

CAYUCOS SANITARY DISTRICT
200 Ash Ave.
P.O. Box 333, Cayucos, California 93430
(805) 995-3290

GOVERNING BOARD

R. Enns, President
C. Bell, Jr., Vice-President
H. Fones
N. Raimondo
B. Gibeaut

BOARD OF DIRECTORS
REGULAR MEETING AGENDA
WEDNESDAY, OCTOBER 19, 2005 AT 6:00 P.M.
200 ASH AVE., CAYUCOS, CALIFORNIA 93430

OPEN SESSION:

1. ESTABLISH QUORUM AND CALL TO ORDER
2. PUBLIC COMMENTS
This is the time the public may address the Board on items other than those scheduled on the agenda. By conditions of the Brown Act the Board may not discuss issues not posted on the agenda, but may set items for future agendas. Those persons wishing to speak on any item scheduled on the agenda will be given an opportunity to do so at the time that agenda item is being considered. When recognized by the Board President, please stand up and state your name and address for the record (though not required). While the Board encourages public comment, in the interest of time and to facilitate orderly conduct of the meeting, the Board reserves the right to limit individual comments to three minutes.
3. CONSIDERATION TO GRANT ENCROACHMENT OF SEWER EASEMENT PERMIT FOR MR. AND MRS. PASCOAL LOCATED AT 2786 RICHARD AVE. (APN# 064-204-031) FOR "AS-BUILT" STRUCTURES (CALLAHAN)
4. SEWER LIFT (PUMP) STATION #2 RECONSTRUCTION PROJECT:
 - A. CONSIDERATION TO APPROVE PROGRESS PAYMENT (REVISED INVOICE #80610) TO MGE UNDERGROUND FOR \$9,683.24 (UOTA/MCCULLOCH)
 - B. CONSIDERATION TO APPROVE CHANGE ORDER NUMBER 17011B (REVISED) TO MGE UNDERGROUND FOR \$18,954.62 (UOTA/MCCULLOCH)
 - C. CONSIDERATION TO APPROVE PAYMENT OF RETENTION (REVISED INVOICE #80611) TO MGE UNDERGROUND FOR \$110,047.57 (UOTA/MCCULLOCH)
 - D. CONSIDERATION TO ACCEPT LIFT STATION #2 RECONSTRUCTION PROJECT AS COMPLETE WITH FILING OF NOTICE OF COMPLETION (UOTA/MCCULLOCH)
5. STATUS REPORT ON INVESTIGATION INTO PROPOSED CONSTRUCTION OF DISTRICT MAINTENANCE SHOP AND EXPANSION OF DISTRICT CONFERENCE ROOM WITH CONSIDERATION TO ENGAGE OMNI DESIGN GROUP, INC. TO PROVIDE PLANNING AND DEVELOPMENT SERVICES (JON MCCALPIN/CALLAHAN)
6. REVIEW AND DISCUSS "DRAFT" REVISIONS TO CAYUCOS SANITARY DISTRICT GENERAL SANITARY SYSTEM ORDINANC #5, PART III - GENERAL REGULATIONS AND MATERIALS FOR HOUSE SEWERS, SECTION 13 - GREASE TRAPS, CATCH BASINS, AND SUMPS (CALLAHAN)
7. STATUS REPORT ON BIOXIDE TREATMENT PILOT PROGRAM IN USE AT LIFT STATIONS #2 AND #5 (CALLAHAN VERBAL)
8. STATUS REPORT ON INFLOW AND INFILTRATION (I&I) STUDY (CALLAHAN VERBAL)
9. STAFF COMMUNICATIONS AND INFORMATION ITEMS (NO ACTION REQUIRED):
 - A. Operation & Maintenance Report - September 2005 (Callahan)
 - B. District Manager's Report - Monthly Activity & Operations – September/October 2005 (Connelly)
 - C. Financial Reports:
 1. Check Register - September 2005 (Connelly)
 2. Check Register - October 1 through October 14, 2005 (Connelly)
 3. Cash, Savings & Investments Report for Month-Ended September 30, 2005 (Connelly)

