

**CAYUCOS SANITARY DISTRICT**  
200 Ash Ave.  
P.O. Box 333, Cayucos, California 93430  
(805) 995-3290

**GOVERNING BOARD**

R. Enns, President  
N. Raimondo, Vice-President  
H. Fones, Director  
R.H. Bud McHale, Director  
S. Lyon, Director

**BOARD OF DIRECTORS**  
**REGULAR MEETING AGENDA**  
**WEDNESDAY, AUGUST 20, 2008 AT 6:00PM**  
**200 ASH AVENUE, CAYUCOS, CALIFORNIA 93430**

1. ESTABLISH QUORUM AND CALL TO ORDER
2. PUBLIC COMMENTS:  
This is the time the public may address the Board on items other than those scheduled on the agenda. By conditions of the Brown Act the Board may not discuss issues not posted on the agenda, but may set items for future agendas. Those persons wishing to speak on any item scheduled on the agenda will be given an opportunity to do so at the time that agenda item is being considered. When recognized by the Board President, please stand up and state your name and address for the record (though not required). While the Board encourages public comment, in the interest of time and to facilitate orderly conduct of the meeting, the Board reserves the right to limit individual comments to three minutes.
3. A. DISCUSSION OF DISTRICT FINANCES WITH CONSIDERATION TO REINVEST (Shanley)  
B. FISCAL YEAR 2007– 2008 REVIEW OF DISTRICT INVESTMENT POLICY
4. CURRENT REPORT ON DISTRICT O & M SHOP PROGRESS WITH JON MC ALPIN FROM OMNI DESIGN GROUP
5. REVIEW AND DISCUSSION OF IMPLEMENTING “DRAFT” SEWER LATERAL REIMBURSEMENT PROGRAM FOR SEWER LATERAL REPAIR AND REPLACEMENT
6. DISCUSSION OF CITY OF MORRO BAY SPACE NEEDS ASSESSMENT REPORT
7. CONSIDERATION TO ADOPT DISTRICT FINANCIAL POLICIES:  
A. FINANCIAL MANAGEMENT AND CAPITAL PROGRAM POLICY  
B. INTERNAL CASH CONTROL AND FRAUD POLICY
8. STAFF COMMUNICATIONS AND INFORMATION ITEMS (NO ACTION REQUIRED):  
A. District Manager’s Report (Callahan) -July 2008  
B. Administrative Services Officer’s Report (Connelly) –July 2008  
C. Operations and Maintenance Report -July 2008  
D. Financial Reports (Connelly):
  1. Check Register –July 1 through July 31, 2008
  2. Check Register –August 1 through August 15, 2008
  3. Cash, Savings & Investments Report for Month-Ended July 2008
  4. FY 08-09Year-To-Date (July 31, 2008 Ended) Budget Versus Actual Report
  5. FY 07- 08Year-End (June 30, 2008) Budget Versus Actual Report  
E. Park Street Sewer Line Repair and Extension  
F. Ad Hoc JPA Sub-Committee Meeting July 17, 2008 Notes  
G. Final Will-Serves Issued:
  1. Allison, 2763 Orville Ave, APN# 064-205-053, Demo/Rebuild SFR
  2. Cooper, 51-4<sup>th</sup> St., APN# 064-142-006, Demo/Rebuild SFR  
H. Conditional Will-Serve Issued:
  1. Semrau/Boyer, 2366 Pacific Ave, APN# 064-185-010, Demo/Rebuild SFR
  2. Parsons, 15-13<sup>th</sup> St., APN# 064-222-005, Workshop/Remodel  
I. Conditional Will-Serve Extensions:
  1. Lu, 273 S. Ocean Avenue, APN# 064-125-051, Commercial  
J. Financial Status Reports (Connelly):
  1. Morro Bay-Cayucos Wastewater Treatment Plant (WWTP) Upgrade Project
  2. Toro Creek Bridge Project
  3. O & M Shop Project

9. CONSENT CALENDAR - Recommend to Approve.  
 Consent Calendar items are considered routine and therefore do not require separate discussion, however, any item may be removed from the Consent Calendar by a member of the Board of Directors for separate consideration. Individual items on the Consent Calendar are approved by the same vote that approves the Consent Calendar, unless an item is pulled for separate consideration.
  - A. Minutes of Regular Board Meeting of July 16, 2008
  - B. Approval to Pay Outstanding Bills as of August 20, 2008
  - C. Certificates of Posting:
    1. Resolution No. 2008-3 Confirming Report of District Clerk Relative to Unpaid Sewer Charges and Levying Assessments
    2. Resolution No. 2008-4 Confirming Report of District Clerk Relative to Unpaid Solid Waste Disposal and Levying Assessments
    3. Resolution No. 2008-7 Confirming Report of District Clerk Requesting their Biennial Election to be Consolidated with the November 4, 2008 General Election
10. BOARD MEMBER COMMENTS (This item is the opportunity for Board Members to make brief announcements and/or briefly report on their own activities related to District business.)
11. MEETINGS, CONFERENCES, AND SEMINARS:
  - A. Morro Bay-Cayucos Wastewater Treatment Plant (JPA) Meeting, Thursday, September 4, 2008 Hosted By Cayucos, Location: Cayucos Veterans Hall at 6 pm.
12. SCHEDULE AGENDA ITEMS FOR THE SEPTEMBER 17, 2008 BOARD MEETING
13. ADJOURNMENT

NOTICE OF POSTING:

DATE:

TIME:

PLACE: 200 Ash Ave., Cayucos, CA

BY: \_\_\_\_\_  
 Bill Callahan, District Manager

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This agenda was prepared and posted pursuant to Government Code Section 54954.2. The agenda can be accessed and downloaded from the District's website at [www.cayucossd.org/](http://www.cayucossd.org/)

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All staff reports or other written documentation relating to each item of business referred to on the agenda are on file in the District's office and are available for public inspection and reproduction at cost. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by the Americans with Disability Act. To make a request for disability-related modification or accommodation, contact the District at 805-995-3290 as soon as possible and at least 48 hours prior to the meeting date.