

**CAYUCOS SANITARY DISTRICT**  
200 Ash Ave.  
P.O. Box 333, Cayucos, California 93430  
(805) 995-3290

**GOVERNING BOARD**

R. Enns, President  
N. Raimondo, Vice-President  
H. Fones, Director  
R.H. Bud McHale, Director  
S. Lyon, Director

**BOARD OF DIRECTORS**  
**REGULAR MEETING AGENDA**  
**WEDNESDAY, JULY 16, 2008 AT 6:00PM**  
**200 ASH AVENUE, CAYUCOS, CALIFORNIA 93430**

1. ESTABLISH QUORUM AND CALL TO ORDER
2. PUBLIC COMMENTS:  
This is the time the public may address the Board on items other than those scheduled on the agenda. By conditions of the Brown Act the Board may not discuss issues not posted on the agenda, but may set items for future agendas. Those persons wishing to speak on any item scheduled on the agenda will be given an opportunity to do so at the time that agenda item is being considered. When recognized by the Board President, please stand up and state your name and address for the record (though not required). While the Board encourages public comment, in the interest of time and to facilitate orderly conduct of the meeting, the Board reserves the right to limit individual comments to three minutes.
3. PUBLIC HEARING FOR DELINQUENT SEWER CHARGES
  - A. OPEN PUBLIC HEARING
  - B. CLOSE PUBLIC HEARING
  - C. CONSIDERATION TO ADOPT RESOLUTION NO. 2008-3 CONFIRMING REPORT OF DISTRICT CLERK RELATIVE TO UNPAID SEWER CHARGES AND LEVYING ASSESMENTS FOR COLLECTION ON THE TAX ROLL
4. PUBLIC HEARING FOR DELINQUENT SOLID WASTE DISPOSAL CHARGES
  - A. OPEN PUBLIC HEARING
  - B. CLOSE PUBLIC HEARING
  - C. CONSIDERATION TO ADOPT RESOLUTION NO. 2008-4 CONFIRMING REPORT OF DISTRICT CLERK RELATIVE TO UNPAID SOLID WASTE DISPOSAL CHARGES AND LEVYING ASSESMENTS FOR COLLECTION ON THE TAX ROLL
5. CURRENT REPORT ON DISTRICT O & M SHOP PROGRESS WITH JON MCALPIN FROM OMNI DESIGN GROUP AND DISCUSSION OF CURRENT SHOP LOCATION
6. DISCUSSION OF DISTRICT PROGRESS ON THE STATE MANDATED SANITARY SEWER MANAGEMENT PLAN
7. DISCUSSION OF REBATE PROGRAMS FOR SEWER LATERAL REPLACEMENTS
8. CONSIDERATION TO ADOPT AMENDMENT TO CALPERS RETIREMENT CONTRACT FOR 2.5% @ AGE 55 BENEFIT FORMULA:
  - A. RESOLUTION NO. 2008-5, FOR EMPLOYER PAID MEMBER CONTRIBUTIONS STIPULATING COST SHARING OF EMPLOYEE NORMAL CONTRIBUTION AT 7% DISTRICT-PAID AND 1% EMPLOYEE-PAID
  - B. FINAL RESOLUTION NO. 2008-6 TO AMEND CALPERS RETIREMENT CONTRACT FOR 2.5% @ AGE 55 BENEFIT FORMULA
9. DISCUSSION AND CONSIDERATION TO ADOPT DISTRICT ADMINISTRATIVE AND FINANCIAL POLICIES:
  - A. FINANCIAL MANAGEMENT AND CAPITAL PROGRAM POLICY
  - B. INTERNAL CASH CONTROL AND FRAUD POLICY
  - C. DUTIES OF BOARD CLERK
10. DISCUSSION AND CONSIDERATION TO ADOPT PERSONNEL POLICIES:
  - A. EMPLOYMENT DISCRIMINATION BASED ON DISABILITY (Under FEHA)
  - B. EMPLOYMENT DISCRIMINATION BASED ON DISABILITY (Under ADA)
  - C. EMPLOYEE CONDUCT POLICY

