Ave., APN # 064-427-015, SFR
 3. Tenbroeck, 3360 Gilbert Ave., APN # 064-427-074, SFR
 - G. Incoming/Outgoing Correspondence:
10. CONSIDERATION OF RESOLUTION NO. 2006-4 REQUESTING CONSOLIDATION OF THE DISTRICT'S ELECTION WITH THE NOVEMBER 7, 2006 GENERAL ELECTION WITH THE COUNTY
11. COMMITTEE REPORTS: Personnel Committee Meeting of July 6, 2006 (Enns/Bell)
12. CONSIDERATION TO RECLASSIFY ACCOUNT CLERK II POSITIONS (CONNELLY):
 - A. Reclassification of Account Clerk II (Accounting) to Administrative Services Technician - (Accounting) to \$1,125.60 bi-wkly (part-time, 30 hours per week)
 - B. Reclassification of Account Clerk II (Billing and Computer) to Administrative Services Technician (Billing and Computer) to \$1,446.40 bi-wkly (full-time)
13. CONSENT CALENDAR
 Consent Calendar items are considered routine and therefore do not require separate discussion, however, any item may be removed from the Consent Calendar by a member of the Board of Directors for separate consideration. Individual items on the Consent Calendar are approved by the same vote that approves the Consent Calendar, unless an item is pulled for separate consideration.
 - A. Minutes of Personnel Committee Meeting of July 6, 2006
 - B. Minutes of Regular Meeting of June 21, 2006
 - C. Approval to Pay Outstanding Bills at July 21, 2006
 - D. Report of Personnel Action to Award Performance-Based Salary Increase of 5% to \$1,310.40 bi-wkly (full-time)
Title: Account Clerk II (Billing)
 - E. Report of Personnel Action to Award Performance-Based Salary Increase of 3.75% to \$1,072.20 bi-wkly (part-time, 30 hours per week)
Title: Account Clerk II (Accounting)
 - F. Report of Personnel Action to Award Performance-Based Salary Increase of 2.5% to \$1,248.00 bi-wkly (full-time)
Title: WW Collection System Worker I
 - G. Report of Personnel Action to Award Performance-Based Salary Increase of 5% to \$2,124.80 bi-wkly (full-time)
Title: Supervisor, Operations & Maintenance

14. STATUS REPORT ON FINANCING SCENARIOS, INCLUDING CONSIDERATION TO UNDERTAKE A PRELIMINARY WASTEWATER REVENUE PROGRAM FOR FUNDING OF DISTRICT CIP AND WWTP UPGRADE (CONNELLY)
15. STATUS REPORT ON ENGAGEMENT OF REAL PROPERTY APPRAISER, BRUCE BEDAUDOIN, FOR A LAND APPRAISAL REPORT TO BE CONDUCTED ON 13 BIRCH AVENUE (SCHOOL BUS BARN PROPERTY), APN # 064-112-003 (CONNELLY)
16. DISCUSSION AND CONSIDERATION OF DISTRICT REORGANIZATION PROPOSAL (CONNELLY/CALLAHAN)
17. BOARD MEMBER COMMENTS (This item is the opportunity for Board Members to make brief announcements and/or briefly report on his own activities related to District business.)
18. CONSIDERATION TO APPOINT BOARD MEMBER TO VICE-PRESIDENT VACANCY

MEETING AND CONFERENCE REMINDERS:

- A. WWTP (JPA) Special Meeting, Thursday, August 24, 2006, location to be determined
 - B. Reminder: Filing of CA Form 470, Officeholder and Candidate Campaign Statement, by July 31, 2006 (Please return completed form through District Office)
20. SCHEDULE AGENDA ITEMS FOR NEXT REGULAR BOARD MEETING OF AUGUST 16, 2006
 21. ANNOUNCE CLOSED SESSION ITEMS

CLOSED SESSION:

22. PERSONNEL MATTERS - PUBLIC EMPLOYMENT (PURSUANT TO GOVERNMENT CODE SECTION 54957) AND CONTRACT NEGOTIATIONS (PURSUANT TO GOVERNMENT CODE SECTION 54957.6(a))
UNREPRESENTED EMPLOYEE TITLE: DISTRICT MANAGER
LABOR NEGOTIATORS: DISTRICT BOARD OF DIRECTORS
23. PERSONNEL MATTERS - PUBLIC EMPLOYMENT (PURSUANT TO GOVERNMENT CODE SECTION 54957) AND CONTRACT NEGOTIATIONS (PURSUANT TO GOVERNMENT CODE SECTION 54957.6(a))
UNREPRESENTED EMPLOYEE TITLE: SUPERVISOR, OPERATIONS & MAINTENANCE
LABOR NEGOTIATORS: DISTRICT BOARD OF DIRECTORS

OPEN SESSION:

24. PUBLIC ANNOUNCEMENT OF ANY ACTIONS TAKEN IN CLOSED SESSION
25. ADJOURNMENT

NOTICE OF POSTING:

DATE: July 17, 2006
TIME: 2:45 p.m.
PLACE: 200 Ash Ave., Cayucos, CA

BY: _____
Bonnie E. Connelly, Clerk