

CAYUCOS SANITARY DISTRICT
200 Ash Ave.
P.O. Box 333, Cayucos, California 93430
(805) 995-3290

GOVERNING BOARD

R. Enns, President
N. Raimondo, Vice-President
C. Bell, Jr., Director
H. Fones, Director
R.H. Bud McHale, Director

BOARD OF DIRECTORS
REGULAR MEETING AGENDA
WEDNESDAY, SEPTEMBER 20, 2006 AT 6:00 P.M.
200 ASH AVE., CAYUCOS, CALIFORNIA 93430

OPEN SESSION:

1. ESTABLISH QUORUM AND CALL TO ORDER
2. PUBLIC COMMENTS
This is the time the public may address the Board on items other than those scheduled on the agenda. By conditions of the Brown Act the Board may not discuss issues not posted on the agenda, but may set items for future agendas. Those persons wishing to speak on any item scheduled on the agenda will be given an opportunity to do so at the time that agenda item is being considered. When recognized by the Board President, please stand up and state your name and address for the record (though not required). While the Board encourages public comment, in the interest of time and to facilitate orderly conduct of the meeting, the Board reserves the right to limit individual comments to three minutes.
3. REVIEW FINANCIAL STATUS WITH CONSIDERATION TO REINVEST DISTRICT RESERVES (KAREN SHANLEY)
4. DISCUSS AND REVIEW ISSUES OF SEWER LATERAL OWNERSHIP, MAINTENANCE AND REPLACEMENT, INCLUDING:
 - A. "Draft" Resolution No. 2006-1 Establishing District Policy for Maintenance, Repair and Installation of Sewer Laterals (Connelly/Callahan)
 - B. "Draft" Resolution No. 2006-2 Establishing Requirements and Fees for Common Sewer Laterals Servicing Multiple Dwelling or Building Units (Connelly/Callahan)
5. CONSIDERATION TO ADOPT RESOLUTION NO. 2006-5 (FINAL DRAFT FORM) PROHIBITING DISCHARGE OF CAT FECES INTO THE SANITARY SEWER SYSTEM (CONNELLY/CALLAHAN)
6. CONSIDERATION TO ADOPT RESOLUTION NO. 2006-8 ACKNOWLEDGING MANDATORY REVIEW WITH AMENDMENT OF THE DISTRICT'S CONFLICT OF INTEREST CODE (CONNELLY)
7. CONSIDERATION TO APPROVE BUDGET AMENDMENTS:
 - A. Computerized Work Order Program (Callahan)
 - B. Inflow & Infiltration (I&I) Study (Callahan)
 - C. Calendar Year 2007 PERS Health Insurance Rate Increases (Connelly)
8. STAFF COMMUNICATIONS AND INFORMATION ITEMS (NO ACTION REQUIRED):
 - A. O&M Supervisor's Report - Operations & Maintenance - August 2006
 - B. District Manager's Report - Monthly Activity & Operations - July/August 2006 (Connelly)
 - C. Financial Reports:
 1. Check Register - August 2006 (Connelly)
 2. Check Register - September 1 through September 15, 2006 (Connelly)
 3. Cash, Savings & Investments Report for Month-End August 31, 2006 (Connelly)
 4. Comparison of Budget Versus Actual Report (Unaudited) as of August 31, 2006 (Connelly)
 - D. Conditional Will-Serve Letters Issued:
Hollingshead, 67 Fresno Ave., APN 064-046-022, SFR Addition
 - E. Extensions of Conditional Will-Serve Letters Issued:
 - F. Final Will-Serve Letters Issued:
 1. Wisniewski, 1249 Pacific Ave., APN 064-222-016, Demo/Rebuild SFR
 2. Gill, Inc., 124 N. Ocean Ave., APN 064-115-016, New Comm'l/Mixed
 3. St. Joseph's Catholic Church, 360 Park Ave., APN 064-131-023, Addition

- 4. McGauley, 64 13th St., APN 064-164-008, SFR Rebuild
 - G. Incoming/Outgoing Correspondence:
9. CONSENT CALENDAR
Consent Calendar items are considered routine and therefore do not require separate discussion, however, any item may be removed from the Consent Calendar by a member of the Board of Directors for separate consideration. Individual items on the Consent Calendar are approved by the same vote that approves the Consent Calendar, unless an item is pulled for separate consideration.
- A. Minutes of:
 - 1. Special Meeting of August 7, 2006
 - 2. Minutes of Special Meeting of August 16, 2006
 - 3. Minutes of Regular Meeting of August 16, 2006
 - B. Approval to Pay Outstanding Bills at September 20, 2006
 - C. Certificate of Posting of Resolution No. 2006-6 Confirming Report of District Clerk Relative to Unpaid Sewer Charges and Levying Assessments
 - D. Certificate of Posting of Resolution No. 2006-7 Confirming Report of District Clerk Relative to Unpaid Solid Waste Disposal and Levying Assessments
10. CONSIDERATION TO UNDERTAKE A PRELIMINARY WASTEWATER REVENUE PROGRAM FOR FUNDING OF DISTRICT CIP AND WWTP UPGRADE (Connelly Verbal)
11. DISCUSS AND REVIEW AGENDA ITEMS AND ISSUES CONCERNING CITY OF MORRO BAY AND CAYUCOS SANITARY DISTRICT RE: JOINTLY-OWNED WASTEWATER TREATMENT PLANT UPGRADE:
- A. Report from Technical Advisory Committee Members Re: Meeting of September 12, 2006 (Enns/McHale)
 - B. Facility Master Plan, Including Regulations, Rehabilitation, Flows and Loads (Callahan) and Biosolids
 - C. Preparation of Financial Plan
 - D. Hosting and Minutes Preparation of Joint WWTP Committee Meetings (Connelly Verbal)
12. CONSIDERATION TO APPROVE EMPLOYMENT AGREEMENT:
Name: Bonnie Connelly
Title: Administrative Services Officer
13. CONSIDERATION TO APPROVE EMPLOYMENT AGREEMENT:
Name: Bill Callahan
Title: District Manager
14. CONSIDERATION TO CHANGE DISTRICT'S REGULAR MEETING DATE AND TIME (BELL)
15. BOARD MEMBER COMMENTS (This item is the opportunity for Board Members to make brief announcements and/or briefly report on his own activities related to District business.)

MEETING AND CONFERENCE REMINDERS:

- A. WWTP (JPA) Special Meeting, Thursday, September 21, 2006 in Cayucos
 - B. Callahan attendance at 2006 Annual Conference and Exhibitor Showcase, September 25-28, 2006 at North Lake Tahoe, CA
 - C. Connelly vacation, October 3 - October 20, 2006
 - D. WWTP Technical Advisory Committee Meeting (Enns/McHale), October 17, 2006 at 9:00 a.m. in Cayucos (tentative)
 - E. WWTP (JPA) Meeting (Board/Council), October 26, 2006 at 6:00 p.m. in Morro Bay (tentative)
17. CONSIDERATION TO RESCHEDULE NEXT BOARD MEETING FROM OCTOBER 18, 2006 TO OCTOBER 25, 2006
18. SCHEDULE AGENDA ITEMS FOR OCTOBER 2006 BOARD MEETING
19. ADJOURNMENT

NOTICE OF POSTING:

DATE:
TIME:
PLACE: 200 Ash Ave., Cayucos, CA

BY: _____
Bonnie E. Connelly, Clerk