

**CAYUCOS SANITARY DISTRICT**  
200 Ash Ave.  
P.O. Box 333, Cayucos, California 93430  
(805) 995-3290

**GOVERNING BOARD**

R. Enns, President  
N. Raimondo, Vice-President  
H. Fones, Director  
R.H. Bud McHale, Director  
S. Lyon, Director

**BOARD OF DIRECTORS**  
**REGULAR MEETING AGENDA**  
WEDNESDAY, JANUARY 17, 2007 AT 6:00 P.M.  
200 ASH AVE., CAYUCOS, CALIFORNIA 93430

OPEN SESSION:

1. ESTABLISH QUORUM AND CALL TO ORDER
2. PUBLIC COMMENTS  
This is the time the public may address the Board on items other than those scheduled on the agenda. By conditions of the Brown Act the Board may not discuss issues not posted on the agenda, but may set items for future agendas. Those persons wishing to speak on any item scheduled on the agenda will be given an opportunity to do so at the time that agenda item is being considered. When recognized by the Board President, please stand up and state your name and address for the record (though not required). While the Board encourages public comment, in the interest of time and to facilitate orderly conduct of the meeting, the Board reserves the right to limit individual comments to three minutes.
3. FY 2005-2006 FINANCIAL AUDIT:
  - A. PRESENTATION OF AUDIT BY MOSS, LEVY, HARTZHEIM, CPAs
  - B. COMPARISON OF AUDITED FINANCIAL STATEMENTS VERSUS BUDGET (Connelly)
4. STATUS REPORT ON DISTRICT INVESTMENTS AND RECOMMENDATIONS FOR REINVESTMENT (Karen Shanley)
5. CONSIDERATION OF WISBERG REQUEST FOR DEFERMENT OF SEWER USER FEES FOR A MIXED USE BUILDING LOCATED AT 289 S. OCEAN AVE,(Connelly)
6. REVIEW AND DISCUSS SEWER LATERAL MAINTENANCE "DRAFT" ORDINANCE NO. 26 BASED ON NOVEMBER 30, 2006 PUBLIC HEARING AND DECEMBER 13, 2006 BOARD MEETING (Connelly/Callahan)
7. SCHEDULE OF DISTRICT SERVICE CHARGES AND FEES:
  - A. DISCUSS AND REVIEW STAFF REPORT (Connelly)
  - B. DISCUSS AND REVIEW "DRAFT" ORDINANCE NO. 28 ESTABLISHING A FEE SCHEDULE FOR VARIOUS SERVICES (Connelly)
8. STAFF COMMUNICATIONS AND INFORMATION ITEMS (NO ACTION REQUIRED):
  - A. O&M Supervisor's Report (Callahan):
    1. Operations & Maintenance Activities - December 2006
    2. Report on Defective Sewer Lateral Findings
  - B. Status Report on Phase I Sewer Line Replacement Project (Callahan Verbal)
  - C. District Manager's Report - Administrative Office Activity & Operations - December 2006/January 2007 (Connelly)
  - D. Financial Reports:
    1. Check Register - December 2006 (Connelly)
    2. Check Register - January 1 through January 12, 2007 (Connelly)
    3. Cash, Savings & Investments Report for Month-Ended December 31, 2006 (Connelly)
    4. Cash, Savings & Investments Report for Quarter-Ended December 31, 2006 (Connelly)
    5. Year-To-Date (December 31, 2006 Ended) Budget Versus Actual Report (Connelly)
  - E. Conditional Will-Serve Letters Issued:
    1. Batty, Cypress Glen, APN #064-034-011, SFR

2. Robinson, 29 - 22<sup>nd</sup> St., APN #064-235-013, SFR Remodel
  3. Brown, 50 - 6<sup>th</sup> St., APN #064-145-025, Demo/Rebuild SFR
  4. Sinclair, 163 F St., APN #064-117-008, Rebuild SFR
  5. Pascuzzi, 3302 Ocean Blvd. (8 apts.), APN #064-424-020, Repair and Alter Existing R-1
  6. Fiske, 3157 Shearer Ave., APN #064-372-016, SFR
  7. Mulholland, 2678 Studio Dr., APN #064-254-021, SFR
  - F. Extensions of Conditional Will-Serve Letters Issued: None
  - G. Final Will-Serve Letters Issued:
    1. Lanier, 3221 Studio Dr., APN #064-415-016, Demo/Rebuild SFR
  - H. Incoming/Outgoing Correspondence:
9. CONSENT CALENDAR
- Consent Calendar items are considered routine and therefore do not require separate discussion, however, any item may be removed from the Consent Calendar by a member of the Board of Directors for separate consideration. Individual items on the Consent Calendar are approved by the same vote that approves the Consent Calendar, unless an item is pulled for separate consideration.
- A. Minutes of:
    1. Regular Meeting of December 13, 2006
    2. Special Meeting of November 6, 2006
  - B. Approval to Pay Outstanding Bills at January 17, 2007
10. SCHEDULE OF BOARD ETHICS TRAINING (Connelly)
11. REQUEST OF BOYLE ENGINEERING CORPORATION FOR BUDGET MODIFICATION OF \$12,000 FOR CONSULTING (GENERAL) ENGINEERING SERVICES THROUGH FISCAL YEAR END, 2006-2007 (Connelly)
12. BOARD MEMBER COMMENTS (This item is the opportunity for Board Members to make brief announcements and/or briefly report on his own activities related to District business.)
13. DISCUSSION OF A POTENTIAL SITE LOCATED AT 72 SOUTH OCEAN FOR POSSIBLE RELOCATION OF DISTRICT FACILITIES (Connelly/Callahan)
14. SCHEDULE AGENDA ITEMS FOR THE FEBRUARY 21, 2007 BOARD MEETING:
- A. Consideration of Adoption of District Policy:
    1. Duties of the Board President
    2. Duties of Directors
    3. Ethics Training Policy (for AB 1234 Compliance)
    4. Compensation and Reimbursement Policy (for AB 1234 Compliance)
  - B. Consideration to Adopt Ordinance No. 26 Regulating District Sewer Lateral Maintenance, Repair and Installation
  - C. Consideration to Adopt Ordinance No. 27 Governing Common Sewer Laterals Servicing Multiple Dwelling or Building Units
  - D. Project Closeout with Filing of Notice of Completion - Phase I Sewer Line Replacement Project
  - E. Consideration to Approve Additional Line Replacement Projects
15. MEETING AND CONFERENCE REMINDERS:
- A. Local Chapter of CSDA, "Board Member Informational Workshop for New and Returning Board Members", Saturday, January 13, 2007 at Templeton Community Center/Women's Club, 601 South Main Street, Templeton, 12:00 p.m. - 4:30 p.m. (Attendees: Enns, Lyon and Connelly)
  - B. WWTP Upgrade Joint Meeting Re: Facility Master Plan (Full Secondary, Option Partial Tertiary) on Thursday, February 8, 2007 at 6:00 p.m., at Vet's Hall in Cayucos

16. ADJOURNMENT

NOTICE OF POSTING:

DATE:

TIME:

PLACE: 200 Ash Ave., Cayucos, CA

BY:

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Bonnie Connelly, District Manager