

**CAYUCOS SANITARY DISTRICT**  
200 Ash Ave.  
P.O. Box 333, Cayucos, California 93430  
(805) 995-3290

**GOVERNING BOARD**

R. Enns, President  
N. Raimondo, Vice-President  
H. Fones, Director  
R.H. Bud McHale, Director  
S. Lyon, Director

**BOARD OF DIRECTORS**  
**REGULAR MEETING AGENDA**  
**WEDNESDAY, AUGUST 15, 2007 AT 7:00 PM**  
**CAYUCOS VETERANS HALL**  
10 CAYUCOS DRIVE, CAYUCOS, CALIFORNIA 93430

OPEN SESSION:

1. ESTABLISH QUORUM AND CALL TO ORDER
  
2. PUBLIC COMMENTS:  
This is the time the public may address the Board on items other than those scheduled on the agenda. By conditions of the Brown Act the Board may not discuss issues not posted on the agenda, but may set items for future agendas. Those persons wishing to speak on any item scheduled on the agenda will be given an opportunity to do so at the time that agenda item is being considered. When recognized by the Board President, please stand up and state your name and address for the record (though not required). While the Board encourages public comment, in the interest of time and to facilitate orderly conduct of the meeting, the Board reserves the right to limit individual comments to three minutes.
  
3. CONSIDERATION TO ADOPT A WRITTEN EXPOSURE CONTROL PLAN FOR BLOOD BORNE PATHOGENS AND OTHER POTENTIALLY INFECTIOUS MATERIALS AS A COMPONENT OF THE DISTRICT INJURY, ILLNESS, AND PREVENTION PROGRAM
  
4. CONSIDERATION TO ADOPT RESOLUTION NO. 2007-5 TO ESTABLISH THE APPROPRIATION LIMIT FOR THE 2007-2008 FISCAL YEAR
  
5. OPEN PUBLIC HEARING (UNDER PROPOSITION 218) FOR PROPOSED MULTI-YEAR SEWER SERVICE USER FEE INCREASES
  
6. CLOSE PUBLIC HEARING
  
7. CONSIDERATION TO ADOPT RESOLUTION NO. 2007-6 ESTABLISHING THE AMOUNT OF SEWER SERVICE USER FEE RATE INCREASES ON A MULTI-YEAR BASIS FOR FISCAL YEARS 2007-2008 THROUGH 2011-2012
  
8. OPEN PUBLIC HEARING FOR PROPOSED SEWER CONNECTION FEE INCREASE
  
9. CLOSE PUBLIC HEARING
  
10. CONSIDERATION TO ADOPT RESOLUTION NO. 2007-7 ESTABLISHING THE AMOUNT OF SEWER CONNECTION FEE INCREASE FROM \$5,000 TO \$7,960
  
11. OPEN PUBLIC HEARING FOR DELINQUENT SEWER CHARGES
  
12. CLOSE PUBLIC HEARING
  
13. OPEN PUBLIC HEARING FOR DELINQUENT SOLID WASTE CHARGES
  
14. CLOSE PUBLIC HEARING
  
15. CONSIDERATION OF RESOLUTION NO. 2007-8 FOR ELECTION OF VACANT DIRECTOR SEATS TO SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY (SDRMA)
  
