

**CAYUCOS SANITARY DISTRICT**  
200 Ash Ave.  
P.O. Box 333, Cayucos, California 93430  
(805) 995-3290

**GOVERNING BOARD**

R. Enns, President  
N. Raimondo, Vice-President  
H. Fones, Director  
R.H. Bud McHale, Director  
S. Lyon, Director

**BOARD OF DIRECTORS**  
**SPECIAL MEETING AGENDA**  
**WEDNESDAY, NOVEMBER 14, 2007 AT 6:00PM**  
**200 ASH AVENUE, CAYUCOS, CALIFORNIA 93430**

1. ESTABLISH QUORUM AND CALL TO ORDER
2. PUBLIC COMMENTS:  
This is the time the public may address the Board on items other than those scheduled on the agenda. By conditions of the Brown Act the Board may not discuss issues not posted on the agenda, but may set items for future agendas. Those persons wishing to speak on any item scheduled on the agenda will be given an opportunity to do so at the time that agenda item is being considered. When recognized by the Board President, please stand up and state your name and address for the record (though not required). While the Board encourages public comment, in the interest of time and to facilitate orderly conduct of the meeting, the Board reserves the right to limit individual comments to three minutes.
3. CONSIDERATION TO APPROVE ENCROACHMENT PERMIT APPLICATION FOR 796 SOUTH OCEAN AVENUE, APN# 064-146-005, LOT 5, BLOCK 10. OWNER: EDWARD J. MUSOLFF
4. CONSIDERATION TO APPROVE TASK ORDER 7 FROM BOYLE ENGINEERING: ENGINEERING SERVICES TO EVALUATE PROJECT ALTERNATIVES TO INCREASE HYDRAULIC CAPACITY ON MAIN STREET (JON HANLON)
5. CONSIDERATION TO APPROVE BUDGET AMMENDMENT FOR THE 2007-2008 INFLOW AND INFILTRATION STUDY IN THE AMOUNT OF \$11,400.00
6. DISCUSSION OF POTENTIAL REMODEL OF DISTRICT OFFICE TO INCORPORATE DISTRICT O&M SHOP AND CONFERENCE ROOM WITH A CONSIDERATION TO APPOINT A COMMITTEE FOR DESIGN PURPOSES (JON MCALPIN FROM OMNI DESIGN GROUP, INC.)
7. REVIEW FINANCIAL STATUS WITH CONSIDERATION TO REINVEST DISTRICT RESERVES (KAREN SHANDLEY)
8. CONSIDERATION TO APPROVE A FINAL PROGRESS PAYMENT TO ELECTRICRAFT INC. IN THE AMOUNT OF \$105,854.85 FOR LIFT STATIONS NO. 2 AND 5 GENERATOR REPLACEMENT PROJECTS WITH A CONSIDERATION TO APPROVE THE NOTICE OF COMPLETION FOR THIS PROJECT
9. CONSIDERATION TO RETIRE OLD DISTRICT EQUIPMENT
10. PHASE II SEWER IMPROVEMENT PROJECT FINAL REPORT
11. STAFF COMMUNICATIONS AND INFORMATION ITEMS (NO ACTION REQUIRED):
  - A. District Manager's Report (Callahan) -October 2007
  - B. Operations and Maintenance Report -October 2007
  - C. Administrative Services Officer's Report (Connelly) -October 2007
  - D. Financial Reports (Connelly):
    1. Check Register -October 1 through October 30, 2007
    2. Check Register -November 1 through November 9, 2007
    3. Cash, Savings & Investments Report for Month-Ended October31, 2007
    4. Year-To-Date (October 31, 2007 Ended) Budget Versus Actual Report
  - E. Project Financial Status Reports (Connelly):
    1. Phase II (FEMA/OES) Sewer Line Improvement Project
    2. Morro Bay-Cayucos Wastewater Treatment Plant (WWTP) Upgrade

12. CONSENT CALENDAR - Recommend to Approve.  
 Consent Calendar items are considered routine and therefore do not require separate discussion, however, any item may be removed from the Consent Calendar by a member of the Board of Directors for separate consideration. Individual items on the Consent Calendar are approved by the same vote that approves the Consent Calendar, unless an item is pulled for separate consideration.
  - A. 1) Minutes of Special Meeting, October 9, 2007  
 2) Minutes of Special Meeting, October 16, 2007
  - B. Approval to Pay Outstanding Bills as of November 14, 2007
  - C. Certificates of Posting:
    - 1) Resolution No. 2007-6 entitled: A Resolution of the Board of Directors of Cayucos Sanitary District Establishing the Amount of Sewer User Fees
    - 2) Resolution No. 2007-7 entitled: A Resolution of the Board of Directors of Cayucos Sanitary District Establishing the Amount of Sewer Connection Fees
    - 3) Resolution No. 2007-9 entitled: A Resolution of the Board of Directors of Cayucos Sanitary District Establishing Revised Solid Waste and Recyclable Materials Collection and Disposal Service Rates
13. BOARD MEMBER COMMENTS (This item is the opportunity for Board Members to make brief announcements and/or briefly report on their own activities related to District business.
14. MEETINGS, CONFERENCES, AND SEMINARS:
  - A. Morro Bay-Cayucos Wastewater Treatment Plant (JPA) Meeting, **TBD**, Hosted By Cayucos
15. SCHEDULE AGENDA ITEMS AND SELECT A DATE FOR THE DECEMBER 2007 BOARD MEETING
16. ADJOURNMENT

NOTICE OF POSTING:

DATE:

TIME:

PLACE: 200 Ash Ave., Cayucos, CA

BY: \_\_\_\_\_  
 Bill Callahan, District Manager

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This agenda was prepared and posted pursuant to Government Code Section 54954.2. Agenda reports can be access and downloaded from the District's website at [www.cayucossd.org/](http://www.cayucossd.org/)

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