

CAYUCOS SANITARY DISTRICT
200 Ash Ave.
P.O. Box 333, Cayucos, California 93430
(805) 995-3290

GOVERNING BOARD

R. Enns, President
N. Raimondo, Vice-President
C. Bell, Jr., Director
H. Fones, Director
R.H. Bud McHale, Director

BOARD OF DIRECTORS
REGULAR MEETING AGENDA
WEDNESDAY, NOVEMBER 15, 2006 AT 6:00 P.M.
200 ASH AVE., CAYUCOS, CALIFORNIA 93430

OPEN SESSION:

1. ESTABLISH QUORUM AND CALL TO ORDER
2. RECOGNITION OF CRAIG BELL, JR'S. RETIREMENT FROM THE DISTRICT BOARD OF DIRECTORS AND 13 YEARS OF SERVICE TO THE COMMUNITY (Enns)
3. PUBLIC COMMENTS
This is the time the public may address the Board on items other than those scheduled on the agenda. By conditions of the Brown Act the Board may not discuss issues not posted on the agenda, but may set items for future agendas. Those persons wishing to speak on any item scheduled on the agenda will be given an opportunity to do so at the time that agenda item is being considered. When recognized by the Board President, please stand up and state your name and address for the record (though not required). While the Board encourages public comment, in the interest of time and to facilitate orderly conduct of the meeting, the Board reserves the right to limit individual comments to three minutes.
4. CONSIDERATION OF APPLICATION FROM MARGARET AND BOB BRETZ FOR ENCROACHMENT OF SEWER EASEMENT FOR PROJECT AT 915 S. OCEAN AVE. IN CAYUCOS, APN 064-156-059 (Callahan)
5. CONSIDERATION OF APPLICATION FROM GEORGE AND HELEN TREVELYN FOR ENCROACHMENT OF SEWER EASEMENT FOR PROJECT AT 3488 GILBERT STREET IN CAYUCOS, APN 064-406-010 (Callahan)
6. CONSIDERATION TO ADOPT DISTRICT EMERGENCY ACTION PLAN & FIRE PREVENTION PROGRAM FOR INCLUSION IN DISTRICT INJURY AND ILLNESS PREVENTION PROGRAM (IIPP) (Callahan/Zevely)
7. STAFF COMMUNICATIONS AND INFORMATION ITEMS (NO ACTION REQUIRED):
 - A. O&M Supervisor's Report - Operations & Maintenance - October 2006
 - B. District Manager's Report - Monthly Activity & Operations – October/November 2006
 - C. Financial Reports:
 1. Check Register - October 2006 (Martin)
 2. Check Register - November 1 through November 10, 2006 (Martin)
 3. Cash, Savings & Investments Report for Month-Ended October 31, 2006 (Martin)
 4. Year-To-Date (October 31, 2006 Ended) Budget Versus Actual Report (Connelly)
 - D. Conditional Will-Serve Letters Issued: None
 - E. Extensions of Conditional Will-Serve Letters Issued: None
 - F. Final Will-Serve Letters Issued: None
 - G. Incoming/Outgoing Correspondence:

8. CONSENT CALENDAR
 Consent Calendar items are considered routine and therefore do not require separate discussion, however, any item may be removed from the Consent Calendar by a member of the Board of Directors for separate consideration. Individual items on the Consent Calendar are approved by the same vote that approves the Consent Calendar, unless an item is pulled for separate consideration.
 - A. Minutes of:
 1. Special Meeting of October 5, 2006
 2. Regular Meeting of October 18, 2006
 3. Salary Increase of 3.75% to Wastewater Collection System Maintenance Technician (Zevely) Based on Probationary Performance Evaluation
 - B. Approval to Pay Outstanding Bills at November 15, 2006
 - C. Certificate of Notice and Posting Compliance for Ordinance No. 25 Prohibiting Discharge of Cat Feces and Cat Litter Into the Cayucos Sanitary District Sewer
 - D. Report on Purchase of Emergency Sewer Back-up Generator, in Accordance with Resolution No. 2006-10

9. CONSIDERATION TO RESCIND RESOLUTION NO. 2006-9 ADOPTED OCTOBER 18, 2006 AND THEN READOPT TO ESTABLISH THE APPROPRIATION LIMIT FOR THE FISCAL YEAR ENDING JUNE 30, 2007 (Connelly)

10. REQUEST FOR FY 06-07 BUDGET AMENDMENT FOR ENGINEERING AND CONSTRUCTION MANAGEMENT SERVICES FOR PHASE II: FEMA SEWER LINE REPLACEMENTS (Callahan)

11. BOARD MEMBER COMMENTS (This item is the opportunity for Board Members to make brief announcements and/or briefly report on his own activities related to District business.)

12. DIRECTOR RAIMONDO REQUEST FOR CONSIDERATION BY BOARD FOR POSSIBLE COST PARTICIPATION TO FURNISH AND DISPOSE OF WASTE GENERATED FROM 23 TRASH RECEPTACLES FOR PLACEMENT AND USE BY THE MUTT MITT PROJECT (Connelly)

13. SCHEDULE AGENDA ITEMS FOR THE DECEMBER 20, 2006 BOARD MEETING:
 - A. Election of Officers for Seating at the January 17, 2007 Board Meeting
 - B. Preliminary Request from Richard Dunn for Service to Hacienda Drive Property Development Outside the District's Boundary and Sphere of Influence (Don West, AIA)
 - C. Consideration of Adoption of District Policy:
 1. Duties of the Board President
 2. Duties of Directors
 3. Ethics Training (for AB 1234 Compliance)
 4. Compensation and Reimbursement (for AB 1234 Compliance)

14. MEETING AND CONFERENCES REMINDER:
 - A. Public Hearing on Thursday, November 30, 2006 at 6:00 p.m., Cayucos Vet's Hall, Re: "Draft" Ordinance No. 26 Establishing District Policy for Maintenance, Repair and Installation of Sewer Laterals
 - B. Public Hearing on Thursday, November 30, 2006 at 6:00 p.m., Cayucos Vet's Hall, Re: "Draft" Ordinance No. 27 Establishing Requirements and Fees for Common Sewer Laterals Servicing Multiple Dwelling or Building Units
 - C. WWTP Upgrade Joint Meeting on Thursday, December 14, 2006 (tentative - location pending) Re: Facility Master Plan - Full Tertiary Treatment
 - D. WWTP Upgrade Joint Meeting on Thursday, January 25, 2007 (tentative - location pending) Re: Facility Master Plan - Full Secondary (Option Partial Tertiary)
 - E. New Board Member Orientation/Training (Including Ethics Training) Tentatively Scheduled for Saturday, January 13, 2007 Sponsored by Local Chapter of CSDA and Hosted at Templeton CSD. Please RSVP to District Office.

15. ADJOURNMENT

NOTICE OF POSTING:

DATE:

TIME:

PLACE: 200 Ash Ave., Cayucos, CA

BY: Bonnie Connelly, District Manager