4. Cash, Savings & Investments Report for Quarter-Ended September 30, 2005 (Connelly)
 5. Comparison of Budget Versus Actual Report (Unaudited) as of September 30, 2005 (Connelly)
 6. Project Cost Summaries as of September 30, 2005 (Connelly)
 - D. Conditional Will-Serve Letters Issued:
 1. Eisemann., 53 Ash Ave., APN 064-114-013, Mixed office and RMF
 2. Greenville Investors II LLC, 1864 Pacific Ave., APN 064-241-001, RSF Remodel
 3. McClory, 404 Old Creek Rd., APN 064-264-051, RSF Remodel
 4. McGauley, 64 - 13th St., APN 064-164-008, RSF Rebuild
 - E. Extensions of Conditional Will-Serve Letters Issued:
 1. Craig, 888 Saint Mary Ave., APN 064-156-048, RSF Addition
 - F. Final Will-Serve Letters Issued:
 1. Glinn, 1025 Pacific Ave., APN 064-154-009, SFR Demo/Rebuild
 - G. Incoming/Outgoing Correspondence
10. CONSIDERATION TO ACCEPT PERSONNEL COMMITTEE RECOMMENDATIONS CONCERNING DISTRICT SALARY CLASSIFICATION SYSTEM AND MERIT INCREASE PROGRAM (ENNS/BELL/CONNELLY)
 11. REVIEW AND DISCUSS COMPARISON OF AUDITED FINANCIAL STATEMENTS TO BUDGET FOR FY 2004-2005 (CONNELLY)
 12. CONSIDERATION TO ACCEPT FY 2004-2005 AUDIT OF DISTRICT FINANCIAL STATEMENTS, AS PREPARED BY MOSS, LEVY & HARTZHEIM (CONNELLY)
 13. REVIEW AND DISCUSS DISTRICT POLICY GOVERNING SINGLE FAMILY RESIDENTIAL VACATION RENTALS (CONNELLY)
 14. CONSENT CALENDAR
 Consent Calendar items are considered routine and therefore do not require separate discussion, however, any item may be removed from the Consent Calendar by a member of the Board of Directors for separate consideration. Individual items on the Consent Calendar are approved by the same vote that approves the Consent Calendar, unless an item is pulled for separate consideration.
 - A. Minutes of:
 1. Regular Meeting of September 21, 2005
 2. Personnel Committee Meeting of September 29, 2005
 - B. Approval to Pay Outstanding Bills at October 19, 2005
 15. MORRO BAY-CAYUCOS WASTEWATER TREATMENT PLANT:
 - A. REPORT FROM WWTP (JPA) TECHNICAL ADVISORY COMMITTEE MEETING ON MEETING OF SEPTEMBER 29, 2005 (ENNS/GIBEAUT VERBAL)
 - B. REVIEW AND DISCUSS AGENDA ITEMS FOR OCTOBER 20, 2005 WWTP (JPA) MEETING
 16. BOARD MEMBER COMMENTS (This item is the opportunity for Board Members to make brief announcements and/or briefly report on his own activities related to District business.)
 17. IMPORTANT MEETING AND CONFERENCE REMINDERS:
 - A. WWTP (JPA) Meeting of Thursday, October 20, 2005 at Vet's Hall in Cayucos
 - B. Connelly's Attendance at CSDA, "General Manager Training", Monday, November 14, 2005 in Sacramento
 18. SCHEDULE AGENDA ITEMS FOR NEXT REGULAR BOARD MEETING OF NOVEMBER 16, 2005
 19. ADJOURNMENT

NOTICE OF POSTING:

DATE:

TIME:

PLACE: 200 Ash Ave., Cayucos

BY: _____
 Bonnie E. Connelly