16. CONSIDERATION TO ELECT REPRESENTATIVE TO THE CSDA BOARD OF DIRECTORS FOR SEAT B, REGION 4
  
17. PROGRESS REPORT AND PROJECT SCHEDULE FOR PHASE II SEWER LINE IMPROVEMENTS

18. CONSIDERATION TO ACCEPT MODIFIED FLOW/CAPACITY PROJECTIONS FROM CAROLLO ENGINEERS FOR THE CAYUCOS SANITARY DISTRICT REGARDING THE MORRO BAY/CAYUCOS WASTEWATER TREATMENT PLANT FACILITIES MASTER PLAN
19. STAFF COMMUNICATIONS AND INFORMATION ITEMS (NO ACTION REQUIRED):
- A. District Manager's Report (Callahan) -July 2007
  - B. Operations and Maintenance Report -July 2007
  - C. Administrative Services Officer's Report (Connelly) -July 2007
  - D. Financial Reports (Connelly):
    - 1. Check Register -July 1 through July 30, 2007
    - 2. Check Register -August 1 through August 10, 2007
    - 3. Cash, Savings & Investments Report for Month-Ended July 31, 2007
    - 4. Year-To-Date (July 31, 2007 Ended) Budget Versus Actual Report
    - 5. Month-Ended (June 30,2007) Update of Budget vs. Actual Report
  - E. Conditional Will-Serve Letters Administratively Issued:
    - 1. Lu, 273 Ocean Avenue, APN# 064-125-051, Commercial
    - 2. Weyrick, 257 S. Ocean Avenue, APN# 064-125-050, Commercial
  - F. Extensions of Conditional Will-Serve Letters Administratively Issued:
    - 1. Dascomb Trust, 47 21<sup>st</sup> Street, APN# 064-234-019, SFR Remodel
  - G. Final Will-Serve Letters Administratively Issued:
    - 1. Vlotho, 49 S. Ocean, APN# 064-119-026, Mixed Demo/Rebuild
    - 2. Lloyd, 550 Ocean Avenue, APN# 064-144-002, Mixed
    - 3. Soderbeck, 25 19<sup>th</sup> Street, APN# 064-232-009, SFR Rebuild
  - H. Project Financial Status Reports (Connelly):
    - 1. Phase II (FEMA/OES) Sewer Line Replacement Project
    - 2. Morro Bay-Cayucos Wastewater Treatment Plant (WWTP) Upgrade
  - I. Incoming/Outgoing Correspondence:
20. CONSENT CALENDAR - Recommend to Approve.  
 Consent Calendar items are considered routine and therefore do not require separate discussion, however, any item may be removed from the Consent Calendar by a member of the Board of Directors for separate consideration. Individual items on the Consent Calendar are approved by the same vote that approves the Consent Calendar, unless an item is pulled for separate consideration.
- A. Minutes of Regular Meeting, July 18, 2007
  - B. Minutes of Special Meeting, July 6, 2007
  - C. Approval to Pay Outstanding Bills as of August 15, 2007
  - D. Merit Increase Awards, Based on Performance Evaluations:
    - 1. 2.5% to Sewer Collection Worker I, from \$33,746 to \$34,597 annually. Effective 7/7/07.
    - 2. 3.75% to Administrative Services Technician (Accounting), from \$30,358 to \$31,649 (30 hours/week) annually. Effective 7/1/07.
    - 3. 5.0% to Administrative Services Technician (Computer/Billing), from \$39,499 to \$41,144 annually. Effective 7/1/07.

- E. Certificates of Posting:
  - 1. Resolution No. 2007-3: A Resolution of the Board of Directors of the Cayucos Sanitary District Confirming Report of District Clerk Relative to Unpaid Sewer Charges and Levying Assessments
  - 2. Resolution No. 2007-4: A Resolution of the Board of Directors of the Cayucos Sanitary District Confirming Report of District Clerk Relative to Unpaid Solid Waste Collection and Disposal Charges and Levying Assessments
  
- F. Certificate of Notice and Posting of Public Hearing for Proposed Sewer Service Fee Increases
  
- 21. BOARD MEMBER COMMENTS (This item is the opportunity for Board Members to make brief announcements and/or briefly report on his own activities related to District business.)
  
- 22. MEETINGS, CONFERENCES AND SEMINARS:
  - A. Morro Bay-Cayucos Wastewater Treatment Plant (JPA) Meeting on Wednesday or Thursday September 12 or 13, 2007(**TBD**) at 6:00 p.m. hosted by Cayucos to be held in Morro Bay at the Multi Purpose Room, Community Center, 1001 Kennedy Way, Morro Bay, CA 93442
  
- 23. SCHEDULE AGENDA ITEMS FOR THE SEPTEMBER 19, 2007 BOARD MEETING/PUBLIC HEARING
  
- 24. ADJOURNMENT

NOTICE OF POSTING:

DATE:

TIME:

PLACE: 200 Ash Ave., Cayucos, CA

BY:

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Bill Callahan, District Manager