

CAYUCOS SANITARY DISTRICT
200 Ash Ave.
P.O. Box 333, Cayucos, California 93430
(805) 995-3290

GOVERNING BOARD
R. Enns, President
C. Bell, Jr., Vice-President
H. Fones
N. Raimondo
B. Gibeaut

BOARD OF DIRECTORS
REGULAR MEETING AGENDA
WEDNESDAY, SEPTEMBER 21, 2005 AT 6:00 P.M.
200 ASH AVE., CAYUCOS, CALIFORNIA 93430

OPEN SESSION:

1. ESTABLISH QUORUM AND CALL TO ORDER

2. PUBLIC COMMENTS
This is the time the public may address the Board on items other than those scheduled on the agenda. By conditions of the Brown Act the Board may not discuss issues not posted on the agenda, but may set items for future agendas. Those persons wishing to speak on any item scheduled on the agenda will be given an opportunity to do so at the time that agenda item is being considered. When recognized by the Board President, please stand up and state your name and address for the record (though not required). While the Board encourages public comment, in the interest of time and to facilitate orderly conduct of the meeting, the Board reserves the right to limit individual comments to three minutes.

3. STATUS REPORT ON DISTRICT INVESTMENTS AND MARKET CONDITIONS (SHANLEY)

4. SEWER LIFT (PUMP) STATION #2:
 - A. CONSIDERATION TO ACCEPT LANDSCAPE PROJECT AS COMPLETE WITH FILING OF NOTICE OF COMPLETION (CONNELLY)
 - B. CONSIDERATION TO APPROVE PAYMENT #2 (INVOICE # 136) TO EFFECT CONTRACTORS FOR \$37,295.10 (CONNELLY)
 - C. STATUS REPORT ON LIFT STATION RECONSTRUCTION PROJECT (CALLAHAN)

5. STATUS REPORT ON BIOXIDE TREATMENT PILOT PROGRAM IN USE AT LIFT STATIONS #2 AND #5 (CALLAHAN)

6. CONSIDERATION OF RESOLUTION NO. 2005-5 TO ESTABLISH THE APPROPRIATION LIMIT FOR THE FISCAL YEAR ENDING JUNE 30, 2006 (CONNELLY)

7. STAFF COMMUNICATIONS AND INFORMATION ITEMS (NO ACTION REQUIRED):
 - A. Operation & Maintenance Report - August 2005 (Callahan)
 - B. District Manager's Report - Monthly Activity & Operations – August/September 2005 (Connelly)
 - C. Financial Reports:
 1. Check Register - August 2005 (Connelly)
 2. Check Register - September 1 through September 16, 2005 (Connelly)
 3. Cash, Savings & Investments Report for Month-Ended August 31, 2005 (Connelly)
 4. Comparison of Budget Versus Actual Report (Unaudited) as of August 31, 2005 (Connelly)
 5. Project Cost Summaries as of August 31, 2005 (Connelly)
 - D. Conditional Will-Serve Letters Issued:
 1. Turner, 849 Pacific Ave., APN 064-152-010, SFR Demo & Rebuild
 2. Choboian, 28 21st St., APN 064-235-002, SFR Addition/Remodel
 3. St. Joseph's Catholic Church, 360 Park Ave., APN 064-131-023, Handicap Bathrooms
 4. Sheets, 64 Bakersfield Ave., APN 064-046-043, SFR
 5. Madson, 74 Bakersfield Ave., APN 064-046-030, Deck Addition to SFR
 - E. Extensions of Conditional Will-Serve Letters Issued:
 1. Lloyd, 550 Ocean Ave., APN 064-144-002, Mixed Use
 2. Lu, 273 S. Ocean Ave., APN 064-125-051, Mixed Use
 3. Wisberg, 289 S. Ocean Ave., APN 064-125-052, Mixed Use

- F. Final Will-Serve Letters Issued:
 - G. Incoming/Outgoing Correspondence
8. MORRO BAY-CAYUCOS WASTEWATER TREATMENT PLANT (WWTP) ISSUES:
- A. Discussion of District Position on Recording of Depreciation Within Interim Financial Statements (Connelly)
 - B. Discussion of District Position on Inclusion of Depreciation Expense Within the FY 05-06 Annual Budget (Connelly)
 - C. Discussion of District Board Position on Establishment of a Capital Outlay Fund for Eventual Replacement of Facilities (Connelly)
 - D. Consideration to Approve the WWTP FY 05-06 Budget
 - E. Consideration of Approval for Development of a Request for Proposal (RFP) to Conduct a Facilities Master Plan that Would Include Analysis of Various Treatment Alternatives, Including Full Secondary, Partial Tertiary and Full Tertiary (Connelly)
 - F. Discussion of 9 ½ Year Time Line: Task 1 - Initial Coordination Between City and District
 - G. Agenda Items for September 29, 2005 WWTP (JPA) Technical Advisory Committee Meeting
 - H. Agenda Items for October 20, 2005 WWTP (JPA) Regular Meeting
 - I. Discussion About Dissemination of Information Concerning the WWTP Upgrade to Cayucos Community (Gibeaut/Raimondo)
9. CONSENT CALENDAR
- Consent Calendar items are considered routine and therefore do not require separate discussion, however, any item may be removed from the Consent Calendar by a member of the Board of Directors for separate consideration. Individual items on the Consent Calendar are approved by the same vote that approves the Consent Calendar, unless an item is pulled for separate consideration.
- A. Minutes of:
 - 1. Special Meeting of May 18, 2005
 - 2. Regular Meeting of August 17, 2005
 - B. Approval to Pay Outstanding Bills at September 21, 2005
 - C. Confirmation of Notice and Posting of Resolution No. 2005-4 Amending Resolution No. 2005-1 to Recognize Residential Accessory Uses for Exemption from Sewer Service Charges
 - D. Confirmation of Notice and Posting of Hearing on Report of District Clerk Relative to Delinquent Sewer Charges and Delinquent Mandatory Solid Waste Disposal Charges
 - E. Confirmation of Notice and Posting of Resolution No. 2005-6 Confirming Report of District Clerk Relative to Unpaid Sewer Charges and Levying Assessments
 - F. Confirmation of Notice and Posting of Resolution No. 2005-7 Confirming Report of District Clerk Relative to Unpaid Solid Waste Charges and Levying Assessments
10. DISCUSSION OF RELOCATION OF DISTRICT MAINTENANCE SHOP AND EXPANSION OF DISTRICT CONFERENCE/MEETING ROOM
11. BOARD MEMBER COMMENTS (This item is the opportunity for Board Members to make brief announcements and/or briefly report on his own activities related to District business.)
12. IMPORTANT MEETING AND CONFERENCE REMINDERS:
- A. CSDA Annual Conference, September 27-29, 2005, Long Beach
 - B. CSDA, 'Board Secretary Training', October 27-28, Thousand Oaks
13. SCHEDULE AGENDA ITEMS FOR NEXT REGULAR BOARD MEETING OF OCTOBER 19, 2005
14. ADJOURNMENT

NOTICE OF POSTING:

DATE:

TIME:

PLACE: 200 Ash Ave., Cayucos

BY: _____
Bonnie E. Connelly