11. STAFF COMMUNICATIONS AND INFORMATION ITEMS (NO ACTION REQUIRED):

- A. District Manager's Report (Callahan) -June 2008
- B. Administrative Services Officer's Report (Connelly) –June 2008
- C. Operations and Maintenance Report -June 2008
- D. Financial Reports (Connelly):
  - 1. Check Register –June 1 through June 30, 2008
  - 2. Check Register –July 1 through July 11, 2008
  - 3. Cash, Savings & Investments Report for Month-Ended June 30, 2008
  - 4. Cash, Savings & Investments Report for Quarter-Ended June 30, 2008
  - 5. Year-To-Date (June 30, 2008 Ended) Budget Versus Actual Report
- E. Final Will-Serves Issued:
  - 1. Dascomb, 47 21<sup>st</sup> Street, APN# 064-234-019, SFR
  - 2. Esposito, 198 N Ocean Ave, APN# 064-113-024, Earthquake Repair
  - 3. Kramer, 296 S Ocean Avenue, APN# 064-124-004, Bath Adtn/Remod
- F. Conditional Will-Serves Issued:
  - 1. Koenig, 3294 Shearer Avenue, APN# 064-426-015, SFR
  - 2. Lauterbach, 3199 Studio Drive, APN# 064-414-025, Remod SFR
  - 3. Davis, 480 Chaney Avenue, APN# 064-404-011, SFR
  - 4. Krueger, 2790 Richard Avenue, APN# 064-204-063
- G. Extension Will-Serves Issued:
  - 1. Lyons, 260 Cerro Gordo, APN# 064-372-009
  - 2. Brindley, Davies Avenue, APN# 064-407-004
- H. Project Financial Status Reports (Connelly):
  - 1. Morro Bay-Cayucos Wastewater Treatment Plant (WWTP) Upgrade
  - 2. Main Street Line Replacement
  - 3. Toro Creek Bridge Project
  - 4. O & M Shop Project and Office Remodel

12. CONSENT CALENDAR - Recommend to Approve.

Consent Calendar items are considered routine and therefore do not require separate discussion, however, any item may be removed from the Consent Calendar by a member of the Board of Directors for separate consideration. Individual items on the Consent Calendar are approved by the same vote that approves the Consent Calendar, unless an item is pulled for separate consideration.

- A. Minutes of Regular Board Meeting of June 18, 2008
- B. Approval to Pay Outstanding Bills as of July 16, 2008
- C. Certification of Posting of Resolution No. 2008-1, A Resolution of the Board of Directors of Cayucos Sanitary District Establishing Revised Solid Waste and Recyclable Materials Collection and Disposal Service Rates
- D. Approval to Execute Audit Services Agreement with Moss, Levy & Hartzheim, LLP for FY 07-08 Financial Audit, Based on 3-Yr. Services Agreement in Effect.

13. CONSIDERATION TO ADOPT RESOLUTION NO. 2008-7 FOR CONSOLIDATION OF DISTRICT ELECTION WITH THE NOVEMBER 4, 2008 GENERAL ELECTION

14. BOARD MEMBER COMMENTS (This item is the opportunity for Board Members to make brief announcements and/or briefly report on their own activities related to District business.)

15. MEETINGS, CONFERENCES, AND SEMINARS:

- A. Morro Bay-Cayucos Wastewater Treatment Plant (JPA) Meeting, Thursday, August 14, 2008 Hosted By Cayucos, Location: Cayucos Veterans Hall at 6 pm.
- B. CSDA Local Chapter Annual Meeting, July 11, 2008 Location: Avila Beach Community Center
- C. Reminder: Filing of California Form 470, Officer and Candidate Campaign Disclosure Statement Due July 31, 2008

16. SCHEDULE AGENDA ITEMS FOR THE AUGUST 20, 2008 BOARD MEETING

17. ADJOURNMENT

NOTICE OF POSTING:

DATE:

TIME:

PLACE: 200 Ash Ave., Cayucos, CA

BY: \_\_\_\_\_  
Bill Callahan, District Manager

This agenda was prepared and posted pursuant to Government Code Section 54954.2. The agenda can be accessed and downloaded from the District's website at [www.cayucossd.org/](http://www.cayucossd.org/)

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